



# City of Santa Rosa

637 1st St, Large  
Conference Room  
Santa Rosa, CA 95404

## Zoning Administrator Regular Meeting Minutes - Final

---

Thursday, December 7, 2023

10:30 AM

---

### 1. CALL TO ORDER

Zoning Administrator Toomians called the meeting to order at 10:30 a.m.

### 2. APPROVAL OF MINUTES

2.1 November 16, 2023 - Draft Minutes

Approved as submitted.

### 3. PUBLIC COMMENT

None.

### 4. ZONING ADMINISTRATOR BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Zoning Administrator Toomians read aloud the Statement of Purpose.

#### 4.2 ZONING ADMINISTRATOR REPORTS

None.

### 5. CONSENT ITEM(S)

None.

### 6. SCHEDULED ITEM(S)

6.1 PUBLIC MEETING - FENCE WITHIN SIDE CORNER SETBACK - 4740 BADGER RD - FILE NO. CUP23-042

BACKGROUND: The project proposes to construct a 6-foot-tall wood fence within 15-foot side-corner setback. The project has been found in compliance with the California Environmental Quality Act and qualifies for a categorical exemption.

PROJECT PLANNER: Suzanne Hartman, City Planner

Planner Hartman presented.

Applicant responded to Zoning Administrator inquiries.

Zoning Administrator Toomians opened and closed the public comment period at 10:38 a.m.

**ZONING ADMINISTRATOR TOOMIANS APPROVED ITEM WITH ADDED CONDITIONS OF APPROVAL FOR ITEM 6.1, FENCE WITHIN SIDE CORNER SETBACK - 4740 BADGER RD, RESOLUTION NO. ZA-2023-057, ENTITLED:**

**RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING MINOR CONDITIONAL USE PERMIT FOR A 6-FOOT-TALL WOOD FENCE LOCATED IN THE 15-FOOT SIDE-CORNER SETBACK, LOCATED AT 4740 BADGER ROAD, SANTA ROSA, APN: 183-070-062, FILE NO. CUP23-042**

**6.2 PUBLIC MEETING - FOOD FOR THOUGHT FOOD BANK -  
CONDITIONAL USE PERMIT - 2351 CIRCADIAN WAY - CUP23-056**

BACKGROUND: Food for Thought is requesting a Minor Conditional Use Permit to operate a warehouse and distribution land use to distribute medically tailored groceries and meals to individuals in Sonoma County with serious medical conditions. The operation would consist of performing administrative work, sorting and organizing food, and preparing meals for distribution. The operation has been found in compliance with the California Environmental Quality Act and qualifies for a categorical exemption.

PROJECT PLANNER: Conor McKay, Senior Planner

Planner McKay presented.

Applicant and Planner responded to Zoning Administrator inquiries.

Zoning Administrator opened and closed the public comment period at 10:46 a.m.

**ZONING ADMINISTRATOR TOOMIANS APPROVED AS SUBMITTED FOOD FOR THOUGHT FOOD BANK CONDITIONAL USE PERMIT - 2351**

**CIRCADIAN WAY - CUP23-056, RESOLUTION NO. ZA-2023-058, ENTITLED:**

**RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW WAREHOUSING AND DISTRIBUTION FOR THE PROPERTY LOCATED AT 2351 CIRCADIAN WAY SANTA ROSA, APN: 035-133-009, FILE NO. CUP23-056**

**7. ADJOURNMENT**

Zoning Administrator Toomians adjourned the meeting at 10:47 a.m.

Approved on: January 18, 2024

S/ Mark Kolarik,  
Recording Secretary