



# City of Santa Rosa

Utilities Field Office  
35 Stony Point Road  
Santa Rosa, CA 95401

## Board of Public Utilities Meeting Minutes - Final

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Thursday, June 15, 2017

1:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chairman Galvin called the meeting of the Board of Public Utilities to order at 1:41 pm.

**Present** 5 - Chair Daniel Galvin III, Vice Chair Megan Kaun, Board Member Richard Dowd, Board Member Mary Watts, and Board Member Christopher Grabill

**Absent** 2 - Vice Chair William Arnone Jr., and Board Member Lisa Badenfort

### 2. STATEMENTS OF ABSEPTION BY BOARD MEMBERS - NONE

### 3. STUDY SESSION

#### 3.1 EMERGENCY GROUNDWATER PROGRAM UPDATE

BACKGROUND: Staff will present an update on the implementation of the Emergency Groundwater Program. The Board may discuss this item and give direction to staff.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1](#)  
                          [Attachment 2](#)  
                          [PowerPoint Presentation \(Added 6/14/17\)](#)

Presenter: Jennifer Burke, Deputy Director of Water and Engineering Resources; and Gerry Nakano, West Yost Associates

### 4. MINUTES APPROVAL - NONE

### 5. STAFF BRIEFINGS

#### 5.1 WATER OPERATIONS DIVISION OVERVIEW - BACKGROUND AND DESCRIPTION OF THE WATER DISTRIBUTION SYSTEM

BACKGROUND: Staff will provide a brief overview of the Water Distribution System's history, functions, operations and maintenance. The Board may discuss this item and give direction to staff.

**Attachments:**    [PowerPoint Presentation](#)

Presenter: Rick Santarini, Utilities System Superintendent

**6. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

**7. REFERRALS - NONE**

**8. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION / ACTION)**

- 8.1 MONTHLY RATE REVENUE AND CIP BID AWARD REPORT - MAY 2017;  
INCLUDED IN PACKET

Attachments: [Memorandum](#)

**9. SUBCOMMITTEE REPORTS**

Vice Chair Kaun announced that she had asked staff to call a Ad Hoc Landscape Subcommittee meeting in the near future.

**10. BOARD MEMBER REPORTS - NONE**

**11. DIRECTORS REPORTS**

Bennett Horenstein, Director of Santa Rosa Water, reported out on Department activities.

**12. ADJOURNMENT OF MEETING**

Chairman Galvin adjourned the meeting at 3:19 pm.

The next regularly scheduled meeting of the Board of Public Utilities will be held on Thursday, July 6, 2017, at 1:30 pm in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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**Daniel J. Galvin III, Chairman**

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**Sara Roberts, Recording Secretary**