



## MEMORANDUM

**Date:** June 21, 2021  
**To:** Chair Weeks and Members of the Planning Commission  
**From:** Adam Ross, Interim Senior Planner – Current Planning  
**Subject:** **Address Clarification for Crown Castle Telecommunications Project**

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Please be advised that at the regularly scheduled Planning Commission meeting to be held on Thursday – June 24, 2021, at or after 4:00 PM, Planning staff will provide clarification on the address of the existing Crown Castle telecommunications tower, which is incorrectly listed as 135 Ridgway Avenue, and the proper location of the tower to be removed is at 1500 Armory Drive in Santa Rosa.

**9-1. PUBLIC HEARING – CROWN CASTLE RELOCATION PROJECT,  
EXEMPT PROJECT - CONDITIONAL USE PERMIT - 1236 CLEVELAND  
AVE - CUP20-074**

Planning Staff received communication from CAL FIRE Staff indicating that the Crown Castle Telecommunications Relocation Project incorrectly listed the 135 Ridgway Avenue address when in fact the correct address is 1500 Armory Drive in Santa Rosa. The error is likely due to the City's Geographic Information System (GIS). However, the location of existing telecommunications tower to be removed is still in the same approximate location and the new telecommunications tower located at 1236 Cleveland Avenue is correctly labeled. Attached to this memo is an email correspondence with CAL FIRE representatives, City Staff, and the applicant team.

**From:** [Sparks, Jacob](#)  
**To:** [Lau, Albert@CALFIRE](#); [Ross, Adam](#); [Jason Osborne](#); [Page, Tim](#)  
**Cc:** [Mandell, Kelly@CALFIRE](#); [Bradford, Kerry@CALFIRE](#); [Davis, Ken@CALFIRE](#)  
**Subject:** RE: [EXTERNAL] RE: CALFIRE Telecommunications Tower  
**Date:** Wednesday, June 16, 2021 1:42:07 PM  
**Attachments:** [image001.png](#)

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Hi Albert & Adam,

Apologies for the confusion. Our database shows 135 Ridgway Ave as the address on the sites main page, but after reviewing the lease I show Crown's tower is located at 1500 Armory Drive.

Adam,

How do we want to correct this? I do agree it is best to reflect accurate information, but the tower is leaving that location and moving. Let us know what you'd like us to do.

Thank you!

**JACOB SPARKS, PMP**  
Site Development Project Manager  
CCRE – Northern California Market  
T: (941) 309-4617 | M: (979) 551-5148

**CROWN CASTLE**  
2055 S. Stearman Dr. | Chandler, AZ 85286  
[www.CrownCastle.com](http://www.CrownCastle.com)



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**From:** Lau, Albert@CALFIRE <Albert.Lau@fire.ca.gov>  
**Sent:** Wednesday, June 16, 2021 4:14 PM  
**To:** Ross, Adam <ARoss@srcity.org>; Sparks, Jacob <Jacob.Sparks@crowncastle.com>; Jason Osborne <jason@beacondev.net>; Page, Tim <Tim.Page@crowncastle.com>  
**Cc:** Mandell, Kelly@CALFIRE <Kelly.Mandell@fire.ca.gov>; Bradford, Kerry@CALFIRE <Kerry.Bradford@fire.ca.gov>; Davis, Ken@CALFIRE <Ken.Davis@fire.ca.gov>  
**Subject:** RE: [EXTERNAL] RE: CALFIRE Telecommunications Tower

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Adam

I understand that the CAL FIRE tower and telecommunication facility is not part of Crown Castle Project.

But the address listed on the Notice is incorrect. Crown Castle needs to correct the address of the existing tower/facility because it is not at 135 Ridway Ave. Their tower is on National Guard property, which is on Armory Drive.

Thanks

Albert Lau  
Civil Engineer  
Tech Services  
**CAL FIRE**  
135 Ridgway Ave.  
Santa Rosa, CA 95401  
Cell (707) 696-7120

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**From:** Ross, Adam [<mailto:ARoss@srcity.org>]  
**Sent:** Wednesday, June 16, 2021 13:08  
**To:** Lau, Albert@CALFIRE <[Albert.Lau@fire.ca.gov](mailto:Albert.Lau@fire.ca.gov)>; Sparks, Jacob <[Jacob.Sparks@crowncastle.com](mailto:Jacob.Sparks@crowncastle.com)>; Jason Osborne <[jason@beacondev.net](mailto:jason@beacondev.net)>; Page, Tim <[Tim.Page@crowncastle.com](mailto:Tim.Page@crowncastle.com)>  
**Cc:** Mandell, Kelly@CALFIRE <[Kelly.Mandell@fire.ca.gov](mailto:Kelly.Mandell@fire.ca.gov)>; Bradford, Kerry@CALFIRE <[Kerry.Bradford@fire.ca.gov](mailto:Kerry.Bradford@fire.ca.gov)>; Davis, Ken@CALFIRE <[Ken.Davis@fire.ca.gov](mailto:Ken.Davis@fire.ca.gov)>  
**Subject:** Re: [EXTERNAL] RE: CALFIRE Telecommunications Tower

**Warning:** this message is from an external user and should be treated with caution.

Hi Albert,

I will look into this. To be clear, the Crown Castle tower is to be removed, not the CHP or CAL Fire tower. The new Crown Castle facility will be located at 1236 Cleveland Ave.

Thanks,  
Adam

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**From:** Lau, Albert@CALFIRE <[Albert.Lau@fire.ca.gov](mailto:Albert.Lau@fire.ca.gov)>  
**Sent:** Wednesday, June 16, 2021 12:52:41 PM  
**To:** Sparks, Jacob <[Jacob.Sparks@crowncastle.com](mailto:Jacob.Sparks@crowncastle.com)>; Ross, Adam <[ARoss@srcity.org](mailto:ARoss@srcity.org)>; Jason Osborne <[jason@beacondev.net](mailto:jason@beacondev.net)>; Page, Tim <[Tim.Page@crowncastle.com](mailto:Tim.Page@crowncastle.com)>  
**Cc:** Mandell, Kelly@CALFIRE <[Kelly.Mandell@fire.ca.gov](mailto:Kelly.Mandell@fire.ca.gov)>; Bradford, Kerry@CALFIRE <[Kerry.Bradford@fire.ca.gov](mailto:Kerry.Bradford@fire.ca.gov)>; Davis, Ken@CALFIRE <[Ken.Davis@fire.ca.gov](mailto:Ken.Davis@fire.ca.gov)>  
**Subject:** RE: [EXTERNAL] RE: CALFIRE Telecommunications Tower

Adam

I have spoken to the CalOES Public Safety Communication (PSC) and verified that the green circled tower is located at 135 Ridway and only has CAL FIRE and CHP radio equipment. It is part of California's Microwave Backbone.

The blue box is incorrect in determining the property line. I have already contacted City of Santa Rosa last year that the GIS information is incorrect, we deeded property to the National Guard back in the 1980's, which might add to the confusion here. Our property ends at the wood fence.

The Project Address is wrong. Please have the Applicant confirm the correct address on the lease, MOU or other documentation.

Thanks

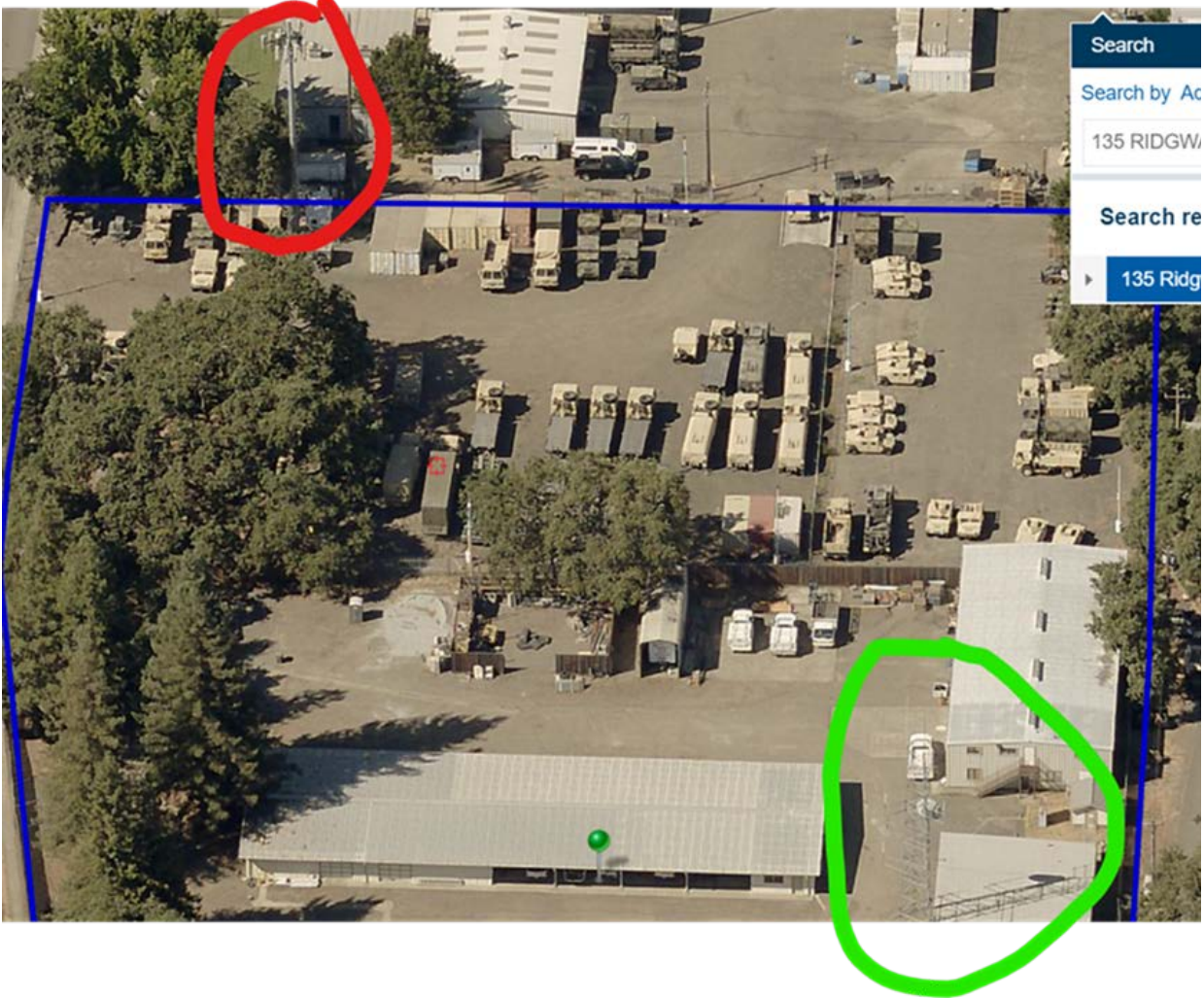
Albert Lau  
Civil Engineer  
Tech Services  
**CAL FIRE**  
135 Ridgway Ave.  
Santa Rosa, CA 95401  
Cell (707) 696-7120

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**From:** Sparks, Jacob [<mailto:Jacob.Sparks@crowncastle.com>]  
**Sent:** Wednesday, June 16, 2021 12:07  
**To:** Ross, Adam <[ARoss@srcity.org](mailto:ARoss@srcity.org)>; Jason Osborne <[jason@beacondev.net](mailto:jason@beacondev.net)>; Page, Tim  
<[Tim.Page@crowncastle.com](mailto:Tim.Page@crowncastle.com)>  
**Subject:** [EXTERNAL] RE: CALFIRE Telecommunications Tower

Hi Adam,

The CAL FIRE and CHP telecommunications tower is not part of Crown Castle's tower relocation. I believe they may have their own separate tower on the property? See snippet below. Crown's tower is circled in red. There is another tower on the property circled in green. Not sure who it belongs too. I have confirmed Crown's tower only has AT&T and Verizon.



Thank you!

**JACOB SPARKS, PMP**

Site Development Project Manager  
CCRE – Northern California Market  
T: (941) 309-4617 | M: (979) 551-5148

**CROWN CASTLE**

2055 S. Stearman Dr. | Chandler, AZ 85286  
[www.CrownCastle.com](http://www.CrownCastle.com)



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**From:** Ross, Adam <[ARoss@srcity.org](mailto:ARoss@srcity.org)>

**Sent:** Wednesday, June 16, 2021 1:07 PM

**To:** Sparks, Jacob <[jacob.Sparks@crowncastle.com](mailto:jacob.Sparks@crowncastle.com)>; Jason Osborne <[jason@beacondev.net](mailto:jason@beacondev.net)>; Page, Tim <[Tim.Page@crowncastle.com](mailto:Tim.Page@crowncastle.com)>

**Subject:** Re: CALFIRE Telecommunications Tower

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All,

Can you confirm that the CAL FIRE and CHP telecommunications tower is not part of Crown Castle's 135 Ridgway location that is to be removed? See attached email for reference.

**Adam Ross | Interim Senior Planner**

Planning & Economic Development | 100 Santa Rosa Avenue, Room 3 | Santa Rosa, CA 95404

Tel. (707) 543-4705 | [aross@srcity.org](mailto:aross@srcity.org)

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