



# City of Santa Rosa

Office of Community  
Engagement  
637 First Street

## Community Advisory Board Regular Meeting Minutes - Final

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Wednesday, March 28, 2018

5:30 PM

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**5:32 P.M.**

Meeting called to order at 5:32pm.

### 1. CALL TO ORDER & ROLL CALL

**Present:** 10 - Chair Cherie Barnett, Board Member Linda Adrain, Board Member Daniel Chaparro, Board Member Tanya Narath, Board Member Vincent Harper, Board Member Cecile Querubin, Board Member Calum Weeks, Board Member Victoria Fleming, Board Member Tulio Meza and Board Member Jazmin Gudino Mendoza

**Excused:** 1 - Board Member Xavier Nazario

**Absent:** 3 - Vice Chair Lacinda Moore, Board Member Veronica Cruz and Board Member Jennielynn Holmes

### 2. PUBLIC COMMENTS

None.

### 3. APPROVAL OF MINUTES

Regular Meeting Minutes, February 28, 2018.

**A motion was made by Board Member Harper, seconded by Board Member Querubin, to approve the February 28, 2018 meeting minutes. The motion carried by the following vote:**

**Yes** 6 - Chair Barnett Board Member Adrain Board Member Chaparro  
Board Member Harper Board Member Querubin Board Member Weeks

**Excused** 1 - Board Member Nazario

**Absent** 3 - Vice Chair Moore Board Member Cruz Board Member Holmes

**Abstain** 4 - Board Member Narath Board Member Fleming Board Member Meza  
Board Member Gudino Mendoza

### 4. CAB ANNOUNCEMENTS

Board Member Gudino announced that she had to leave the meeting by 6:50pm.

Board Member Querubin announced that Santa Rosa Together would hold a

meeting for neighborhood groups on April 28th from 3:00 - 5:00pm.

## **5. STAFF UPDATES**

Danielle Ronshausen, Community Engagement Coordinator, provided an update on the final Community Improvement Grant projects that were completed for the FY 2016-17 cycle.

Ms. Ronshausen then asked the CAB Members to look at the sign-up sheet being distributed and sign-up for tabling at community events.

## **6. SCHEDULED ITEMS**

### **6.1 BICYCLE AND PEDESTRIAN MASTER PLAN UPDATE AND FEEDBACK OPPORTUNITIES**

The Bicycle and Pedestrian Advisory Board is updating the Bicycle and Pedestrian Master Plan and staff from Transportation and Public Works and Alta Planning showed the CAB the various ways community members can participate in giving feedback that will be used to update the plan. Jeff Knowles, Lead Project Manager, walked the CAB through the project feedback website (<https://srcity.org/2711/Bicycle-and-Pedestrian-Master-Plan>) and survey. In addition to online feedback opportunities, Alta Planning will be tabling at community events, holding three community open houses, and going to various community meetings on invitation.

Public Comment: None.

### **6.2 CAB STRATEGIC PLAN: INITIAL FINDINGS FROM FOCUS GROUPS AND INTERVIEWS AND NEXT STEPS**

Staff from CivicMakers presented summary findings from the data collection conducted in the first phase of the CAB's strategic planning process. The findings included feedback from one-on-one stakeholder interviews with City Council Members, the City Manager, CAB Members, and previous CAB grant recipients, as well as two focus groups conducted with two community groups: Santa Rosa Together and the Roseland Community Building Initiative group.

After taking questions, CivicMakers led the CAB through a small group exercise. Each small group talked about what was surprising, what was not surprising, and if anything was missing. The groups then reported out to the larger board.

Next steps include a 1-2 day workshop where the CAB will develop their mission, vision, and values, along with strategies they will carry forward for the next 3-5 years. CivicMakers will send the final report of the summary findings.

Public Comment: Duane DeWitt commented on the bureaucracy of CAB meetings and the lack of communication to the public about when CAB meetings will be held and what will be discussed.

## PRESENTATION - CAB STRATEGIC PLANNING UPDATE

### 7. PARKING LOT

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

- A. Strategic Planning (on-going)
- B. Housing Bond Measure and Housing for All Subcommittee Update (TBD)
- C. Concepts for Resilient Neighborhoods Program (April 2018)
- D. Update on development of Roseland Neighborhood Village (May 2018)

Public Comment: None.

### 8. ADJOURNMENT

Meeting adjourned at 7:45pm.

**A motion was made by Board Member Narath, seconded by Board Member Weeks, to adjourn the meeting:. The motion carried by the following vote:**

**Yes** 9 - Chair Barnett Board Member Adrain Board Member Chaparro  
Board Member Narath Board Member Harper Board Member  
Querubin Board Member Weeks Board Member Fleming Board  
Member Meza

**Excused** 2 - Board Member Nazario Board Member Gudino Mendoza

**Absent** 3 - Vice Chair Moore Board Member Cruz Board Member Holmes

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*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*