



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

Design Review Board Regular Meeting Minutes - Final

Thursday, October 19, 2023

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Jones-Carter called the meeting to order at 4:30 P.M.

Present 5 - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, Board Member Michael Cook, Board Member Victoria Liptak, and Board Member Ernest Wuethrich

Absent 2 - Board Member Michael Burch, and Board Member Adam Sharron

2. APPROVAL OF MINUTES

2.1 September 7, 2023 - Draft Minutes

Approved as submitted.

2.2 October 5, 2023 - Draft Minutes

Approved as amended.

3. PUBLIC COMMENT

None.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Chair Jones-Carter read aloud the Statement of Purpose.

4.2 BOARD MEMBER REPORTS

None.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

5. DEPARTMENT REPORTS

Staff Liaison Nicholson reported.

6. STATEMENTS OF ABSTENTION

None.

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

8.1 PUBLIC HEARING - BROOKWOOD MEDICAL - GARAGE MODIFICATIONS - DESIGN REVIEW - 1000 2ND ST - DR23-009

BACKGROUND: On September 1, 2022, the Design Review Board (DRB) approved the Brookwood Medical project which included a four-story, 93,270-square foot medical office building and a six-level parking garage.

The applicant is requesting approval to reduce the size of the parking structure from six levels to five and reduce the number of available parking spaces from 325 parking spaces to 276 spaces. The revisions also include a shift in the building location and reduction in drive aisle width.

PRESENTED BY: Susie Murray, Supervising Planner

Ex Parte Disclosures: None.

Supervising Planner Murray presented.

Applicant representatives made a presentation.

Staff and applicant representatives responded to Board Member inquiries.

A motion was made by Vice Chair Weigl, seconded by Board Member Liptak, to waive reading of the text and adopt as amended:

RESOLUTION NO. DRB-2023-013 ENTITLED: RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA GRANTING DESIGN REVIEW APPROVAL FOR THE BROOKWOOD MEDICAL – GARAGE MODIFICATION PROJECT, LOCATED AT 1000 2ND STREET, ASSESSOR’S PARCEL NUMBER 009-063-019; FILE NO. PRJ21-024

(DR23-009)

The motion carried by the following vote:

Yes: 5 - Chair Jones-Carter, Vice Chair Weigl, Board Member Cook, Board Member Liptak and Board Member Wuethrich

Absent: 2 - Board Member Burch and Board Member Sharron

9. ADJOURNMENT

Chair Jones-Carter adjourned the meeting at 6:39 P.M.

Approved on: December 7, 2023

s/LaniBuckheit