



**Cultural Heritage Board
Meeting Minutes - Draft**

Wednesday, May 19, 2021

2:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Meuser called the meeting to order at 3:38 p.m.

Present 5 - Chair Brian Meuser, Board Member Bonnie Boren, Board Member Laura Fennell, Board Member Henry Huang, and Board Member Maria Praetzellis

Absent 2 - Board Member Stephen Gale, and Board Member Cappie Garrett

2. APPROVAL OF MINUTES

None.

3. PUBLIC COMMENTS

None.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Presented by Chair Meuser.

Note

Board Member Garrett joined the meeting at 3:40 p.m.

Rollcall

Present 6 - Chair Brian Meuser, Board Member Bonnie Boren, Board Member Laura Fennell, Board Member Cappie Garrett, Board Member Henry Huang, and Board Member Maria Praetzellis

Absent 1 - Board Member Stephen Gale

Note

Chair Meuser Reordered the agenda, switching item 4.3 and item 4.2.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

A motion was made by Board Member Garrett, seconded by Board Member Boren, appointing Board Member Fennell to Vice Chair.

The motion carried by the following vote:

Yes: 6 - Chair Meuser, Board Member Boren, Board Member Fennell, Board Member Garrett, Board Member Huang and Board Member Praetzellis

Absent: 1 - Board Member Gale

The Board individually presented their biography and interest in historic preservation.

The Board and Staff recognized former Board Member DeBacker for his twelve years of service to the community on the Cultural Heritage Board.

The Board elected a new Vice Chair.

4.2 BOARD MEMBER REPORTS

None.

5. DEPARTMENT REPORTS

Susie Murray, Staff Liaison, reported.

6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Item 7.1 -

Chair Meuser due to home proximity and conflict of interest.

Item 7.2 -

Chair Meuser due to home proximity to the project.

Vice Chair Fennell due to home proximity to the project.

Board Member Huang due to home proximity to the project.

Staff explained that item 7.1, by the request of the applicant, will be continued to a date uncertain and re-noticed appropriately, and that item 7.2, due to lack of quorum, will be continued to a date certain.

7. SCHEDULED ITEMS (REPORTS AND PUBLIC HEARINGS)

7.1* PUBLIC HEARING - TURREY GARAGE REPLACEMENT LANDMARK ALTERATION - 664 CHARLES ST - LMA20-013 - CONTINUED FROM APRIL 7, 2021

BACKGROUND: Replace an existing 200-square-foot detached garage with a new 264-square-foot detached garage, and add lattice to the top of an existing fence on a property within the Burbank Gardens Preservation District.

PROJECT PLANNER: Kristinae Toomians

Chair Meuser left the meeting at 5:28 p.m.

By request of the applicant, item 7.2 was continued to a date uncertain.

A motion was made by Board Member Garrett, seconded by Board Member Praetzellis, to continue the Public Hearing to a date uncertain.

The motion carried by the following vote:

Yes: 5 - Board Member Boren, Board Member Fennell, Board Member Garrett, Board Member Huang and Board Member Praetzellis

Absent: 1 - Board Member Gale

Abstain: 1 - Chair Meuser

7.2* PUBLIC HEARING - PORCH AND FOUNDATION REPAIR, Exempt Project - LANDMARK ALTERATION - 659 PINE ST - LMA20-012 - CONTINUED FROM APRIL 21, 2021

BACKGROUND: Porch and foundation repair, allowing exterior modifications to restore the residential unit similar to its original materials and appearance, including siding and window replacement.

PROJECT PLANNER: Adam Ross

Item 7.2 has been continued to a date certain of June 2nd, 2021, due to lack of quorum.

8. ADJOURNMENT

Vice Chair Fennell adjourned the meeting at 4:32 p.m.

*Ex parte communication disclosure required.