



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## Design Review Board Regular Meeting Minutes - Final

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Thursday, May 18, 2023

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Board Member Sharron called the meeting to order at 4:31 p.m.

**Present** 4 - Board Member Michael Cook, Board Member Victoria Liptak, Board Member Adam Sharron, and Board Member Ernest Wuethrich

**Absent** 3 - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, and Board Member Michael Burch

### 2. APPROVAL OF MINUTES

None.

### 3. PUBLIC COMMENT

None.

### 4. BOARD BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Board Member Sharron read aloud the Statement of Purpose.

#### 4.2 BOARD MEMBER REPORTS

None.

#### 4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

### 5. DEPARTMENT REPORTS

None.

### 6. STATEMENTS OF ABSTENTION

None.

### 7. CONSENT ITEM(S)

None.

### 8. SCHEDULED ITEM(S)

**8.1\*** PUBLIC HEARING - WEST COAST SELF-STORAGE #2, CEQA  
EXEMPT PROJECT - DESIGN REVIEW - 2875 SEBASTOPOL RD -  
DR22-025

**BACKGROUND:** Construction of a three-story, approximately 62,000 square foot building on a 1-acre parcel for use as a Personal Storage Facility. The proposal also includes associated site improvements, including a drive aisle, emergency fire lane, landscaping, security fencing, and street dedication along Sebastopol Road and Brittain Lane.

**PRESENTED BY:** Mike Janusek, AICP, Contract Planner

**Ex Parte Disclosures:** None.

Planner Janusek made a presentation.

Applicant representatives commented on the project.

Board Member Sharron opened and closed the public hearing at 4:57 p.m.

Staff and Applicant representatives responded to Board Member inquires.

**A motion was made by Board Member Cook, seconded by Board Member Wuethrich, to waive reading of the text and adopt as amended:**

**RESOLUTION NO. ENTITLED DRB-2023-007: RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA GRANTING DESIGN REVIEW APPROVAL FOR A THREE-STORY, APPROXIMATELY 62,000-SQUARE-FOOT, SELF-STORAGE BUILDING, LOCATED AT 2875 SEBASTOPOL ROAD, APN: 035-251-037, FILE NUMBER DR22-025**

**The motion carried by the following vote:**

**Yes:** 4 - Board Member Wuethrich, Board Member Sharron, Board Member Cook and Board Member Liptak

**Absent:** 3 - Vice Chair Weigl, Board Member Burch and Chair Jones-Carter

## **9. ADJOURNMENT**

Board Member Sharron adjourned the meeting at 5:54 p.m.

Approved on: June 1, 2023

s/Lani Buckheit