

**BOARD OF COMMUNITY SERVICES MINUTES
SPECIAL MEETING
CYPRESS ROOM, FINLEY COMMUNITY CENTER
2060 WEST COLLEGE AVENUE, SANTA ROSA, CA**

February 19, 2020

1. CALL TO ORDER

The meeting was called to order by Chair Griffin at 4:01pm.

2. ROLL CALL

Present: Board Members Carole Quandt, Terri Griffin, Pamela Van Halsema, Carolina Spence and Sandra Wandel

Absent: Board Member Hayes

3. PUBLIC COMMENTS

None

- 4. APPROVAL OF MINUTES** – Board Member Wandel made a motion to approve the minutes from the January 22, 2020 meeting as submitted. Van Halsema seconded. Motion passed unanimously.

5. REPORTS ON ACCOMPLISHED EVENTS AND UPCOMING EVENTS

A list of accomplished and upcoming events was distributed to the Board and made available to the public during the meeting. Deputy Director Jen Santos highlighted the Parks Measure M meeting to be held on February 27th.

6. DIRECTOR UPDATES

Deputy Director Santos asked the Board to consult the website for the upcoming community meetings regarding Measure M. One meeting is scheduled per quadrant of the City. The meetings will be recorded, and online surveys will be available. If citizens are unable to attend, they may leave their questions on the Parks line 543-3770, and the questions will either be addressed at the next public meeting or Deputy Director Santos will reply to the individuals. Coffey Park playground equipment has been ordered and we are anticipating a summer opening of the park. The City Charter specifies 7 seats per Board, so the current BOCS ordinance requires updating and Council approval to reflect the Charter. Quorum remains at 5 until the revised ordinance receives Council approval. Santos provided an update on street lighting in neighborhoods affected by the fires. A tentative meeting is set for March 4th for the Roseland Creek Community Park master plan. We currently have 13 open space sites. BOCS binders will be updated with additional park information soon.

7. SCHEDULED ITEMS

7.1 FRAZIER PROPERTY ACQUISITION

Assistant City Manager Jason Nutt will provide an update on the Frazier property acquisition in relation to Sonoma County Cooper Creek addition to expand Taylor Mountain Regional Park.

Recommended Action: Motion

Deputy Director Jen Santos reviewed the Frazier Property presentation from last month on behalf of Assistant City Manager Jason Nutt. The acquisition of the Frazier property is consistent with the City's General Plan. The property is not practical for housing due to the earthquake fault that runs through it and the prohibition of development on hillsides. It will be maintained by the County. Discussion ensued.

Board Member Quandt made a motion to recommend Council approval of the acquisition of the Frazier property to expand Taylor Mountain Regional Park. Board Member Van Halsema seconded. The motion passed unanimously.

7.2 PARKS CAPITAL IMPROVEMENT PROJECT (CIP) UPDATES

Deputy Director Jen Santos will provide mid-year update on the CIP Program.

Recommended Action: Discussion and input

Deputy Director Jen Santos presented the map of existing and proposed parks from the City's General Plan and explained how the City collects park development impact fees in zones. Council approved park master plans for Kawana Springs and Coffey Park and approved an amendment to the master plan for A Place to Play park. A new fence was installed around the train at Howarth Park to meet state requirements. Santos reviewed active park contracts and the funding allocations for all four zones and explained that the allocations are fluid. Allocation highlights include: Zone 1 - Finley Aquatic Center and A Place to Play; Zone 2 – South Davis Park, Southwest Community Park, Roseland Creek Community Park and Pearblossom Neighborhood Park; Zone 3 – Franklin Park play area/pathways; and Zone 4 – Peter Springs play equipment.

8. COMMITTEE REPORTS

8.1 Mayor's Lunch for Committee/Board Chairs

Recommended Action: Information

The luncheon was cancelled.

8.2 Santa Rosa Waterways Advisory Committee

Recommended Action: Information

The meeting will be held next week.

9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

Spring/Summer Activity Guide, CPRS Catalogue

10. FUTURE AGENDA ITEMS

A Place to Play update

11. ADJOURNMENT

Chair Griffin adjourned the meeting at 4:48pm. The next regular meeting is scheduled for March 25, 2020, at 4:00pm.

DRAFT