



Cultural Heritage Board Meeting Minutes - Draft

Wednesday, June 2, 2021

2:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Meuser called the meeting to order at 2:31 p.m.

Board Member Huang joined the meeting at 2:47 p.m.

Present 6 - Chair Brian Meuser, Board Member Bonnie Boren, Board Member Laura Fennell, Board Member Cappie Garrett, Board Member Henry Huang, and Board Member Maria Praetzellis

Absent 1 - Board Member Stephen Gale

2. APPROVAL OF MINUTES

2.1 May 19, 2021 - Draft Minutes

Approved as submitted.

3. PUBLIC COMMENTS

None.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Chair Meuser presented.

4.2 BOARD MEMBER REPORTS

None.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

5. DEPARTMENT REPORTS

Susie Murray, CHB Staff Liaison, reported.

6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Chair Meuser reordered Agenda Item 7.1 and 7.2, and took

Statements of Abstention for item 7.2 - None.

7. SCHEDULED ITEMS (REPORTS AND PUBLIC HEARINGS)

7.2* CONCEPT REVIEW - BATHROOM/LAUNDRY ROOM REMODEL - LANDMARK ALTERATION - 212 EARLE ST - LMA21-007

BACKGROUND: Concept review for a future project involving the interior remodel of the bathroom and laundry room area (124 sf), the replacement of two windows in a bedroom to provide egress, and the removal of one window in the laundry room.

PROJECT PLANNER: Kristinae Toomians

Ex Parte Disclosures: None.

Project Planner Toomians presented.

Board Member Huang entered the meeting at 2:47 p.m.

The Applicant presented.

The Applicant responded to Board Member inquiries.

The Board discussed the item.

Chair Meuser closed item 7.2.

7.1* PUBLIC HEARING - PORCH AND FOUNDATION REPAIR, Exempt Project - LANDMARK ALTERATION - 659 PINE ST - LMA20-012

BACKGROUND: Porch and foundation repair, Rodrigues porch and foundation repair, allowing exterior modifications to restore the residential unit similar to its original materials and appearance including siding and window replacement.

PROJECT PLANNER: Adam Ross

Chair Meuser, Vice Chair Fennell, and Board Member Huang, abstained from item 7.1 due to financial conflict (proximity to owned property).

Staff enacted the Rule of Necessity, as there were not enough members to reach a quorum due to conflicts of interest and a long term medical leave, which allows the Board to reach a quorum by selecting the conflicted board members names at random until a quorum is reached. Recording Secretary Maloney drew Board Member Huang at random, who participated for the duration of the item.

Chair Meuser and Vice Chair Fennell left the meeting at 3:04 p.m. Board Member Garrett was selected to Chair the remainder of the meeting.

Acting Chair Garrett recessed the meeting at 3:05 p.m. and reconvened the meeting at 3:12 p.m.

Project Planner Ross presented.

Ex Parte Disclosures: None.

The Applicant presented and responded to Board Member inquiries.

Acting Chair Garrett opened and closed the Public Hearing at 3:33 p.m.

Board Members discussed the item.

A motion was made by Board Member Boren, seconded by Board Member Huang, to waive reading of the text and adopt:

RESOLUTION NO. 21-336 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR RODRIGUES RENOVATION AND PORCH & FOUNDATION REPAIR LOCATED AT 659 PINE STREET IN THE BURBANK GARDENS PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 009-263-024, FILE NUMBER LMA20-012.

The motion carried by the following vote:

Yes: 4 - Board Member Boren, Board Member Garrett, Board Member Huang and Board Member Praetzellis

Absent: 1 - Board Member Gale

Abstain: 2 - Chair Meuser and Board Member Fennell

8. ADJOURNMENT

Acting Chair Garrett adjourned the meeting at 3:41 p.m.

Approved on:

Mike Maloney, Recording Secretary