



**Board of Public Utilities
Meeting Minutes - Draft**

Thursday, July 15, 2021

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at approximately 1:37 p.m.

Present 4 - Chair Daniel Galvin III, Board Member Christopher Grabill, Board Member Mark Walsh, and Board Member Mary Watts

Absent 3 - Vice Chair William Arnone Jr., Board Member Lisa Badenfort, and Board Member Glen Wright

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

There were no Statements of Abstention from Board Members.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 July 1, 2021 - Regular Meeting Minutes.

The minutes for July 1, 2021 were received and accepted as submitted.

5. STAFF BRIEFINGS

5.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Peter Martin, Deputy Director - Water Resources and Emma Walton, Deputy Director - Water Reuse Operations

5.2 PREPARING FOR PUBLIC SAFETY POWER SHUT-OFF (PSPS)

Santa Rosa Water, in partnership with other City Departments and Local Agencies, continues to prepare for another year of Public Safety Power Shut-offs (PSPS). Incorporating lessons learned from prior years' PSPS, we have identified the potential impacts that a PSPS may have to our water distribution, sewer collection, and treatment systems. Santa Rosa Water staff will provide an overview of the progress made by the Water Department to develop additional resiliency measures to ensure we have adequate pressure in our water distribution system

and maintain the ability to operate our sewer lift stations and regional treatment facility. The Board may discuss this item and give direction to staff.

Presenters: Ron Marincic, Utility System Superintendent and Jason Tibbals, Utility System Superintendent

6. CONSENT ITEMS

6.1 RESOLUTION - FIRST AMENDMENT TO BLANKET PURCHASE ORDER 162312 - ONE YEAR EXTENSION FOR LIQUID ALUMINUM SULFATE SUPPLY

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, amend Blanket Purchase Order 162312 for a one-year extension period with a 5% increase in unit price for liquid aluminum sulfate supply to the Laguna Treatment Plant to Thatcher Company of California, Inc. in the amount not to exceed amount of \$121,267.50.

A motion was made by Board Member Watts, seconded by Board Member Grabill, to approve Item 6.1 - RESOLUTION NO. 1262 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING THE APPROVAL OF FIRST AMENDMENT TO BLANKET PURCHASE ORDER 162312 FOR A ONE YEAR EXTENSION FOR LIQUID ALUMINUM SULFATE SUPPLY WITH THATCHER COMPANY OF CALIFORNIA, INC." The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Grabill, Board Member Walsh and Board Member Watts

Absent: 3 - Vice Chair Arnone Jr., Board Member Badenfort and Board Member Wright

6.2 RESOLUTION - BID AWARD - BLANKET PURCHASE ORDER FOR SODIUM HYPOCHLORITE SUPPLY WITH OLIN CORPORATION DBA OLIN CHLOR ALKALI PRODUCTS

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, approve bid award and issuance of a one-year Blanket Purchase Order with City PO Terms and Conditions, with four one-year renewal options for sodium hypochlorite supply as required by the Laguna Treatment Plant and various pump stations to Olin Corporation dba Olin Chlor Alkali Products, Tracy, California, in the amount not to exceed \$155,000.

A motion was made by Board Member Watts, seconded by Board Member Grabill, to approve Item 6.2 - RESOLUTION NO. 1263 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES APPROVING BID AWARD - BLANKET PURCHASE ORDER FOR SODIUM HYPOCHLORITE SUPPLY WITH OLIN CORPORATION DBA OLIN CHLOR ALKALI PRODUCTS." The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Grabill, Board Member Walsh and Board Member Watts

Absent: 3 - Vice Chair Arnone Jr., Board Member Badenfort and Board Member Wright

6.3 MOTION - APPROVAL OF AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES WITH DOWNEY BRAND LLP

RECOMMENDATION: It is recommended by the City Attorney's Office and Water Department that the Board of Public Utilities, by motion, approve the fifth amendment to the Professional Services Agreement with the law firm of Downey Brand LLP for legal services and advice related to the federal Clean Water Act, the Endangered Species Act and other applicable environmental regulations.

A motion was made by Board Member Watts, seconded by Board Member Grabill, to approve the fifth amendment to the Professional Services Agreement with the law firm of Downey Brand LLP for legal services and advice related to the federal Clean Water Act, the Endangered Species Act and other applicable environmental regulations. The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Grabill, Board Member Walsh and Board Member Watts

Absent: 3 - Vice Chair Arnone Jr., Board Member Badenfort and Board Member Wright

7. REPORT ITEMS - NONE.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

NONE.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

Board Member Watts reported the Water Conservation Subcommittee met on July 12. Staff presented information on the Green Exchange Program and the proposed increase in the rebate amount from \$0.75 per square foot to \$1.50 per square foot, which the subcommittee unanimously approved. Staff also provided a comprehensive update on the demand reduction response planning, water use efficiency program implementation and community

outreach regarding the drought. The Subcommittee provided feedback and direction to staff on future program implementation.

12. BOARD MEMBER REPORTS

NONE.

13. DIRECTORS REPORTS

Jennifer Burke, Director, informed the Board there has been a request to move the Board of Public Utilities meetings to a hybrid format, allowing for both in-person and Zoom participation by the Board Members, staff and members of the public, which the City Council began on June 8, 2021. Staff is preparing for this transition at the August 19, 2021 meeting and more information will be provided in the near future.

Director Burke provided an update on the Water Smart Portal, reporting that 2,394 accounts have registered and customers have provided positive feedback.

14. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:26 p.m. The next regular meeting of the Board of Public Utilities is scheduled for August 5, 2021.