



**Subregional Wastewater Technical  
Advisory Committee  
Regular Meeting Minutes - Draft**

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Thursday, October 8, 2020

8:00 AM

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**1. CALL TO ORDER AND ROLL CALL**

Jennifer Burke, Chair called the meeting to order at 8:05 a.m.

**Present:** 5 - Jennifer Burke, Henry Mikus, Mary Grace Pawson, Craig Scott and Mike Thompson

City of Santa Rosa Staff Present:

Roberta Atha, Administrative Analyst  
John Stinson, Administrative Analyst  
Gina Perez, Administrative Support Supervisor  
Andrew Allen, Supervising Engineer  
Nick Harvey, Administrative Analyst  
Elise Howard, Marketing and Outreach Coordinator  
Jeannine Sarragosa, Department Info Tech Supervisor  
Kimberly Zunino, Deputy Director Water Administration  
Priscilla Reyes, Administrative Secretary

Public Present:  
Sarah Hollenbeck  
Nicholas Jones

**2. APPROVAL OF MINUTES**

2.1 PRESENTATION - MINUTES APPROVAL - MARCH 3, 2020 & MARCH 12, 2020

**Attachments:** [March 3, 2020-Special Meeting Minutes.pdf](#)  
[March 12, 2020-Regular Meeting Minutes.pdf](#)

**A motion was made by Committee Member Mikus, seconded by Committee Member Pawson, approve as submitted: The motion carried by the following vote:**

**Yes:** 5 - Burke, Mikus, Pawson, Scott and Thompson

**3. ANNOUNCEMENTS**

NONE.

**4. PUBLIC COMMENT**

NONE.

## 5. NEW BUSINESS

### 5.1 PRESENTATION - RECOMMENDATION FOR WASTEWATER REVENUE BOND, SERIES 2020A AND REFUNDING WASTEWATER REVENUE BOND, SERIES 2012A

Kimberly Zunino, Deputy Director Water Administration & PFM Financial Advisors

Kimberly Zunino, Deputy Director Water Administration discussed bond funding to be acquired for the replacement of the ultraviolet disinfection system. Sarah Hollenbeck from Public Financial Management presented market conditions and opportunity for financing capital projects. Sarah discussed Bond series 2020A and 2020B which are proposed to finance capital projects. The bonds are expected to be priced mid-November and close in early December 2020. Actions will be presented to City Council to authorize City staff and third-party professionals to execute transactions. It is requested by the City of Santa Rosa Water staff and the Subregional Advisory Committee by motion to move the recommendation forward to The City of Santa Rosa Board of Public Utilities and City Council for the approval of the proposed bond series 2020A for funds to be used for the ultraviolet disinfection system replacement project and 2020B the advanced refunding of the outstanding series 2012A.

**A motion was made by Committee Member Mikus, seconded by Committee Member Thompson, approved the staff recommendation as presented. The motion carried by the following vote:**

**Yes:** 5 - Burke, Mikus, Pawson, Scott and Thompson

### 5.2 PRESENTATION - UPDATE ON REGIONAL ORGANICS PROCESSING FACILITY

Emma Walton, Deputy Director Regional Water Reuse Operations

Emma Walton, Deputy Director Regional Water Reuse Operations gave a summary of the regional organics facility and gave an update on the current progress of the facility. In 2019, the City of Santa Rosa executed an exclusive negotiation agreement with Renewable Sonoma with the preferred location at the City of Santa Rosa biosolids composting facility creating the need for a new location for the City of Santa Rosa's biosolids. In March 2020, the Board of Public Utilities approved a contract for the City of Santa Rosa to process the remaining

biosolids with Lystek. The last load of biosolids compost was sold May of 2020. The City of Santa Rosa and Zero Waste Sonoma are working toward pre-development agreements with Renewable Sonoma. Renewable Sonoma will present to the Zero Waste Sonoma Board on November 18th, 2020.

### **5.3 PRESENTATION - DIVISION UPDATES**

Sean McNeil, Deputy Director Environmental Services  
Emma Walton, Deputy Director Regional Water Reuse Operations

Sean McNeil, Deputy Director Environmental Services discussed updates of the Environmental Services Division. The City of Santa Rosa Environmental Services Division recently enrolled under the recycled water new general order. The Lab in the Environmental Services Division just acquired a new Gas Chromatograph Mass Spectrophotometer instrument for water quality testing as required under the Environmental Services Division permit. Additionally, the Environmental Services Division has a new NPDES Permit as of October 1st, 2020 and required in this permit is the requirement to update local limits. Local limits were completed in July of 2019. The City of Santa Rosa adopted the limits and also included the new EPA dental program in November 2019.

Emma Walton, Deputy Director Water Reuse Operations gave an update of the Regional Operations Division. Emma discussed current recycled water deliveries distribution to the geysers, agricultural users, urban users, city farmers, storage. She discussed current projects going on in the division which include the Delta Pond levee repair, replacement of administration building chillers and climate control upgrades, digester 2 roof repair, and Delta pond incline pump repair.

## **6. ADJOURNMENT**

There being no further business to come before the Santa Rosa Subregional Wastewater Technical Advisory Committee, the meeting adjourned at 9:11 a.m in memory of Daryl Clark, Santa Rosa Water staff member. The next regular meeting will occur on February 11, 2021 at 8:00 a.m.