



City of Santa Rosa

Finley Center
2060 W. College Avenue
Cypress Room

Board of Community Services Regular Meeting Minutes

Wednesday, May 24, 2017

4:00 PM

4:00 P.M.

1. CALL TO ORDER

The meeting was called to order by Chairman Gow at 4:01pm.

2. ROLL CALL

Childs arrived at 4:11pm.

Present: 5 - Chair Stanley Gow, Board Member Carolina Spence, Board Member Carole Quandt, Board Member Diane Test and Board Member Sandra Wandel

3. PUBLIC COMMENTS

Ron White stated that he uses the Bennett Valley Senior Center. The pool tables were donated and he supports maintaining the pool tables through donations and to reduce or eliminate the daily use fee.

4. APPROVAL OF MINUTES

The minutes from April 26, 2017 were approved as submitted.

4.1 April 26, 2017, Regular Meeting Minutes

5. UPCOMING EVENTS AND REPORTS ON ACCOMPLISHED EVENTS

New Pump Track was dedicated on May 6th. Kids to Parks Day on May 20th was held at Howarth Park with over 500 participants. Workshop for Kawana Springs Park Master Plan held May 20th; a follow-up meeting will be held on June 24th. Senior Expo was held at Person Senior Wing May 6th. Vamos a Nadar was held at Ridgway Swim Center with 57 youth and their parents. June 5th is in-service training for approximately 200 summer staff.

6. DIRECTOR UPDATES

Staff were involved with the Courthouse Square dedication and Iron Man event permit.

7. SCHEDULED ITEMS

7.1 OUTREACH AND MARKETING

Marketing and Outreach Coordinator Adriane Mertens will present highlights of Recreation & Parks Department marketing efforts and recent community outreach.

Recommended Action: Information and discussion

Marketing and Outreach Coordinator Adriane Mertens presented highlights of Recreation & Parks Department marketing efforts and recent community outreach, which included updated park rules signs, new website, update of social media, new venues brochure, award winning monthly e-newsletter, eight digital kiosks and community events.

7.2 VOLUNTEER PROGRAM

Recreation Coordinator Elaine Gutsch will present an overview of Recreation & Parks Department volunteer activities and support.

Recommended Action: Information and discussion

Recreation Coordinator Elaine Gutsch presented an overview of Recreation & Parks Department volunteer activities and support of multiple events. New volunteer pages on website, new volunteer handbook, use of online software Vhub for online signups, and National Volunteer Week in April were highlighted.

7.3 ATHLETIC FIELD PERMITS

Deputy Director-Recreation, Kelley Magnuson, and Recreation Supervisor Amy Rocklewitz will present information from recent meetings with sports organizations regarding field permits and use.

Recommended Action: Information and discussion

Deputy Director-Recreation, Kelley Magnuson presented information from recent meetings with sports organizations regarding field permits and use. Field space is allocated on a priority basis in the following order: City of Santa Rosa Recreation and Parks programs, previous responsible users, nonprofit youth groups, and adult sports groups. The sports desk has a new email: sports@srcity.org. Concerns regarding A Place to Play permits were successfully addressed with SRYSL.

Public Comment: John Quinn, SRYSL President, recognized the effort by Recreation and Parks to clarify processes and fee schedules for field and park use.

7.4

A PLACE TO PLAY PARK MASTER PLAN AMENDMENT

Deputy Director-Parks, Jen Santos, will present public input on the proposed master plan amendment for A Place to Play park, to add a new emergency well, pump house, and picnic areas.

Recommended Action: Discussion and approval

Deputy Director-Parks, Jen Santos, presented public input received online regarding the proposed master plan amendment for A Place to Play Park, to add a new emergency well and indicate location of pump house, picnic areas and hydration stations. Discussion ensued.

Public Comment: Rochelle Cook, Santa Rosa United Soccer, stated there are no schools near this park and suggested a basketball court. The first seven years the park had gates and she is in favor of having them reinstalled. Concerned about adequate parking and hydration for participants.

Carole Quandt made a motion to move forward with recommendation to amend park master plan and add a new emergency well, pump house, picnic areas and hydration stations. Wandel seconded. Test proposed a friendly amendment, which included the gates at the park entrances. Childs seconded. Unanimous approval 7-0.

8. COMMITTEE REPORTS

8.1 Mayor's Lunch with Committee/Board Chairs

Recommended Action: Information

Gow reported discussion of homeless, Depot Park future public art and landscape improvements.

8.2 Santa Rosa Waterways Advisory Committee

Recommended Action: Information

No meeting

9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

CPRS magazine, Howarth Park map, rental brochure, Kids to Parks card

10. FUTURE AGENDA ITEMS

Senior activities and programs
Courthouse Square

11. ADJOURNMENT

The meeting was adjourned at 5:38pm.

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-3292 one week prior to the meeting. TDD (707) 543-3063

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the Recreation and Parks Department, 55 Stony Point Road, during normal business hours.