



# BID AWARD – PURCHASE ORDER FOR 2021 CLASS 5 DIESEL CAB & CHASSIS WITH 9FT UTILITY BODY, LIFTGATE, AND MATERIAL RACK

City Council Meeting  
November 10, 2020

Alan Alton  
Interim Chief Financial Officer  
Finance Department

# CURRENT

- The Transportation and Public Works and Finance Departments submitted Purchase Request R155290 to Purchasing for the purchase of one 2020 or Newer Class 5 Diesel Cab & Chassis with 9FT Utility Body, liftgate, and material rack.

# PROPOSED

- Under the City's guidelines for replacement of fleet vehicles, the Transportation and Public Works Department (TPW) Fleet Maintenance Division selects a vehicle for replacement when it has reached the end of its cost-effective life cycle.

# PROPOSED (continued)

- Of the one hundred ninety-seven vendors notified, twelve prospective bidders downloaded the documents for this solicitation. Four bidders responded, and only two of the bids were deemed responsive and responsible.
- Towne Ford, Redwood City, CA is the lowest responsive and responsible bidder.

# RECOMMENDATION

- It is recommended by the Transportation and Public Works and Finance Departments, that the Council, by resolution, approve a purchase order for the purchase of one 2021 Ford F550 Diesel Cab & Chassis with 9FT Utility Body, liftgate and material rack to Towne Ford, Redwood City, California, in an amount not-to-exceed 117,362.65.

QUESTIONS?