



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

Board of Public Utilities Regular Meeting Minutes - Final

Thursday, February 2, 2017

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chairman Galvin called the meeting of the Board of Public Utilities to order at 1:32 pm.

Present 6 - Chair Daniel Galvin III, Vice Chair Megan Kaun, Board Member William Arnone Jr., Board Member Richard Dowd, Board Member Mary Watts, and Board Member Leonard Holt

2. STATEMENTS OF ABSESION BY BOARD MEMBERS

None.

3. STUDY SESSION

None.

4. MINUTES APPROVAL

January 19, 2017, Regular Meeting.

Attachments: [Draft Minutes \(Added 2/1/17\)](#)

A motion was made by Vice Chair Kaun, seconded by Board Member Dowd, to approve the minutes of January 19, 2017 as submitted. The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Kaun, Board Member Arnone Jr., Board Member Dowd, Board Member Watts and Board Member Holt

5. STAFF BRIEFINGS - NONE

6. CONSENT ITEMS - NONE

7. REPORT ITEMS

- 7.1 REPORT - APPROVAL OF A LETTER OF AGREEMENT WITH MOULTON NIGUEL WATER DISTRICT FOR PARTICIPATION IN THE CALIFORNIA DATA COLLABORATIVE

BACKGROUND: Santa Rosa Water wishes to participate in the California Data Collaborative to obtain access to analytical and

forecasting tools that analyze customer water savings from water use efficiency programs, forecast short-term (1-4 week) water demand, predict revenue reliability, and quantify land cover within Santa Rosa (square feet of irrigable landscape by major plant types such as turf, trees, and shrubs).

RECOMMENDATION: It is recommended by the Water Department that Board, by resolution, approve a Letter of Agreement with Moulton Niguel Water District in the amount of \$27,792 for participation in the California Data Collaborative.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [PowerPoint Presentation \(Added 2/1/17\)](#)

Presenter: Colin Close, Sustainability Coordinator

A motion was made by Board Member Dowd, seconded by Vice Chair Kaun, to adopt Resolution No. 1133, entitled "Resolution of the Board of Public Utilities Approving a Letter of Agreement with Moulton Niguel Water District For Participation In the California Data Collaborative." The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Kaun, Board Member Arnone Jr., Board Member Dowd, Board Member Watts and Board Member Holt

7.2 REPORT - PROJECT WORK ORDER APPROVAL - PROFESSIONAL ENGINEERING SERVICES FOR FARMERS LANE GROUNDWATER WELL FACILITY EVALUATION PHASE 2

BACKGROUND: The Farmer's Lane Well Facility upgrades evaluation has entered into the design phase for the well rehabilitation and repairs. The current budget does not account for geotechnical, structural and electrical design costs needed to complete the design for reconstructing the well houses; ensuring climate control for electrical equipment; and providing security and aesthetics at these facilities. The additional budget requested is \$106,700.00, increasing the total budget to \$571,900.00.

RECOMMENDATION: It is recommended by the Water Department and the Transportation and Public Works Department, that the Board, by motion, approve a Project Work Order (PWO) under the Master

Professional Services Agreement with West Yost & Associates, Inc. of Pleasanton, California, to provide Professional Engineering Services for Farmers Lane Groundwater Well Facility Evaluation Phase 2, with a total amount, including Amendments A and B of this PWO, of \$571,900.00.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [PowerPoint Presentation \(Added 2/1/17\)](#)

Presenter: Jillian Tilles, Associate Civil Engineer

A motion was made by Board Member Dowd, seconded by Board Member Holt, to approve a Project Work Order (PWO) under the Master Professional Services Agreement with West Yost & Associates, Inc. of Pleasanton, California, to provide Professional Engineering Services for Farmers Lane Groundwater Well Facility Evaluation Phase 2, with a total amount, including Amendments A and B of this PWO, of \$571,900.00. The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Kaun, Board Member Arnone Jr., Board Member Dowd, Board Member Watts and Board Member Holt

7.3 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [PowerPoint Presentation \(Added 2/1/17\)](#)

Presenter: Jennifer Burke, Deputy Director of Water and Engineering Resources and Mike Prinz, Deputy Director of Subregional Operations

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

9. REFERRALS

None.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION / ACTION)

None.

11. SUBCOMMITTEE REPORTS

Board Member Dowd announced that the Budget Review Subcommittee would be meeting on February 7, 2017.

12. BOARD MEMBER REPORTS

None.

13. DIRECTORS REPORTS

Director Reed thanked the Budget Review Subcommittee for their upcoming work on the Budget review. She reported there are a number of meetings scheduled. Director Reed reported that the Laguna Environmental Laboratory must be certified by the State of California every year for accuracy, and the LEL scored a 98.8%. The Audubon Christmas Bird Count occurred on December 18, 2017. Several species found in the count circle were only found within our area. The new Director Bennett Horenstein will be attending our Department Quarterly Meetings in the next week to introduce himself to staff prior to his official start on March 6, 2017.

14. ADJOURNMENT OF MEETING

At 2:21 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 16, 2017 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

/s/

Daniel J. Galvin III, Chairman

/s/

Sara Roberts, Recording Secretary