



**Board of Public Utilities  
Regular Meeting Minutes - Final**

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Thursday, February 21, 2019

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

**Present** 5 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Richard Dowd, and Board Member Mary Watts

**Absent** 2 - Board Member Christopher Grabill, and Board Member David Bannister

**2. OATH OF OFFICE FOR NEW MEMBER**

Gina Perez, Recording Secretary for the Board, administered the Oath of Office to Board Member Watts.

**3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

No statements of abstention were made by Board members.

**4. STUDY SESSION**

**4.1 ASSET MANAGEMENT PRINCIPLES AND CAPITAL IMPROVEMENT PROGRAM DEVELOPMENT**

This presentation will provide an overview of Asset Management Principles, including how the principles are used in the development of Santa Rosa Water's Capital Improvement Program. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 02/21/19\)](#)

Presenter(s): Andrew Allen, Supervising Engineer.

**4.2 ADJOURN STUDY SESSION AND RECONVENE TO OPEN SESSION IN THE CITY COUNCIL CHAMBER**

The Board adjourned the Study Session at approximately 2:10 p.m. and reconvened to open session in the Council Chamber at 2:15 p.m.

## 5. MINUTES APPROVAL

### 5.1 February 7, 2019 - Regular Meeting Minutes.

Attachments: [February 7, 2019 - Regular Meeting Minutes.](#)

The minutes were accepted as submitted.

## 6. CONSENT ITEMS

### 6.1 MOTION - PROFESSIONAL SERVICES AGREEMENT APPROVAL - PROFESSIONAL ENVIRONMENTAL SERVICES FOR THE LAGUNA TREATMENT PLANT FLOOD PROTECTION

RECOMMENDATION: It is recommended by the Departments of Water and Transportation and Public Works (TPW) that the Board of Public Utilities, by motion, approve a Professional Services Agreement (PSA) with GHD, Inc., of Santa Rosa, California, to provide Professional Environmental Services for the Laguna Treatment Plant Flood Protection project in the amount not to exceed \$228,321.00.

Attachments: [Staff Report](#)  
[Attachment 1](#)

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Badenfort to approve a Professional Services Agreement (PSA) with GHD, Inc., of Santa Rosa, California, to provide Professional Environmental Services for the Laguna Treatment Plant Flood Protection project in the amount not to exceed \$228,321.00. The motion carried by the following vote:**

**Yes:** 5 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd and Board Member Watts

**Absent:** 2 - Board Member Grabill and Board Member Bannister

## 7. REPORT ITEMS

### 7.1 REPORT - APPROVAL OF EXCLUSIVE NEGOTIATION AGREEMENT WITH RENEWABLE SONOMA

BACKGROUND: The Sonoma County Waste Management Agency ("Agency") is a joint powers authority whose mission is to implement waste diversion programs as required by State law, a cornerstone of which is composting. From 1993 until 2015, the Agency contracted with Sonoma Compost to provide composting services for solid organic

waste (primarily vegetative matter, including curb-side collection) at the Sonoma County landfill on Meham Rd. However, in 2015 the facility was forced to close due to storm water run-off issues. Since that time, solid organic wastes have been transported to locations outside of Sonoma County as the Agency seeks another site for a similar processing facility. In May 2017, the Agency issued an RFP soliciting responses from parties interested in owning and operating a solid organic waste compost facility in Sonoma County. During the Agency's RFP process, the City of Santa Rosa solicited interest in locating a facility on City-owned property near the Laguna Treatment Plant and the Board approved issuing four letters of Intent to Negotiate to four proposers. Subsequently, the Agency selected Renewable Sonoma as the most responsive proposer for the solid organic waste compost facility operator.

**RECOMMENDATION:** It is recommended by the Water Department and the City Attorney's office that the Board, by motion, approve an Exclusive Negotiation Agreement with Renewable Sonoma, to facilitate City staff negotiations with Renewable Sonoma regarding potential lease of City property to locate and operate a solids waste receiving and composting facility.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1 \(added 2/21/19\)](#)  
                              [Presentation \(added 2/20/19\)](#)

**Presenter(s):** Tanya Mokyvts, Water Reuse Engineer

Chair Galvin reported that the item went before the Contract Review Subcommittee and received unanimous support to recommend approval by the full Board.

**Public Comment:**

Deborah Tavares spoke about the impounding of storm water and potential consequences.

**A motion was made by Board Member Dowd, seconded by Board Member Badenfort to approve an Exclusive Negotiation Agreement with Renewable Sonoma, to facilitate City staff negotiations with Renewable Sonoma regarding potential lease of City property to locate and operate a solids waste receiving and composting facility. The motion carried by the**

**following vote:**

**Yes:** 5 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort,  
Board Member Dowd and Board Member Watts

**Absent:** 2 - Board Member Grabill and Board Member Bannister

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Deborah Tavares expressed concern about climate change impacts to the infrastructure of the Geysers and what is being done to prepare.

**9. REFERRALS**

None.

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

- 10.1** MONTHLY RATE REVENUE, WATER USAGE AND CIP BID AWARD REPORT - DECEMBER 2018 - Provided for information.

**Attachments:** [Memorandum](#)

The Board received and filed the written correspondence as submitted.

**11. SUBCOMMITTEE REPORTS**

Board Member Dowd reported that the Budget Review Subcommittee has commenced their work and will be providing occasional updates to the full Board.

Chair Galvin reported that the Contract Review Subcommittee met on February 4.

**12. BOARD MEMBER REPORTS**

None.

**13. DIRECTORS REPORTS**

Joe Schiavone, Deputy Director Local Operations, reported on a recent meeting with the Regional Board to discuss the City's no-net loading for phosphorus provision in the permit. In addition, he updated the Board on the Stop Work Order received from the California Energy Commission for the microgrid project. Finally, he

noted staff will begin the budget review process with the Budget Subcommittee beginning next week.

#### **14. ADJOURNMENT OF MEETING**

Chair Galvin welcomed Board Member Watts back to the Board and wished Board Member Bannister a speedy recovery. Chair Galvin adjourned the meeting at 2:40 p.m. The next regularly scheduled meeting of the Board of Public Utilities will be held on March 7, 2019.

**Approved on: March 7, 2019**

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**Gina Perez, Recording Secretary**