

CITY OF SANTA ROSA,  
HOUSING AUTHORITY

TO: HOUSING AUTHORITY COMMISSIONERS  
FROM: NICOLE RATHBUN, INTERIM HOUSING AND COMMUNITY  
SERVICES MANAGER  
SUBJECT: HOUSING AND COMMUNITY SERVICES DEPARTMENT  
AMENDMENT TO THE HOUSING AUTHORITY BYLAWS TO  
REFLECT CITY COUNCIL'S UPDATED PRACTICE FOR  
APPOINTMENT OF COMMISSIONERS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Housing and Community Services Department that the Housing Authority, by resolution, adopt the amended Housing Authority Bylaws to reflect the City Council's updated practices for appointment of Commissioners.

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EXECUTIVE SUMMARY

The Housing Authority Bylaws, Section 1.05 Governing Body, states that "Commissioners shall be appointed by resolution of the City Council". The City Council has recently started appointing Commissioners by motion instead of by resolution. Approval of this action will amend the Housing Authority Bylaws to reflect the City Council's current practice for appointing Commissioners by motion.

BACKGROUND

The Housing Authority Bylaws (Attachment 1.) were last updated on July 27, 2015, by Housing Authority Resolution Number 1601, to reflect then-current procedures, align with State Law and the Santa Rosa City Council procedures and allow the Board greater functional flexibility. Section 1.05 of the Housing Authority Bylaws, entitled, Governing Body, states, "Commissioners shall be appointed by resolution of the City Council of the City of Santa Rosa." The City Council has recently started appointing Commissioners by motion, rather than resolution.

ANALYSIS

To align the Housing Authority Bylaws with current City Council practices for Commissioner appointments, a minor amendment to the Housing Authority Bylaws is

recommended, as follows:

Section 1.05. Governing Body. The governing body of the Authority shall consist of seven (7) Commissioners, two (2) of which shall be tenants of the Authority as provided in Section 34270 of the California Health and Safety Code. One such tenant commissioner shall be over the age of 62 if the authority has tenants of such age. Commissioners shall be appointed by motion of the City Council of the City of Santa Rosa. Commissioners shall serve for a term of four (4) years except that tenant Commissioners appointed as provided in Section 34270 of the California Health and Safety Code shall serve for a term of two (2) years. Commissioners shall serve as a governing body of the Housing Authority of the City of Santa Rosa and shall have all of the rights, powers, duties, privileges and immunities vested by the California Housing Authority Law, at California Health & Safety Code § 34200 et seq., as may be amended from time to time (the "Housing Authority Law").

A redline version of the Housing Authority Bylaws, showing the proposed amendment are included as Attachment 2.

#### FISCAL IMPACT

There is no fiscal impact to the Housing Authority's budget by amending the Housing Authority Bylaws.

#### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines Section 15378.

#### COUNCIL/BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

On July 27, 2015, the Housing Authority, by Resolution 1601, adopted amended Bylaws, which are included as Attachment 1.

#### NOTIFICATION

Not applicable.

#### ATTACHMENTS

- Attachment 1 – Housing Authority Bylaws
- Attachment 2 – Redline Housing Authority Bylaws
- Resolution

#### CONTACT

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