



**Board of Public Utilities
Regular Meeting Minutes - Final**

Thursday, July 20, 2017

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 pm.

Present 5 - Chair Daniel Galvin III, Board Member William Arnone Jr., Board Member Richard Dowd, Board Member Mary Watts, and Board Member Lisa Badenfort

Absent 2 - Vice Chair Megan Kaun, and Board Member Christopher Grabill

2. STATEMENTS OF ABSEPTION BY BOARD MEMBERS

None.

3. MINUTES APPROVAL - NONE

4. STAFF BRIEFINGS

4.1 DRINKING WATER QUALITY REPORT: 2016 UPDATE

BACKGROUND: Staff will present on Santa Rosa's public drinking water system including water supply portfolio, regulations, distribution system, sampling and 2016 water quality results. The Board may discuss this item and give direction to staff.

Attachments: [PowerPoint Presentation \(Added on 7/19/17\)](#)

Presenter: Peter Fulkerson, Water Quality Supervisor

5. CONSENT ITEMS

5.1 RESOLUTION - Meter Upgrade Project - Advanced Metering Infrastructure (AMI) - Modification to Antenna Location and Addendum to Mitigated Negative Declaration

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by resolution, consider an Addendum to the Mitigated Negative Declaration (MND) for the Advanced Metering Infrastructure (AMI) Project and approve the modification to the antenna location for the AMI Project.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Attachment 1](#)

A motion was made by Board Member Arnone, seconded by Board Member Watts, to waive the reading of the text and adopt:

RESOLUTION NO. 1145, ENTITLED: RESOLUTION OF THE BOARD OF PUBLIC UTILITIES CONSIDERING AN ADDENDUM TO THE MITIGATED NEGATIVE DECLARATION (MND) FOR THE ADVANCED METERING INFRASTRUCTURE (AMI) PROJECT AND APPROVING A REVISION TO THE PROJECT

The motion carried by the following vote:

Yes: 5 - Chair Galvin III, Board Member Arnone Jr., Board Member Dowd, Board Member Watts and Board Member Badenfort

Absent: 2 - Vice Chair Kaun and Board Member Grabill

6. REPORT ITEMS

6.1 REPORT - Meter Upgrade Project - Advanced Metering Infrastructure Amendment to N. Harris Corporation Agreements

BACKGROUND: On July 21, 2016 the Board of Public Utilities (Board) authorized contracts for the Meter Upgrade Project (AMI). The contracts included two contracts with N. Harris Computer Corporation for implementation and support and maintenance of MeterSense, the meter data management (MDM) software that will be used for AMI. During the integration of the project software N. Harris Computer Corporation offered Santa Rosa the opportunity to leverage the MDM platform to provide a software solution for managing the City's Water Use Efficiency (WUE) programs and to provide additional analytical tools for Santa Rosa Water (SRW) customers. N. Harris Computer Corporation offered this functionality with no additional software purchasing or implementation fees. Support and maintenance will be the only associated fees.

RECOMMENDATION: It is recommended by the Water Department and the Board of Public Utilities Contract Subcommittee that the Board of Public Utilities, by motion, approve amendments for the Support and Maintenance and the Software Implementation Services Agreements with N. Harris Computer Corporation and authorize the Chair to sign the

contracts.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Attachment 3](#)
 [Attachment 4](#)
 [PowerPoint Presentation](#)

Presenter: Kimberly Zunino, Revenue Manager

A motion was made by Board Member Dowd, seconded by Board Member Arnone, to approve by motion:

amendments for the Support and Maintenance and the Software Implementation Services Agreements with N. Harris Computer Corporation and authorize the Chair to sign the contracts.

The motion carried by the following vote:

Yes: 5 - Chair Galvin III, Board Member Arnone Jr., Board Member Dowd, Board Member Watts and Board Member Badenfort

Absent: 2 - Vice Chair Kaun and Board Member Grabill

6. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

7. REFERRALS

None.

8. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION / ACTION)

- 8.1 MEMORANDUM - MINOR CONTRACT AWARD - C02079 FARMERS LANE WELL FACILITY PUMP REPLACEMENT PROJECT; INCLUDED IN PACKET

Attachments: [Memorandum](#)

Chair Galvin received and filed the written communication.

9. SUBCOMMITTEE REPORTS

None.

10. BOARD MEMBER REPORTS

Chair Galvin reported on the Geysers Tour that the Board of Public Utilities and a few Council Members attended on July 10, 2017.

11. DIRECTORS REPORTS

Deputy Director Burke reported out on department activities.

12. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:35 pm.

The next regularly scheduled meeting of the Board of Public Utilities will be held on Thursday, August 7, 2017, at 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

/s/

Daniel J. Galvin III, Chairman

/s/

Sara Roberts, Recording Secretary