



Briefing: FY 2022 Quarterly Budget Review (First Quarter)

Long Term Financial Policy and Audit Committee

4 November 2021

Quarterly Budget Review

- ✓ Summary presentation of financial performance YTD
- ✓ Presented to Committee quarterly and City Council semi-annually
- ✓ Focus on actual performance vs. projected performance based on the adopted budget

- The City is developing new procedures regarding Budget performance monitoring and reporting
- The objectives are:
 - ❖ to increase transparency in decision making, especially at the policy level,
 - ❖ to maintain and increase executive management's discretion over the most effective use of limited resources,
 - ❖ to generate consistent and timely reporting, and
 - ❖ to facilitate greater accuracy and ease in developing future budgets

Methodology:

The Adopted 2021/2022 Budget is used to forecast monthly revenues and expenditures

Each month, actual revenues and expenditures are compared to the projections

Variances to the projections are calculated and evaluated as to cause

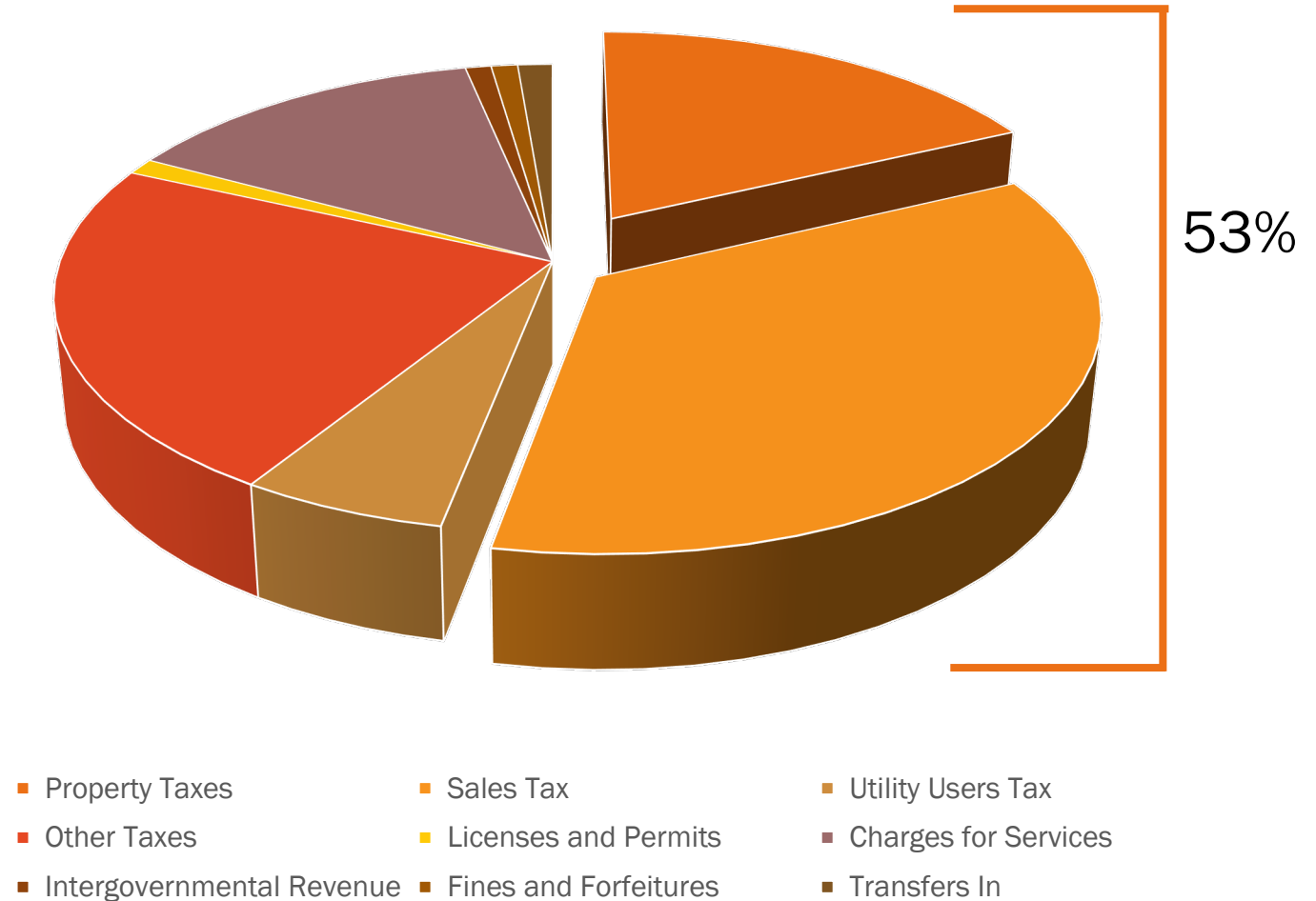
Reasons can include unforeseen events, changes in Council priorities, or updates in the underlying projections

Accuracy of the underlying forecast and financial reporting will increase over time

FY2021/2022 Adopted Budget

- ✓ \$177.9 million of Revenues and Transfers In were adopted in the Budget
- ✓ Approximately \$94.4 million or 53% of overall revenues are attributable to property and sales taxes

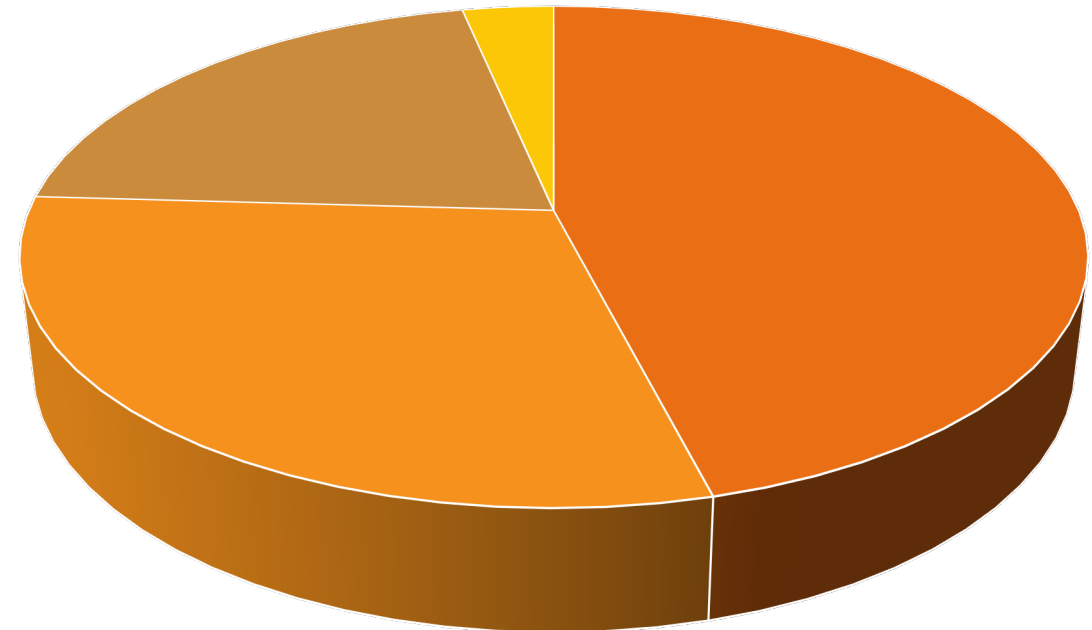
Revenues



FY2021/2022 Adopted Budget

- ✓ \$186.1 million of Expenditures and Transfers Out were adopted in the Budget
- ✓ Salaries and Benefits are 75%

Expenditures



■ Salaries ■ Benefits ■ Services & Supplies
■ Indirect Costs ■ Transfers Out

Q1 Revenues

- ✓ \$20.8 million of Revenues and Transfers In through the First Quarter (11.7%)
- ✓ First installment of Property Taxes are received in Q2

			Qtr 1	
		2021-22	9/30/2021	% of Budget
		Adopted	Actuals	
Revenues:				
Property taxes		31,912,000.00	9.15	0.00%
Sales taxes		62,520,200.00	5,378,794.46	8.60%
Utility users tax		10,388,000.00	1,431,588.07	13.78%
Other taxes		40,738,600.00	3,708,995.29	9.10%
License and permits		1,991,000.00	883,881.82	44.39%
Charges for services		24,576,940.00	7,880,210.54	31.98%
Intergovernmental		1,723,510.00	679,221.62	39.41%
Fines and forfeitures		1,776,600.00	142,135.26	8.00%
Transfers		2,295,010.00	644,809.98	28.10%
Total Operating Revenues		177,921,860.00	20,749,646.19	11.66%

Policy/Procedure Development

A key component of financial performance and monitoring is Budget Policies and Procedures

Additional policy/procedure development may be worth considering

- Budget Policy and Procedures
- Liquidity and Reserve Fund Policy



Next Steps

1. Plan to return each quarter with an update on financial performance YTD
2. Make changes and/or additions as we learn more
3. Consider companion policy development

