

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: KIMBERLY ZUNINO, DEPUTY DIRECTOR, WATER
DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT
FINANCE DEPARTMENT
SUBJECT: THIRD AMENDMENT – GENERAL SERVICES AGREEMENT
NUMBER F001626 JANITORIAL SERVICES FOR SANTA ROSA
WATER

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by Santa Rosa Water and the Finance Department that the Council, by resolution: 1) approve the Third Amendment to General Service Agreement Number F001626 with James Furuli Investment Company, Inc. dba Environmental Dynamics, Petaluma, California, increasing the contingency amount by \$250,000 for COVID-19 cleaning services for the Water Department facilities, for a total contract amount of \$1,267,165.56 which includes \$847,165.56 in compensation and \$420,000 in contingency funds; and 2) authorize the Chief Financial Officer to increase appropriations in the amount of \$250,000.

EXECUTIVE SUMMARY

With the current increase in COVID-19 cases, the Water Department requests appropriation of additional funding to ensure there is ample funding throughout the agreement term for COVID-19 cleaning services at Water Department facilities consistent with OSHA/CDC COVID-19 guidelines.

BACKGROUND

Santa Rosa Water (SRW) janitorial services are currently being performed under this Agreement as awarded by the Board of Public Utilities on March 1, 2018. The janitorial services being provided are for various Water Department facilities, with combined total square footage of 96,589.

PRIOR CITY BOARD/COMMISSION REVIEW

Board of Public Utilities award of General Service Agreement F001626 on February 15,

THIRD AMENDMENT – GENERAL SERVICES AGREEMENT F001626 JANITORIAL SERVICES FOR WATER DEPARTMENT
PAGE 2 OF 3

2018.

Board of Public Utilities award of First Amendment to General Service Agreement F001626 on May 21, 2020.

Board of Public Utilities award of Second Amendment to General Service Agreement F001626 on January 21, 2021.

Agreement	Approval	Compensation	Contingency	Total	Aggregate
GSA	BPU 02/15/2018	\$332,192.08	\$10,000 contingency	\$342,192.08	\$342,192.08
First Amendment	BPU 05/21/2020	\$166,096.04	\$80,000 contingency	\$246,096.04	\$588,288.12
Second Amendment	BPU 01/22/2021	\$348,877.44	\$80,000 contingency	\$428,877.44	\$1,017,165.56
Third Amendment	Council (Pending)	\$0.00	\$250,000 contingency	\$250,000.00	\$1,267,165.56
Totals		\$847,165.56	\$420,000 contingency	\$1,267,165.56	

ANALYSIS

James Furuli Investment Company, Inc. dba Environmental Dynamics (Contractor) currently performs cleanings 3 days a week at all of SRW facilities at the Laguna Treatment Plant on Llano Road and the Utility Field Offices located on Stony Point Rd and all other associated facilities at both locations.

SRW is requesting cleanings be increased by 3 days a week for all facilities. In addition to the increased cleaning schedules, there will also be on call services related to any on-site COVID-19 exposures.

COVID-19 cleanings will continue until Contractor is notified that the cleanings are no longer necessary and SRW will provide 2 weeks advanced notice when the cleanings will be suspended.

FISCAL IMPACT

No City General Fund money is included in this project. The contingency appropriation will increase budget for SRW FY 2021/22. SRW will use the existing keys used for payment under the existing agreement. Funding for the contingency is being requested as a budget appropriation from existing undesignated fund balances in Water Fund (1611), Wastewater Fund (1621) and Subregional Fund (1631) to the following O&M Projects 300310, 300311 and 300312.

Due to the unknown time of service for additional cleaning, funding is being calculated based on the additional cleanings occurring until the end of the agreement in February 2023. Any unspent funds will be returned to the designated funds at the expiration of the

THIRD AMENDMENT – GENERAL SERVICES AGREEMENT F001626 JANITORIAL
SERVICES FOR WATER DEPARTMENT
PAGE 3 OF 3

agreement.

ENVIRONMENTAL IMPACT

This action is not a project subject to the California Environmental Quality Act (CEQA) because it is not an action which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines Section 15378. To the extent that the action is a project subject to CEQA, it is also exempt pursuant to CEQA Guidelines Section 15061 because there is no possibility that the action may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A - Third Amendment to General Service Agreement Number F001626

CONTACT

Kimberly Zunino, kzunino@srcity.org, 707-543- 3960
Brandalyn Tramel, btramel@srcity.org , 707-543-3706
Jennifer Myles, jmyles@srcity.org, 707-543-3709