



City of Santa Rosa

Utilities Field Office
35 Stony Point Rd.

Board of Public Utilities Meeting Minutes - Final

Thursday, May 23, 2019

1:30 PM

Special Meeting

1. CALL TO ORDER AND ROLL CALL

Vice Chair Arnone called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

Present 5 - Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Richard Dowd, Board Member Christopher Grabill, and Board Member David Bannister

Absent 2 - Chair Daniel Galvin III, and Board Member Mary Watts

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made by Board members.

3. PUBLIC APPEARANCES (COMMENTS WILL BE LIMITED TO ITEMS ON THE AGENDA)

None.

4. CONSENT ITEMS

4.1 RESOLUTION - AUTHORIZATION FOR THE INTERIM WATER DIRECTOR TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by resolution, nominate Jennifer Burke as a member of the Association of California Water Agencies (ACWA) Region 1 Board for the 2020-21 term.

Attachments: [Staff Report](#)
[Resolution](#)

A motion was made by Board Member Dowd, seconded by Board Member Badenfort to approve Item 4.1 RESOLUTION NO. 1197 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF SANTA ROSA PLACING IN NOMINATION JENNIFER BURKE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD". The motion carried by the following vote:

Yes: 4 - Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd and Board Member Grabill

Absent: 3 - Chair Galvin III, Board Member Bannister and Board Member Watts

5. REPORT ITEMS

Board member Bannister arrived to the meeting at approximately 1:35 p.m.

5.1 REPORT - CONTRACT AWARD - LLANO TRUNK LINING - W COLLEGE UTILITIES FACILITY

BACKGROUND: This Contract will provide for the rehabilitation of approximately 60 linear feet of 36-inch reinforced concrete pipe (RCP) trunk sewer main and approximately 1,000 linear feet of 48-inch RCP trunk sewer main by means of trenchless cured-in-place pipe (CIPP) lining technology. This project will also involve the rehabilitation of 6 existing sewer manholes via a corrosion resistant epoxy liner. Approximately 10.5 million gallons per day of sewage bypass pumping will be required to construct these improvements.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve the project and award Construction Contract No. C02042 in the amount of \$2,275,963.00 to the lowest responsive bidder, SAK Construction, LLC, of O'Fallon, Missouri, for Llano Trunk Lining - W College Utilities Facility, approve a 10% contingency, and authorize a total contract amount of \$2,503,559.30.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Presentation \(added 5/22/19\)](#)

PRESENTER(S): Tracy Duenas, Supervising Engineer.

A motion was made by Board Member Dowd, seconded by Board Member Bannister, to approve the project and award Construction Contract No. C02042 in the amount of \$2,275,963.00 to the lowest responsive bidder, SAK Construction, LLC, of O'Fallon, Missouri, for Llano Trunk Lining - W College Utilities Facility, approve a 10% contingency, and authorize a total contract amount of \$2,503,559.30. The motion carried by the following vote:

Yes: 5 - Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill and Board Member Bannister

Absent: 2 - Chair Galvin III and Board Member Watts

5.2 REPORT - WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE

AWARD FOR BLANKET PURCHASE OF AQUA SCREEN PARTS AND SPECIALTY LABOR

BACKGROUND: The City of Santa Rosa owns and operates a headworks that is critically responsible for providing preliminary treatment to incoming raw sewage from the regional collection system at the Laguna Wastewater Treatment Plant. The headworks process is principally comprised of four Andritz Aqua-screen finescreens. On May 1, 2019 and May 14, 2019, respectively, the southeast and northwest screens each experienced a catastrophic failure leaving them unable to function. Until a more complete evaluation of the system can be performed, the City is yet uncertain exactly which parts will be necessary to facilitate the repair. As Andritz's sole factory representative in Northern California, MISCOwater is proposing to provide the specialty inspection necessary to scope the extent of the needed repairs and furnish the required parts. The specialized parts required for repair of the system have long lead times and need to be purchased expediently so that the City will be sure to have the parts on hand necessary to make the repairs before the wet season begins in October.

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, waive the competitive process and authorize award of a sole source Blanket Purchase Order (BPO) for furnishing parts as necessary to repair two (2) Andritz Aqua-screen finescreens and specialty labor necessary to evaluate the system and identify parts required for the repair, to TW Associates, Inc. dba MISCOwater, Foothill Ranch, California, in an amount not to exceed \$750,000.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Presentation \(added 5/22/19\)](#)

PRESENTER(S): Emma Walton, Deputy Director Engineering Resources.

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Bannister, to approve Item 5.2 - RESOLUTION NO. 1198 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING A WAIVER OF COMPETITIVE PROCESS AND AWARD OF A SOLE SOURCE BLANKET PURCHASE ORDER FOR PARTS AND SPECIALTY LABOR TO TW ASSOCIATES, INC. DBA MISCOWATER, FOOTHILL RANCH, CALIFORNIA". The motion carried by the following vote:

Yes: 5 - Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill and Board Member Bannister

Absent: 2 - Chair Galvin III and Board Member Watts

6. ADJOURNMENT OF MEETING

Vice Chair Arnone adjourned the meeting at 2:35 p.m. The next regular scheduled meeting of the Board of Public Utilities will be held on June 6, 2019.

Approved on: July 18, 2019

_____/S/_____

Gina Perez, Recording Secretary