



# City of Santa Rosa

City Hall, Mayor  
Conference Room  
100 Santa Rosa Ave,  
Room 10  
Santa Rosa, CA 95404

## Successor Agency to the Redevelopment Agency of Santa Rosa Special Meeting Minutes - Final

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Tuesday, June 20, 2017

3:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Coursey called the meeting to order at 3:32 p.m.

**Present** 7 - Chair Chris Coursey, Agency Member John Sawyer, Agency Member Tom Schwedhelm, Vice Chair Jack Tibbetts, Agency Member Julie Combs, Agency Member Ernesto Olivares, and Agency Member Chris Rogers

### 2. PUBLIC COMMENT (PUBLIC COMMENT IS LIMITED TO ITEMS WHICH ARE THE SUBJECT OF THE SPECIAL MEETING)

There were no public comments.

### 3. APPROVAL OF MINUTES

3.1 March 14, 2017, Special Meeting.

Attachments: [Draft Minutes](#)

Approved as submitted.

### 4. CONSENT ITEM

4.1 RESOLUTION - RESOLUTIONS APPROVING AN AGREEMENT WITH BEST BEST & KRIEGER FOR LEGAL SERVICES AND DELEGATING CONTRACT AWARD AND MODIFICATION AUTHORITY TO THE EXECUTIVE DIRECTOR

RECOMMENDATION: It is recommended by the Finance Department that the Successor Agency (the "Agency"), by resolution, approve: 1) an agreement with Best Best & Krieger for an amount not to exceed \$30,000, retroactive to July 1, 2016, to provide general legal advice and by resolution delegate contract award and modification authority to the City Manager as the Executive Director of the Agency, and 2) operational changes within the City by clarifying that the Deputy City Manager of the City of Santa Rosa shall act as the Assistant Executive Director of the Successor Agency.

**Attachments:**    [Staff Report](#)  
                          [Resolution - BBK Agreement](#)  
                          [Exhibit A - Agreement](#)  
                          [Resolution - SA Delegation of Authority](#)

Presented by Deborah Lauchner, Chief Financial Officer - Finance.

**A motion was made by Agency Member Sawyer, seconded by Agency Member Schwedhelm, to waive reading of the text and adopt:**

**RESOLUTION NO. SA-2017-003 ENTITLED: RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SANTA ROSA APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR GENERAL LEGAL SERVICES WITH BEST BEST & KRIEGER LLP RETROACTIVE TO JULY 1, 2016**

**The motion carried by the following vote:**

**Yes:** 7 - Chair Coursey, Agency Member Sawyer, Agency Member Schwedhelm, Vice Chair Tibbetts, Agency Member Combs, Agency Member Olivares and Agency Member Rogers

**A motion was made by Agency Member Sawyer, seconded by Agency Member Schwedhelm, to waive reading of the text and adopt:**

**RESOLUTION NO. SA-RES-2017-004 ENTITLED: RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SANTA ROSA DELEGATING CONTRACT AWARD AND MODIFICATION AUTHORITY TO THE EXECUTIVE DIRECTOR AND DESIGNATING THE DEPUTY CITY MANAGER AS THE ASSISTANT EXECUTIVE DIRECTOR**

**The motion carried by the following vote:**

**Yes:** 7 - Chair Coursey, Agency Member Sawyer, Agency Member Schwedhelm, Vice Chair Tibbetts, Agency Member Combs, Agency Member Olivares and Agency Member Rogers

**5. REPORT ITEMS - NONE.**

**6. ADJOURN SPECIAL MEETING OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SANTA ROSA**

Chair Coursey adjourned the meeting at 3:45 p.m.

**Successor Agency to the  
Redevelopment Agency of Santa  
Rosa**

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Approved on: January 9, 2018

/s/ Daisy Gomez, City Clerk