



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

Cultural Heritage Board Regular Meeting Minutes - Final

Wednesday, July 19, 2023

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Vice Chair Garrett called the meeting to order at 4:34 P.M.

Present 4 - Vice Chair Cappie Garrett, Board Member Bonnie Boren, Board Member Patrick Carney, and Board Member Laura Fennell

Absent 2 - Chair Brian Meuser, and Board Member Heidi Klyn

2. APPROVAL OF MINUTES

2.1 June 21, 2023 - Draft Minutes

Approved as submitted.

3. PUBLIC COMMENTS

None.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Vice Chair Garrett read aloud the Statement of Purpose.

4.2 BOARD MEMBER REPORTS

None.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

5. DEPARTMENT REPORTS

Staff Liaison Murray reported.

6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Fennell abstained from item 8.2 due to closeness in proximity to the project site address.

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

- 8.1 THE CULTURAL HERITAGE BOARD WILL BRAINSTORM IDEAS TO ADDRESS WORK BEING DONE WITHIN PRESERVATION DISTRICTS WITHOUT BENEFIT OF PERMITS.

BACKGROUND: At the Cultural Heritage Board (CHB) meeting held on June 1, 2022, a motion was made and seconded to add a discussion regarding changes to properties and structures within Santa Rosa's preservation districts without benefit of permits.

At its meeting on December 7, 2022, the CHB voted to add the discussion onto a future agenda.

The purpose of this agenda item is to facilitate a discussion between CHB members regarding working being done without benefit of permits within preservation districts.

PRESENTED BY: Susie Murray

Staff Liaison Murray requested this item be continued to a date certain of August 16, 2023.

A motion was made by Board Member Fennell, seconded by Board Member Boren, to continue the item to a date certain of August 16, 2023.

The motion carried by the following vote:

Yes: 4 - Vice Chair Garrett, Board Member Boren, Board Member Carney and Board Member Fennell

Absent: 2 - Chair Meuser and Board Member Klyn

- 8.2 CONCEPT REVIEW - 635 MILL ST CONCEPT - NOT A PROJECT - LANDMARK ALTERATION - 635 MILL ST - LMA23-005

BACKGROUND: Concept Major landmark alteration for 635 Mill St.

PRESENTED BY: Noor Bisla

Board Member Fennel recused herself and left the meeting.

Vice Chair Garrett continued item 8.2 to a date certain of August 16, 2023 due to lack of quorum.

9. ADJOURNMENT

Vice Chair Garrett adjourned the meeting at 4:44 P.M.

Approved on: August 16, 2023

s/ Lani Buckheit