



City of Santa Rosa

Office of Community
Engagement
637 First Street

Community Advisory Board Special Meeting Minutes - Final

Wednesday, December 6, 2017

5:30 PM

SPECIAL MEETING

5:30 P.M.

1. CALL TO ORDER & ROLL CALL

Present: 10 - Chair Cherie Barnett, Vice Chair Lacinda Moore, Board Member Tanya Narath, Board Member Vincent Harper, Board Member Cecile Querubin, Board Member Calum Weeks, Board Member Jennielynn Holmes, Board Member Victoria Fleming, Board Member Veronica Cruz and Board Member Xavier Nazario

Absent: 3 - Board Member Linda Adrain, Board Member Tulio Meza and Board Member Jazmin Gudino Mendoza

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

A motion was made by Board Member Weeks, seconded by Board Member Holmes, to approve the Special Meeting minutes of November 15, 2017, and was approved. The motion carried by the following vote:

Yes 9 - Chair Barnett Vice Chair Moore Board Member Harper Board Member Querubin Board Member Weeks Board Member Holmes Board Member Fleming Board Member Cruz Board Member Nazario

Absent 3 - Board Member Adrain Board Member Meza Board Member Gudino Mendoza

Abstain 1 - Board Member Narath

4. CAB ANNOUNCEMENTS

None.

5. STAFF UPDATES

Community Engagement Coordinator, Danielle Ronshausen, provided the CAB with an update on the 2017-18 Community Improvement Grant Program. Two projects have been completed and submitted for reimbursement. These two projects completed are the Tool Acquisition Program (Santa Rosa Tool Library) and the Robin Hood Lane Street

Tree Planting and Community Building project (neighbors of Robin Hood Lane). In addition, all agreements have been submitted and finalized.

6. SCHEDULED ITEMS

6.1 CAB RULES OF PROCEDURE AND PROTOCOLS

Angela Casagrande, Assistant City Attorney, provided the CAB with a review of observations made at the previous CAB meeting. She reviewed the Code of Conduct for Councilmembers, and Board and Commission Members, as well as information from the City Council Manual of Procedures and Protocols and the Handbook for City Council Members. Based on the observations made, Ms. Casagrande provided the CAB with a list of recommended practices and procedures to follow during their own meeting.

6.2 PROGRESSIVE PARKING

Kim Nadeau, Finance Department Parking Manager, gave a presentation to the CAB on the Progressive Parking Initiative and the ParkSMART shuttle program. Ms. Nadeau showed the CAB the new parking zones (Value and Premium), new parking fees, and spoke about the use of parking garages and the hope that more people would utilize the garages rather than street parking. For more information about the new parking program, please visit www.srcity.org/parking.

6.3 HOMELESS ENCAMPMENT CLEANUP PILOT PROGRAM UPDATE

Kelli Kuykendall, Housing and Community Services Homeless Services Manager, provided the CAB with an update on the Homeless Encampment Cleanup Pilot Program and outcomes from the first to sites, the Farmers Lane Extension and the Highway 101 underpasses. Seventy percent of the occupants at the Farmers Lane Extension and 40% of the occupants at the encampment at the 101 underpasses accepted services. Ms. Kuykendall spoke about the debris removed from each site and the environmental and health impact the debris accumulation has on the occupants and the surrounding neighborhoods. She also explained the budget for this Pilot Program.

Public Comment: Gregory Fearon made a comment about funding sources for homeless services programs and his concern about the upcoming budget. He urged the CAB to pay attention to programs and the budget.

7. ACTION ITEMS

7.1 COMMUNITY IMPROVEMENT GRANT APPLICATION AND SELECTION PROCESS

A motion was made by Member Weeks seconded by Board Member Cruz, to approve the recommendations brought forth by the Community Improvement Grant Subcommittee. The motion carried by the following vote:

Yes 10 - Chair Barnett Vice Chair Moore Board Member Narath Board Member Harper Board Member Querubin Board Member Weeks Board Member Holmes Board Member Fleming Board Member Cruz Board Member Nazario

Absent 3 - Board Member Adrain Board Member Meza Board Member Gudino Mendoza

8. PARKING LOT

- A. Strategic Planning Process (November 2017 - June 2018)
- B. Review of Completed 2016/17 CIG Projects
- C. Where's Your Dollar Going? (TBD)
- D. Fiscal Year 2018-19 Public Services Contract Solicitation and Award Process and Action Plan Approval (HUD Action Plan)
- E. Fire Recovery
- F. 2018-19 City Budget
- G. District Elections

The CAB requested a survey to prioritize agenda items for the January meeting. Members also requested a monthly written update from staff on items not on the agenda.

9. ADJOURNMENT

Meeting adjourned at 7:05pm.

A motion was made by Vice Chair Moore, seconded by Board Member Weeks, to adjourn the meeting. The motion carried by the following vote:

Yes 10 - Chair Barnett Vice Chair Moore Board Member Narath Board Member Harper Board Member Querubin Board Member Weeks Board Member Holmes Board Member Fleming Board Member Cruz Board Member Nazario

Absent 3 - Board Member Adrain Board Member Meza Board Member Gudino Mendoza

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Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.