



# City of Santa Rosa

Virtual Meeting - Participation  
Information Below

## Community Advisory Board Meeting Minutes

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Wednesday, July 28, 2021

6:00 PM

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**6:00 P.M.**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO MINIMIZE THE SPREAD OF COVID-19, THE COMMUNITY ADVISORY BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR. MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING:**

**<https://srcity-org.zoom.us/j/83033027054> OR BY DIALING 877 853 5257  
AND ENTERING WEBINAR ID: 830 3302 7054**

**THE MEETING WILL BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN  
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON  
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting via Zoom or submitted by 5:00 pm, the Tuesday (7/27) before the CAB meeting via e-mail at [communityengagement@srcity.org](mailto:communityengagement@srcity.org) or via recorded voice message at 707-543-3080. Recorded voice message comments will played (up to 3 minutes each) at the time that Agenda Item is discussed during the CAB meeting. Email public comments will be provided to all CAB members prior to the meeting.**

### **1. CALL TO ORDER & ROLL CALL**

**Present:**10 - Chair Leslie Graves, Vice Chair Jorge Inocencio, Board Member Cherie Barnett, Board Member Manny Baldenegro, Board Member Steve Rahmn, Board Member Candice Richardson, Board Member Keith Roberts , Board Member Damion Square, Board Member Beth Steffy, and Board Member Chantavy Tornado

**Absent:** 1 - Board Member Vincent Harper

## 2. OATH OF OFFICE

Member Rahmn received his Oath of Office and introduced himself to the CAB.

Public Comment: none.

## 3. PUBLIC COMMENTS

None.

## 4. APPROVAL OF MINUTES

March 24, 2021 Regular Meeting Minutes.

Public Comments: none.

**A motion was made by Board Member Baldenegro, seconded by Board Member Steffy, approved: The motion carried by the following vote:**

**Yes:** 5 - Chair Graves, Vice Chair Inocencio, Board Member Baldenegro, Board Member Steffy, and Board Member Tornado

**Absent:** 1 - Board Member Harper

**Abstain:** 5 - Board Member Barnett, Board Member Rahmn, Board Member Richardson, Board Member Roberts, and Board Member Square

April 28, 2021 Regular Meeting Minutes.

Public Comment: none.

**A motion was made by Board Member Roberts, seconded by Board Member Barnett, approved: The motion carried by the following vote:**

**Yes:** 8 - Chair Graves, Vice Chair Inocencio, Board Member Barnett, Board Member Baldenegro, Board Member Richardson, Board Member Roberts, Board Member Square, and Board Member Steffy

**Absent:** 1 - Board Member Harper

**Abstain:** 2 - Board Member Rahmn, and Board Member Tornado

## 5. CAB ANNOUNCEMENTS

Member Barnett announced a new bike ride for the community called Taco Tuesdays. The group meets at Humboldt Park and rides from this neighborhood to the McDonald Avenue neighborhood, to downtown Santa Rosa and then on to the taco trucks in Rosleand. The weekly ride is organized by community members and is open to anyone who wants to participate. They currently have 40-50 participants with a variety of bikes.

Public Comments: none.

## 6. STAFF UPDATES

### **Community Empowerment Plan Update**

Resolution Declaring Racism a Public Health and Human Rights Crisis: Community Engagement staff is currently working on the resolution declaring racism a public health crisis. Staff from other departments are assisting in the review and editing of the draft resolution. The draft resolution will go to the City Attorney for review next and then there will do a community review of the language to make sure the City is headed in the right direction before taking it to Council.

Marylou Lowrider: The car was dropped off to have the hydraulics installed. After they are installed the car will go to a local body shop for body work and paint.

### **Open Government Update**

Citizen Guidebook: Review of the draft document is underway with the City Attorney and City Clerk. Next it will go to the Communications Team for review. Once final, Community Engagement staff will hold several community focus groups to allow community members the opportunity to review and provide feedback.

The next Subcommittee meeting date is still to be determined due to conflicts in subcommittee member schedules. A new date will be available soon.

### **Violence Prevention Partnership Crisis Response Team**

The Santa Rosa Violence Prevention Partnership (VPP) is a collaborative housed in the Office of Community Engagement. The VPP partners with community organizations that serve youth and families in Santa Rosa providing programs and services funded by Measure O.

The VPP is implementing a Crisis Response Protocol aimed at 1) restoring “peace” in the community, and 2) assisting family members, relatives, and those impacted by violent incidents. This protocol activates not only a Police response, but other City Departments (Office of Community Engagement, Recreation - Neighborhood Services, Code Enforcement, Public Works), as well as community service organizations, social service agencies, and schools to respond promptly to acts of violence. The response is as follows:

1. Immediate: SRPD response.
2. Within 24 hours: Notification - SRPD provides notification to City Council, City

Manager, and the VPP of the incident.

3. Within 72 hours: Determine appropriate response - VPP staff will determine the appropriate next steps for the Crisis Response Team, including identifying and deploying resources, and identifying a course of action.

The VPP will come back to CAB on August 25 to do a full presentation. Community Engagement staff will be conducting outreach to the broader community to invite them to attend the presentation. CAB members are encourage to invite your community contacts to this important presentation.

Public Comment: none.

## **7. SCHEDULED ITEMS**

### **7.1 WELCOME MAYOR ROGERS**

Mayor Rogers joined the CAB for the meeting to share his experiences on CAB and how CAB members can get the most out of their appointment. The Mayor spent four years on the CAB before being elected to Council. The biggest challenge for the CAB then was defining its role with the City and for the community. The City is currently facing many challenges including how to do community engagement in a virtual world; moving diversity, inclusion and equity work forward; as well as still dealing with the pandemic, preparing for fire season, in the middle of a drought, and still rebuilding from the multiple fires. Communication is also critical.

The Mayor extended a thank you to the CAB for their commitment and dedication to the community.

#### **What is the Mayor's priorities for the CAB?**

1. Build relationships within the community.
2. Be the on the ground folks in the neighborhoods, hearing the issues and making sure information is getting to the residents.

The Mayor also mentioned CAB's participation in the Community Improvement Grant Program, the City Charter Review Process and if allowed in the future, participatory budgeting, as important areas for the CAB to focus on.

Mondays with the Mayor: first and third Mondays at 5:30pm via Zoom and the second and fourth Mondays at 12:30pm on KSRO.

Public Comment:

Judy Kennedy made public comment about a former CAB grant project called

the Bee Project. The Mayor has taken the bees in when the former keepers moved away.

Denise Hill made a public comment about Mayor Rogers and how much she appreciates his work and commitment to the City. She also stated that she likes that the Mayor uses social media and hopes other Council Members will start to use social media as well.

## **7.2 REPORT - COMMUNITY IMPROVEMENT GRANT PROGRAM Q2 APPLICATIONS FOR FUNDING**

BACKGROUND: On April 1, 2021, the Community Advisory Board (CAB) released the Community Improvement Grant Program application to the public. The first application period closed on June 30, 2021. The CAB received six applications for funding, totaling \$13,328, for the following projects:

Chinatown Memorial Crosswalk Mural Project  
Elise Allen High School Campus Mural Project  
Safe Schools Ambassadors - Helen Lehman Elementary School Project  
Santa Rosa High School Baseball Field Repairs Project  
St. Rose Neighborhood Mural Project  
West End Neighborhood Disaster Preparedness Project

RECOMMENDATION: The Office of Community Engagement recommends that the CAB fund all six project applications for this grant period.

The CAB was presented with the six applications for the Quarter 2 Community Improvement Grant application period. Community Engagement staff reviewed project eligibility, evaluation criteria and program budget with the CAB prior to the CAB making final decisions.

Chair Graves made a motion to provide no limitation on the number of grants approved tonight and no limits on applications from a particular district moving forward. Member Barnett seconded the motion. All 10 CAB Members present voted yes and the motion was approved.

Member Richardson made a motion to approve all six grant applications, Member Roberts seconded the motion. All 10 CAB Members present voted yes and the motion was approved. All six grant applications have been approved for funding and staff will follow-up with grantees on next steps.

It was suggested that the CAB come up with a full application example to provide to applicants. The Chair also asked that the CAB circle back to assigning grant liaisons.

Public Comment:

Judy Kennedy made public comment on projects being seeds for other projects throughout the community. She mentioned that she has been contacted by other neighborhoods in Santa Rosa about the painted crosswalks. She also mentioned that the application is too complex and might be prohibiting neighborhoods from applying.

**RECOMMENDATION**

**The Office of Community Engagement recommends that the CAB fund all six project applications for this grant period.**

**Yes:** 10 - Chair Graves, Vice Chair Inocencio, Board Member Barnett, Board Member Baldenegro, Board Member Rahmn, Board Member Richardson, Board Member Roberts, Board Member Square, Board Member Steffy, and Board Member Tornado

**Absent:** 1 - Board Member Harper

**7.3 STANDING AGENDA ITEM: ISSUES OF CONCERN OF CITY RESIDENTS**

Member Barnett brought up a concern from a Santa Rosa resident regarding a dangerous crosswalk. Residents are concerned about high speed traffic near a school. Is there are process that residents can follow to report such concerns? Staff mentioned the City's "Report a Problem Online" as a tool and also asked for Member Barnett to send the information in an email to be forwarded.

Member Steffy mentioned that she has been asked about the drought. The City is aiming to say in Stage 3 and is looking to reduce 20% of overall water usage. She spoke with Peter Martin at the Water Department and asked for information she could provide residents wanting to know more. Water Smart Portal can help residents determine how much water they are using. The City will also give residents \$1.50 per square foot rebate to get rid of their lawns.

Member Roberts mentioned that the County is offering free vaccines at the Sonoma County Fair and community members will get free tickets to the Fair.

Member Tornado brought up a concern around response to fires and said that many people don't know there was a redistricting of fire services. She asked if the Fire Department could come to CAB to talk about fire season and emergency alerts.

Public Comment: none.

**7.4 STANDING AGENDA ITEM: SUBCOMMITTEE UPDATES**

The Expertise Subcommittee needs to new members. Since the Empowerment Subcommittee is full, all new members will be assigned to Expertise.

Member Roberts updated the CAB on work done by the Empowerment

Subcommittee including the status of the Civic 101 videos and Guidebook. The Subcommittee also began planning for next year's Neighborfest.

Staff will set up engagement site for Community Improvement Grant Program and CAB Members will be able to sign up for grant project liaison assignments.

Public Comment: none.

## 8. FUTURE AGENDA ITEMS

The CAB would like to add the following items to its future agendas:

1. Fire Prevention Presentation - include in the August agenda along with the Violence Prevention Partnership presentation.
2. Equity Officer Presentation

Public Comment: none.

## 9. ADJOURNMENT

Meeting adjourned at 8:05 p.m.

**A motion was made by Board Member Barnett, seconded by Board Member Roberts, to adjourn the meeting. The motion carried by the following vote:**

**Yes:** 10 - Chair Graves, Vice Chair Inocencio, Board Member Barnett, Board Member Baldenegro, Board Member Rahmn, Board Member Richardson, Board Member Roberts, Board Member Square, Board Member Steffy, and Board Member Tornado

**Absent:** 1 - Board Member Harper

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4676 one week prior to the meeting. (TTY Relay at 711).

*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*