



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## Design Review Board Regular Meeting Minutes - Final

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Thursday, August 3, 2023

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Jones-Carter called the meeting to order at 4:30 P.M.

#### Rollcall

**Present 7** - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, Board Member Michael Burch, Board Member Michael Cook, Board Member Victoria Liptak, Board Member Adam Sharron, and Board Member Ernest Wuethrich

### 2. APPROVAL OF MINUTES

2.1 July 6, 2023 - Draft Minutes

Approved as submitted.

### 3. PUBLIC COMMENT

None.

### 4. BOARD BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Chair Jones-Carter read aloud the Statement of Purpose.

#### 4.2 BOARD MEMBER REPORTS

Board Member Liptak reported about the Waterways Advisory Committee meeting on July 27, 2023.

#### 4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

### 5. DEPARTMENT REPORTS

Staff Liaison Nicholson reported.

### 6. STATEMENTS OF ABSTENTION

None.

## 7. CONSENT ITEM(S)

None.

## 8. SCHEDULED ITEM(S)

### 8.1\* PUBLIC HEARING - CERES COMMUNITY PROJECT - CULINARY FACILITY, DESIGN REVIEW - 0 APOLLO WAY - DR22-046

BACKGROUND: Construction of a new two-story 19,500 sf culinary and youth development facility for production and distribution of medically tailored meals and education about healthy eating. The project is exempt from the California Environmental Quality Act.

PRESENTED BY: Sachnoor Bisla, City Planner

Ex Parte Disclosures: Chair Jones-Carter disclosed she received a letter from Congressman Mike Johnson supporting the project.

Planner Bisla presented.

Applicant representatives made a presentation.

Chair Jones-Carter opened and closed the public hearing at 5:12 P.M.

Staff and Applicant representatives responded to Board Member inquiries.

**A motion was made by Vice Chair Weigl, seconded by Board Member Sharron, to waive reading of the text and adopt as amended:**

**RESOLUTION NO. DRB-2023-011 ENTITLED: RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA GRANTING DESIGN REVIEW APPROVAL FOR CERES COMMUNITY PROJECT – CULINARY FACILITY, LOCATED AT 0 APOLLO WAY, APNS 035-490-030, 035-490-031, FILE NO. DR22-046**

**The motion carried by the following vote:**

**Yes:** 7 - Chair Jones-Carter, Vice Chair Weigl, Board Member Burch, Board Member Cook, Board Member Liptak, Board Member Sharron and Board Member Wuethrich

Chair Jones-Carter called for recess at 7:13 P.M.

Board Member Cook left the meeting at 7:20 P.M. due to personal obligations.

Chair Jones-Carter reconvened the meeting at 7:20 P.M.

**8.2 REPORT ITEM - RESILIENT CITY DEVELOPMENT MEASURES  
UPDATE - CITYWIDE - FILE NO. PRJ23-010**

**BACKGROUND:** Request for feedback on proposed updates and codification of the Resilient City Development Measures and Resilient City Combining District Ordinances adopted in 2018.

**PRESENTED BY:** Christian Candelaria, City Planner  
Planner Candelaria presented.

Board Members provided comments and feedback.

Chair Jones-Carter opened and closed the public comment period at 8:08 P.M.

Staff responded to Board Member inquiries.

## **9. ADJOURNMENT**

Chair Jones-Carter adjourned the meeting at 8:10 P.M.

Approved on: September 7, 2023

s/Lani Buckheit