

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: AMY ROCKLEWITZ, RECREATION SUPERVISOR,  
RECREATION AND PARKS DEPARTMENT  
ALAN ALTON, INTERIM CHIEF FINANCIAL OFFICER, FINANCE  
DEPARTMENT  
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DEPARTMENT  
AUTHOR, AMY CARTER, BUYER, FINANCE DEPARTMENT  
SUBJECT: AUTHORIZATION TO AMEND GENERAL SERVICES  
AGREEMENT NUMBER F001321 LEAGUE SPORTS OFFICIALS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, 1) approve a Fourth Amendment to General Services Agreement Number F001321 with Northern Coast Officials Association, Inc., Santa Rosa, California, for league sports officials extending the agreement for an additional one-year term and increasing compensation by \$15,500, for a total not-to-exceed amount of \$229,296; and 2) ratify the Third Amendment dated January 7, 2020, to Agreement Number F001321, which increased compensation by \$45,000 for a total not-to-exceed amount of \$213,796.

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EXECUTIVE SUMMARY

This contract provides league sports officials for league softball and basketball for the City of Santa Rosa.

BACKGROUND

On March 13, 2017 the City Manager approved General Services Agreement (GSA) F001321 for league sports officials to Northern Coast Officials Association, Inc., Santa Rosa, California. The original Agreement was for a one-year term with four (4) one-year extensions. The First Amendment extended the term and increased compensation in the amount of \$55,630. The Second Amendment extended the term and increased compensation in the amount of \$57,000. The Third Amendment extended the term and increased compensation in the amount of \$45,000. This Fourth Amendment is to extend the term for one (1) year and increase compensation by \$15,500.

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This Agreement provides seasonal league sports officials who umpire and referee for City of Santa Rosa league softball and basketball games. League games for softball begin in June and end in October. League games for basketball begin in February and end in November.

PRIOR CITY COUNCIL REVIEW

Not Applicable.

ANALYSIS

Northern Coast Officials Association, Inc. has agreed to amend the contract to extend for an additional year with an increase in contract price for softball and basketball. Cost per game for basketball is currently \$72 and the new cost will be \$75 for two officials. Cost per game for softball is currently \$42.50 and the new cost will be \$44 for one official.

The City of Santa Rosa has been contracting with Northern Coast Officials Association, Inc., since 2013. The Northern Coast Officials Association, Inc., is the only umpire association in this area that provides this service. Satisfactory services have been provided. Games are currently on hold due to the pandemic and the City does not pay for these suspended games. North Coast Officials Association would resume charging the City for games played and provide the City with the requisite insurance once games resume.

With approval of the Fourth Amendment, the cumulative amount of GSA Number F001321 will be \$229,296. Under the City's Contract/Purchase Order Modification Policy III-9, the Fourth Amendment requires approval by the City Council.

In addition to approving the Fourth Amendment to F001321, staff also requests that the Council ratify the Third Amendment (dated January 7, 2020) to Agreement Number F001321, which increased compensation by \$45,000 for a total not-to-exceed amount of \$213,796. Prior interpretation of the City Code and Purchasing policies allowed for staff-level approval of the Third Amendment. However, staff requests Council's ratification of the Third Amendment at this time because Council approval would have been a more consistent interpretation of the award authority for the City Manager (\$100,000) and Purchasing Agent (\$50,000) established in section 3.08-110 of the City Code and other related City purchasing policies.

FISCAL IMPACT

Funds for this operational expense have been appropriated in Fiscal Year 2020-21 within various departments' operating budget, and as a regular operating expenditure and will be included in subsequent years' budget requests when presented to the City Council.

ENVIRONMENTAL IMPACT

The Council finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution / Exhibit A – Fourth Amendment to General Services Agreement

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