



City of Santa Rosa

Finley Center
2060 W. College Avenue
Cypress Room

Board of Community Services Regular Meeting Minutes

Wednesday, January 23, 2019

4:00 PM

4:00 P.M.

1. CALL TO ORDER

Chair Stan Gow called the meeting to order at 4:03pm.

2. ROLL CALL

Board Member Wandel arrived at 4:06pm.

Present: 4 - Chair Stanley Gow, Board Member Carole Quandt, Board Member Pamela Van Halsema, and Board Member Sandra Wandel

Excused: 1 - Board Member Terri Griffin

Absent: 1 - Board Member Kathy Hayes

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

4.1 December 12, 2018 Special Meeting Minutes

The minutes from the December 12 meeting of the BOCS were approved as submitted.

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

Interim Director Kelley Magnuson reported on upcoming events, including the start of youth and adult baseball leagues beginning play on February 1st. Soccer league permit applications have been mailed. The Coffey Park Design Workshop is scheduled for January 26th, from 2-4pm at the Person Senior Wing, Room 5. Accomplished events include the distribution of the Spring/Summer Activity Guide, the completion of Winter Camp, which hosted 113 participants and generated \$14,500 in revenue, and the baseball user-group meeting, which provided information about field-use, rules and maintenance. We hosted a clean-up day at MLK Park on January 21st, celebrating Martin Luther King, Jr. Day. 80 volunteers helped pick up trash, pull weeds, trim bushes and spread mulch.

6. DIRECTOR UPDATES

Interim Director Magnuson referenced the ethics training information presented to each board member and stressed the June 1, 2019 completion date. Recreation & Parks is heading into our busy hiring season, so in conjunction with the new Activity Guide, we have new information about seasonal positions available on our website.

7. SCHEDULED ITEMS

7.1 SPORTS, FIELD RENTALS and FIELD MAINTENANCE

Recreation Supervisor Amy Rocklewitz and staff will present highlights from our sports programs and provide an overview of field rentals and field maintenance.

Recommended Action: Information

Recreation Supervisor Amy Rocklewitz introduced the Sports Team, including Skip Wallace and Linda Kynoch. Rocklewitz narrated a power point presentation which provided an overview of youth sports leagues, clinics and parties, adult softball leagues, field permits and field maintenance. Ongoing public requests to use our fields year-round present special challenges to keep the fields in good playing condition, identify funding and schedule maintenance staff to perform the work. A question/answer period ensued.

7.2 NEIGHBORHOOD SERVICES VIDEO

Recreation Supervisor Sherinne Wilson will present an updated version of the Neighborhood Services video.

Recommended Action: Information

Recreation Supervisor Sherinne Wilson introduced the Neighborhood Services Team, including Sandy Blake, Leah Hernandez, Ana Hernandez, and Juan Flores. Wilson presented a video introducing the viewer to the many after-school programs that enrich children and meet their needs for after-school care. The quality, affordable programs present opportunities for healthy activities that create a sense of belonging, teach leadership, engage in teamwork and develop confidence and positive self-esteem. Many participants go on to become volunteers and program staff. Programs include sports leagues, after-school programs, camps, and free family fun times like the Valentine Dance or Swim Party.

7.3 CAPITAL IMPROVEMENT PROJECT (CIP) UPDATES

Deputy Director Jen Santos will provide mid-year update on the CIP Program.

Recommended Action: Information

Deputy Director Jen Santos presented a map of the General Plan for existing and proposed parks and explained park fees, in-lieu fees, Park Development Impact fees and Measure M funds. She reviewed proposed plans and costs for each zone. Some changes include the demolition of park structures: buildings at Roseland Creek, Doyle outbuildings, Juilliard restrooms, the Galvin tennis shed and the demolition of a residence at Howarth Park. Santos outlined active park projects and identified non-development fee sources.

8. COMMITTEE REPORTS

8.1 Mayor's Lunch for Committee/Board Chairs:

Recommended Action: Information

no meeting

8.2 Santa Rosa Waterways Advisory Committee:

Recommended Action: Information

The meeting was canceled. Gow's term on the Waterways Committee has expired and he is not seeking a new term.

9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

Chair Gow adjourned the meeting at 5:32pm.

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Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the Recreation and Parks Administrative Office, 55 Stony Point Road, Santa Rosa, during normal business hours.