



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA

## Housing Authority Regular Meeting Minutes - Draft

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Monday, July 27, 2020

1:30 PM

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### 1. CALL TO ORDER

Commissioner Owen called the meeting order at 1:30PM.

### 2. ROLL CALL

**Present** 4 - Commissioner Stephen Burke, Commissioner Phil Olsen, Vice Chair Diane Test, and Chair Jeffrey Owen

**Absent** 1 - Commissioner Wayne Downey Ph. D

### 3. STATEMENTS OF ABSTENTION

None

### 4. STUDY SESSION

None

### 5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

None

### 6. APPROVAL OF MINUTES

Approved as submitted.

**6.1** June 22, 2020 Meeting Minutes

**Approve as submitted**

### 7. CHAIRMAN/ COMMISSIONER REPORTS

None

### 8. COMMITTEE REPORTS

None

### 9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

**9.1 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM PLAN.**

David Gouin, Executive Director of Housing and Community Services, and Megan Basinger, Housing and Community Services Manager, provided a presentation and answered questions.

**Received and filed**

**10. CONSENT ITEMS**

**10.1 RESOLUTION - APPROVAL TO SUBMIT A GRANT APPLICATION TO THE STATE OF CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR THE LOCAL HOUSING TRUST FUND PROGRAM AND AUTHORIZATION TO EXECUTE THE STANDARD AGREEMENT AND RELATED DOCUMENTS**

RECOMMENDATION: It is recommended by the Department of Housing and Community Services, that the Housing Authority, by resolution, approve the submittal of a grant application to the State of California Department of Housing and Community Development's Local Housing Trust Fund Program for a grant of \$1,000,000, and authorize execution of the necessary Program documents and Standard Agreement for the program.

**A motion was made by Vice Chair Test, seconded by Commissioner Olsen, to waive reading of the text and adopt:**

**RESOLUTION NO. 1696 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROVING SUBMITTAL OF A GRANT APPLICATION TO THE STATE OF CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR \$1,000,000 OF LOCAL HOUSING TRUST FUND PROGRAM FUNDS**

**The motion carried by the following vote:**

**Yes:** 4 - Commissioner Burke, Commissioner Olsen, Vice Chair Test and Chair Owen

**Absent:** 1 - Commissioner Downey Ph. D

**11. REPORT ITEMS**

None

## **12. ADJOURNMENT**

Commissioner Owen adjourned the meeting at 1:52PM.