

From: [Montoya, Michelle](#)
To: [_DRB - Design Review Board](#)
Cc: [Murray, Susie](#)
Subject: 9.2 Late Correspondence - Staff Memo
Date: Wednesday, August 18, 2021 4:23:00 PM
Attachments: [PED Continuance Memo.pdf](#)

-INFORMATION ONLY PLEASE DO NOT REPLY TO ALL –

Dear Chair Weigl and members of the Design Review Board,

Please be advised that Staff will be requesting a continuance to a date certain (Sept 2nd) for item 9.2 on tomorrow's agenda. Due to the late request (within 72 hours), we will be adding the attached staff memo (continuance request) to item 9.2 as late correspondence, but please open the item as usual and staff will present their continuance request. Chair Weigl, you may also open the public hearing period for attending members of the public at your discretion. Staff will be available at the meeting to respond to any questions regarding the continuance request. A vote will be required for continuance.

Thank you,

Michelle Montoya | Administrative Secretary

Planning & Economic Development | 100 Santa Rosa Avenue, Room 3 | Santa Rosa, CA 95404

Tel. (707) 543-4645 | mmontoya@srcity.org (Currently Working Remotely)





MEMORANDUM

Date: August 18, 2021
To: Chair Weigl and Members of the Design Review Board
From: Susie Murray, Senior Planner
Subject: **Recommendation for Continuance of Item 9.2 to the Next Regularly Scheduled Design Review Board meeting**

Please be advised that during the regularly scheduled Design Review Board (DRB) meeting to be held on Thursday, August 19, 2021, Planning staff will recommend continuance of the meeting item described below to the next regularly scheduled DRB meeting.

9.2 CONCEPT DESIGN REVIEW - RIDLEY AVENUE FAMILY APARTMENTS -
CEQA: NOT A PROJECT (NO ACTION REQUIRED) - 1801 RIDLEY AVE -
DR21-044

The applicant has requested a continuance of the concept review until September 2, 2021, due to a scheduling conflict on August 19th. During this time, they also intend to prepare a conceptual landscape plan and add detail to the architectural plan set.

From: [Joshua Reed](#)
To: [Murray, Susie](#)
Subject: [EXTERNAL] Concept Design Review Meeting - Ridley Ave.
Date: Monday, August 16, 2021 3:43:30 PM

Susie,

We are requesting a continuance to our concept design review meeting until September 2, 2021, as we now have a schedule conflict on August 19th and would like to use this time to prepare a conceptual landscape plan and add detail to our architectural set. Please let me know if you have any questions.

Sincerely,

Josh Reed
415.215.5121

Site Photographs



Subject site



Subject site



Subject site



Subject site



Subject site



Subject site



View south along Ridley Avenue



View north along Ridley Avenue



View of single-family home to the northeast



View of commercial use to the south