



City of Santa Rosa

Utility Field Offices
35 Stony Point Rd. - Training
Room M

Contract Review Subcommittee Meeting Minutes - Draft

Wednesday, March 20, 2024

10:00 AM

Due to technical difficulties, the beginning of the meeting was not recorded. These draft minutes are being provided in conjunction with the partial recording.

10:00 A.M. (VIA IN-PERSON)

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 10:04 a.m.

Present: (2) Board Member Badenfort and Chair Galvin

Absent: (1) Board Member Grabill

2. PUBLIC COMMENTS

None.

3. NEW BUSINESS

3.1 PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH HAZEN AND SAWYER FOR ENGINEERING DESIGN RELATED TO THE LAGUNA TREATMENT PLANT ELECTRICAL INFRASTRUCTURE IMPROVEMENTS PROJECT

The proposed professional services agreement provides engineering design services for the Laguna Treatment Plant electrical infrastructure improvements project. This project will implement recommendations presented under the Laguna Treatment Plant (LTP) Power Master Plan, updated January 18, 2023.

A conditions-based risk assessment identified that much of the electrical infrastructure at LTP is at the end of its useful service life. This project will replace major assets within the electrical distribution system rated with a high probability of failure. It will also convert existing overhead power poles to underground thereby eliminating the need for

specialized overhead line work crews and reduce damage from inclement weather and natural hazards. These critical improvements will provide reliable services into the future. The Capitol Projects Engineering Team proposes entering into a professional services agreement with Hazen and Sawyer to perform the work with a not to exceed amount of \$2,555,847.00.

Greg Dwyer, Associate Civil Engineer, presented and answered Board Member questions.

Moved by Board Member Badenfort, seconded by Chair Galvin to recommend the Board of Public Utilities approve a Professional Services Agreement with Hazen and Sawyer to provide engineering design services for the Laguna Treatment Plant Electrical Infrastructure Improvements Project.

Motion was approved unanimously with Board Member Grabill absent.

4. ADJOURNMENT

Chair Galvin adjourned the meeting at 10:27 a.m.