



**Board of Public Utilities  
Regular Meeting Minutes - Final**

---

Thursday, April 5, 2018

1:30 PM

---

**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

**Present** 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Richard Dowd, Board Member Mary Watts, Board Member Christopher Grabill, and Board Member Lisa Badenfort

**2. STATEMENTS OF ABSEPTION BY BOARD MEMBERS**

No statements of abstention were made.

**3. STUDY SESSION**

**3.1 2018/19 WATER, WASTEWATER AND SUBREGIONAL REVENUE ASSUMPTIONS, PROPOSED OPERATIONS AND MAINTENANCE BUDGET, AND CAPITAL IMPROVEMENT PROGRAM REVIEW**

The Water Department manages the City of Santa Rosa's water and wastewater enterprise funds under the guidance of the Board of Public Utilities (BPU) per the City Charter. The BPU will be asked to recommend proposed fiscal year water, wastewater, and Subregional system budgets to the City Council. Staff will review 2018/19 revenue assumptions, proposed water, wastewater, and Subregional system fund operations and maintenance budgets, and the proposed Capital Improvement Program at this study session. The Board may ask questions and discuss the assumptions and preliminary budget.

**Attachments:**    [Presentation \(added 04/04/18\)](#)  
                          [CIP Project Details 1819.pdf](#)

Presenter(s): Kimberly Zunino, Deputy Director Administration and Andrew Allen, Supervising Engineer.

**4. MINUTES APPROVAL**

**4.1 March 1, 2018, Regular Meeting Minutes.**

**Attachments:**    [March 1, 2018 - Regular Meeting Minutes](#)

Approve as submitted.

## **5. STAFF BRIEFINGS**

### **5.1        BLUE-RIBBON PANEL: SUPPORTING COMPLIANCE TOWARD WATERSHED RESTORATION**

Staff will introduce the Santa Rosa Water Department's Blue-Ribbon Panel process. The main task of the Blue-Ribbon Panel is to identify a set of principles or framework that supports watershed-oriented, cost-effective mitigation measures in response to the City's existing nutrient water quality limits related to Total Phosphorus (TP) discharges from the Laguna Treatment Plant. This alternative approach is anticipated to provide the City a consistent compliance mechanism while providing reliable, ongoing benefits to the ecosystem within the Laguna de Santa Rosa watershed.

**Attachments:**    [Presentation \(added 04/04/18\)](#)

Presenter(s): Sean McNeil, Sustainability Coordinator.

## **6. CONSENT ITEMS - NONE.**

## **7. REPORT ITEMS - NONE.**

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Brenda Adelman expressed appreciation for the efforts of staff on the fire situation.

## **9. REFERRALS**

NONE.

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

### **10.1        MONTHLY RATE REVENUE, WATER USAGE AND CIP BID AWARD REPORT - FEBRUARY 2018 - Provided for information.**

**Attachments:**    [Memorandum](#)

Received and filed.

## **11. SUBCOMMITTEE REPORTS**

NONE.

## **12. BOARD MEMBER REPORTS**

Board Member Grabill spoke about his attendance at the Engineering Contractors Association dinner. The dinner also honored Glen Ghilotti who recently passed away.

## **13. DIRECTORS REPORTS**

Director Horenstein reported on various department activities.

## **14. ADJOURNMENT OF MEETING**

The meeting was adjourned at 3:09 p.m. Chair Galvin adjourned the meeting in honor of Glen Ghilotti. The next regularly scheduled meeting of the Board of Public Utilities will be held on April 19, 2018.

**Approved on: May 17, 2018**

\_\_\_\_\_/S/\_\_\_\_\_  
Gina Perez, Recording Secretary