



# City of Santa Rosa

Finley Center  
2060 W. College Avenue  
Cypress Room

## Board of Community Services Regular Meeting Minutes

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Wednesday, February 27, 2019

4:00 PM

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**4:00 P.M.**

### 1. CALL TO ORDER

The meeting was called to order at 4:05pm by Chair Gow.

### 2. ROLL CALL

**Present:** 6 - Chair Stanley Gow, Board Member Terri Griffin, Board Member Carole Quandt, Board Member Carolina Spence, Board Member Pamela Van Halsema, and Board Member Sandra Wandel

**Absent:** 1 - Board Member Kathy Hayes

### 3. PUBLIC COMMENTS

None

### 4. APPROVAL OF MINUTES

#### 4.1 January 23, 2019 Regular Meeting Minutes

The minutes from the January 23, 2019 Regular Meeting were approved as submitted, with Griffin abstaining.

### 5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

Deputy Director Jen Santos reported on upcoming events, including City Sluggers baseball, Spring Camp Wa-Tam, the Work Experience Program, A Theater for Children's spring production of "Alex and the Magic Staff", and the pre-season soccer league user group meeting. Accomplished events included updates on the Jr. Warriors basketball program, baseball and soccer field permits, the Futsal program, two fishing events at Howarth Park, a sweetheart dance at the Steele Lane Community Center and the January 26th Coffey Park master plan design workshop.

### 6. DIRECTOR UPDATES

None

## 7. SCHEDULED ITEMS

### 7.1 COFFEY PARK MASTER PLAN

Deputy Director Jen Santos will lead the presentation by design consultant Carlile Macy regarding the Coffey Park Master Plan.

**Recommended Action:** Discussion, direction and Master Plan approval

Deputy Director Jen Santos provided a timeline of the master plan process to date and reminded the Board that a decision was the desired outcome of this meeting. Moving the plan forward for Council approval will keep the construction project on schedule and mitigate significant delays.

Carlile Macy landscape architects Brianna Morrison, Steve Kovanis and Curt Nichols worked with Santos, Marketing and Outreach Coordinator Kristi Buffo and Arts Coordinator Tara Thompson during the duration of the public workshops. Morrison provided an overview of the master plan design process including project background, funding, public art, public workshop feedback and redesign efforts as result of the surveys. If the Board recommends the park master plan for council approval, Carlile Macy will begin construction documents so grading may begin before the October rains. The plan is for a portion of the park to open to the public in winter 2019, then continue installation of other portions for completion in summer 2020.

Thompson discussed possibilities of public art in the master plan and presented an overview and timeline of the process. Approved art installation is targeted for June 2020.

Discussion ensued.

Public Comments:

Brian Bushon praised the Recreation and Parks Department for engaging the Coffey Park neighbors in the park planning process and is in favor of the proposed master plan.

Lani Jolliff commends the City for all the work they did to engage the neighbors and is in favor of approving the proposed master plan. She and other Coffey Strong members are working to raise funds through a Kaiser grant.

Scott Birdsall is opposed to the proposed dog park across from his house.

Darby Davy is opposed to the proposed dog park and portable restrooms.

Janet Reisner commends the City for efforts with public outreach and is in favor of the proposed dog park.

Debbie Bratberg appreciates the effort that has gone into the park planning but has concerns about restrooms with budget constraints for maintenance staff.

John Elze offered thanks for the effort in this process. He is concerned about increased traffic and funding for maintenance of the park and dog park.

John Quinn believes the concrete path for a par course is sub-optimal and favors a permeable surface.

Cooper Kelsey favors the master plan design for the foster children at his home to enjoy.

Kara Lemieux thanked the Board for the hard work on this master plan, which she is in favor of.

Further discussion ensued.

Pamela Van Halsema made a motion to recommend the Coffey Park Master Plan to Council for approval. Wandel seconded. The motion passed 6-0-1 (Hayes absent).

## **8. COMMITTEE REPORTS**

### **8.1 Mayor's Lunch for Committee/Board Chairs**

Recommended Action: Information

no luncheon

**8.2** Santa Rosa Waterways Advisory Committee

Recommended Action: Information

no meeting

**9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

Luther Burbank Home & Gardens Arbor Day Invitation  
Zest Senior Newsletter  
Santa Rosa Youth Soccer League letter

**10. FUTURE AGENDA ITEMS**

None

**11. ADJOURNMENT**

Chair Gow adjourned the meeting at 6:13pm. The next meeting of the Board will be held on Wednesday, March 27, 2019 at 4:00pm.