



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## Design Review Board Regular Meeting Minutes - Final

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Thursday, June 1, 2023

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Jones-Carter called the meeting to order at 4:32 P.M.

**Present** 5 - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, Board Member Michael Cook, Board Member Victoria Liptak, and Board Member Adam Sharron

**Absent** 2 - Board Member Michael Burch, and Board Member Ernest Wuethrich

### 2. APPROVAL OF MINUTES

2.1 April 20, 2023 - Draft Minutes

Approved as submitted.

2.2 May 4, 2023 - Draft Minutes

Approved as submitted.

2.3 May 18, 2023 - Draft Minutes

Approved as submitted.

### 3. PUBLIC COMMENT

None.

### 4. BOARD BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Chair Jones-Carter read aloud the Statement of Purpose.

#### 4.2 BOARD MEMBER REPORTS

Board Member Liptak reported about the Waterways Advisory Committee.

Chair Jones-Carter opened and closed the public comment period.

#### **4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)**

None.

#### **5. DEPARTMENT REPORTS**

None.

#### **6. STATEMENTS OF ABSTENTION**

Board Member Cook recused himself from item 8.1 due to conflict of interest and left the meeting at 4:38 p.m.

#### **7. CONSENT ITEM(S)**

None.

#### **8. SCHEDULED ITEM(S)**

##### **8.1 CONCEPT DESIGN REVIEW - FIRE STATION 5**

BACKGROUND: The Fire Station 5 project is before the Design Review Board (Board) as a Concept Item. The purpose of Concept Design Review is for the Board to provide non-binding comments to the applicant and interested citizens, as to how an application may meet the City's development priorities.

PRESENTED BY: Amy Nicholson, Supervising Planner  
Senior Planner Toomians made a presentation.

Applicant representatives made a presentation.

Chair Jones-Carter opened and closed the public comment period.

Applicant representatives responded to Board Member inquiries.

Board Members provided comments and feedback.

## **9. ADJOURNMENT**

Chair Jones-Carter adjourned the meeting at 5:09 p.m.

Approved on: July 6, 2023

s/Lani Buckheit