



**Board of Public Utilities  
Regular Meeting Minutes - Final**

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Thursday, June 15, 2023

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:31 p.m.

**Present** 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Mark Walsh, and Board Member Glen Wright

**Absent** 1 - Board Member Mary Watts

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**3. STUDY SESSION**

None.

**4. MINUTES APPROVAL**

4.1 May 18, 2023 - Regular Meeting Minutes - DRAFT

The May 18, 2023 were approved as submitted.

**5. STAFF BRIEFINGS**

Chair Galvin announced he was reordering the agenda and moving Item 5.4 before Item 5.1.

5.4 CALIFORNIA WATER ENVIRONMENT ASSOCIATION SUPERVISOR OF THE YEAR AWARD - ROBERT WILSON

In April 2023, the California Water Environment Association (CWEA) awarded Robert Wilson, Laboratory Supervisor for Santa Rosa Water, the Supervisor of the Year Award and he will be presented with his award in front of the Board of Public Utilities by Brittany Rossi Worthen, from the CWEA.

Sean McNeil, Deputy Director - Environmental Services, and Brittany Rossi, Vice President CWEA, presented Robert Wilson, Lab Supervisor with the CWEA Supervisor of the Year Award.

**5.1 WATER SUPPLY UPDATE**

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Peter Martin, Deputy Director - Water Resources, and Colin Close, Senior Water Resources Planner provided a Water supply update and answered Board Member questions.

**5.2 ANNUAL WATER QUALITY REPORT**

Staff will provide an overview of Santa Rosa's 2022 water quality report, including drinking water regulatory requirements and water quality results. The Board may discuss this item and give direction to staff.

Tony Llamas, Water Quality Supervisor, presented on the Annual Water Quality Report.

Duane Dewitt, asked questions about the monitoring of wells in City of Santa Rosa.

Jennifer Burke, Director of Santa Rosa Water, responded to the public commenter's questions and concerns.

**5.3 UPDATE ON PHOSPHORUS COMPLIANCE**

Staff will provide the Board of Public Utilities an update on the generation and use of phosphorus credits to meet the City's discharge requirements. The presentation will include an accounting of current credits as well as planned future phosphorus offset projects. The Board may discuss this item and give direction to staff.

Sean McNeil, Deputy Director - Environmental Services, provided an update on Phosphorus Compliance and answered Board member questions.

Duane Dewitt asked how the credits can be used to provide an economic uplift.

Sean McNeil, Deputy Director- Environmental Services, responded to the public commenter's question.

## 6. CONSENT ITEMS

**A motion was made by Board Member Wright, seconded by Vice Chair Arnone, Jr., to approve Consent Items 6.1 through 6.7.**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member Walsh and Board Member Wright

**Absent:** 1 - Board Member Watts

**6.1 MOTION - AMENDMENT TO BLANKET PURCHASE ORDER 164811 - ONE YEAR EXTENSION AND INCREASE COMPENSATION FOR UTILITY BILL PRINTING, BILL INSERTS, AND MAILING SERVICES**

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve an amendment to Blanket Purchase Order 164811 for utility bill printing, bill inserts, and mailing services to extend for one year with an 8% increase in unit price and increase in compensation in the amount of \$122,000 to InfoSend, Inc., Anaheim, California, for a not to exceed cumulative value of \$336,000.

This Consent - Motion was approved.

**6.2 MOTION - CONTRACT AWARD - EAST HAVEN DRIVE SEWER AND WATER IMPROVEMENTS - ELEANOR AVENUE TO E. FOOTHILL DRIVE**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion: 1) approve the E Haven Drive Sewer and Water Improvements - Eleanor to E. Foothill Dr. project (Project); 2) award Construction Contract No. C01684 in the amount of \$2,633,410.20 to the lowest responsive bidder, Argonaut Constructors of Santa Rosa, CA; 3) approve a 15% contingency; and 4) authorize a total contract amount of \$3,028,421.73.

This Consent - Motion was approved.

**6.3** MOTION - FIRST AMENDMENT TO AGREEMENT NO. F002459 - ACCEPTANCE OF BIOSOLIDS AND LAND APPLICATION WITH GILARDI & JACOBSEN AG SERVICES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the First Amendment to Agreement No. F002459 (Agreement) for Acceptance of Biosolids and Land Application, with Gilardi & Jacobsen Ag Services, Inc. (Gilardi & Jacobsen) to increase compensation in the amount of \$5,721.00 to account for increase in the San Francisco Area Consumer Price Index (CPI) and replenish the funds used for last year's activities in the amount of \$88,279.00 for a total increase of \$94,000.00, with total maximum compensation of \$208,418.95 (two hundred and eight thousand four hundred and eighteen dollars and ninety-five cents).

This Consent - Motion was approved.

**6.4** MOTION - PROJECT WORK ORDER APPROVAL - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ALBANY, CLEMENT, AND MALANO SEWER AND WATER IMPROVEMENTS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion, approve Project Work Order No. A010146-2016-28 under the Master Professional Services Agreement with Green Valley Consulting Engineers of Santa Rosa, California, to provide professional Construction Management and Inspection Services for the Albany, Clement, and Malano Sewer and Water Improvements, Contract No. C00203, in the amount not to exceed \$576,500.75.

This Consent - Motion was approved.

**6.5** RESOLUTION - AUTHORIZATION FOR THE WATER DIRECTOR TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

RECOMMENDATION: It is recommended by the Water Department that the Board, by resolution, nominate Jennifer Burke as a member of the Association of California Water Agencies (ACWA) Region 1 Board for the 2024-2025 term.

This Consent - Resolution was approved.

**RECOMMENDATION**

**It is recommended by the Water Department that the Board, by resolution, nominate Jennifer Burke as a member of the Association of California Water Agencies (ACWA) Region 1 Board for the 2024-2025 term.**

**6.6 RESOLUTION - SECOND AMENDMENT TO GENERAL SERVICES AGREEMENT NO. F002013 FOR GRIT AND SCREENING DISPOSAL SERVICES**

RECOMMENDATION: It is recommended by the Finance Department and Santa Rosa Water that the Board of Public Utilities, by resolution, approve the Second Amendment to General Services Agreement No. F002013, exercising the five-year extension for grit and screening disposal services to N Leasing Company LLC dba Republic Services of Sonoma County Transportation, Richmond, California and increasing compensation in the amount of \$362,108.75, for a cumulative amount not to exceed \$685,273.75.

This Consent - Resolution was approved.

**6.7 MOTION - NINTH AMENDMENT TO AGREEMENT 08-8830 BETWEEN CITY OF SANTA ROSA AND N. HARRIS CORPORATION**

RECOMMENDATION: It is recommended by Santa Rosa Water Staff and the Board of Public Utilities Contract Review Subcommittee that the Board of Public Utilities, by motion, approve the Ninth Amendment to Agreement 08-8830 between the City of Santa Rosa and N. Harris Corporation and authorize additional compensation of \$276,592.

This Consent - Motion was approved.

**7. REPORT ITEMS**

None.

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Duane Dewitt shared that the United States Environmental Protection Agency has a website that has information on green infrastructure and storm water retention techniques in riparian areas within urban areas. Public Commenter Dewitt also suggested that Roseland Creek could be an anchor to bring in funds, not only in

restoration but also in work force training.

## **9. REFERRALS**

None.

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **11. SUBCOMMITTEE REPORTS**

Chair Galvin gave a report on the June 6, 2023 Contract Review Subcommittee where it was unanimously recommended by the Subcommittee and was heard on today's consent calendar as Item 6.7, Ninth Amendment to Agreement 08-8830 Between the City of Santa Rosa and N. Harris Corporation.

## **12. BOARD MEMBER REPORTS**

Board Member Barthalow thanked Santa Rosa Water staff for an excellent tour of the Laguna Treatment Plant.

## **13. DIRECTORS REPORTS**

Director Burke reported: On May 30, 2023 Water Staff, along with government officials, world bank staff, and members of the American Waterworks Association met with a delegation from the country of Turkey at the Laguna Treatment Plant to learn about our system and water reuse; the annual Geysers shutdown is currently scheduled for July 10 through July 24, this shutdown allows for maintenance to be done that cannot be done while the system is up and running; Association of California Water Agencies Region 1 (ACWA) will be scheduling a tour of the CalPine's Geysers facility on Friday, August 11, and once the event is finalized, the agenda will be sent to the Board and the opportunity open for up to three Board members to attend; the announcement was made that Michelle Montoya was officially named as the Administrative Analyst that will be supporting the Board of Public Utilities along with their subcommittees.

Duane Dewitt asked if the ACWA tour of the CalPine Geysers facility would be open to the public.

Director Burke responded that ACWA events are not open to the public, however, CalPine's does offer public tours of their facility.

#### **14. ADJOURNMENT OF MEETING**

The meeting was adjourned at 3:03 p.m.

**Approved on: July 20, 2023**

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**Easter Ledesma**  
**Recording Secretary**