



**Board of Public Utilities  
Regular Meeting Minutes - Final**

---

Thursday, September 19, 2019

1:30 PM

---

**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

**Present** 4 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Christopher Grabill, and Board Member David Bannister

**Absent** 3 - Board Member Lisa Badenfort, Board Member Richard Dowd, and Board Member Mary Watts

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

No statements of abstention were made by Board members.

Chair Galvin announced that Vice Chair Arnone needed to leave early so the agenda was reordered to allow the action items to move in front of the staff briefings.

**3. STUDY SESSION - NONE.**

**6. CONSENT ITEMS**

**6.1 RESOLUTION - WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD - SENSUS REMOTE AND STANDARD READ - TYPE WATER METERS, PARTS AND ANTENNAS BLANKET PURCHASE ORDER**

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board, by resolution, approve waiver of competitive bidding and approve a sole source Blanket Purchase Order (BPO) for remote and standard read-type water meters, parts and antennas to Sensus USA Inc., Raleigh, NC, in the amount of \$344,858.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1](#)  
                          [Attachment 2](#)  
                          [Resolution](#)

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Bannister to approve Item 6.1 - RESOLUTION NO. 1204 ENTITLED**

---

**"RESOLUTION OF THE BOARD OF PUBLIC UTILITIES WAIVING COMPETITIVE BIDDING AND AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER (BPO) FOR THE PURCHASE OF REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS AND ANTENNAS". The motion carried by the following vote:**

**Yes:** 4 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Grabill and Board Member Bannister

**Absent:** 3 - Board Member Badenfort, Board Member Dowd and Board Member Watts

## **7. REPORT ITEMS**

### **7.1 REPORT - BIOSOLIDS PROGRAM UPDATE AND PREPARATION OF A REQUEST FOR PROPOSALS**

**BACKGROUND:** The Laguna Treatment Plant produces and beneficially reuses approximately 32,600 wet tons of Class B biosolids annually. Historically, the City's biosolids program has primarily relied on land application and composting as the main options for biosolids reuse. With the high unit cost of biosolids composting and an aging compost facility that requires substantial near-term capital investment, staff would like approval to explore alternatives to biosolids composting.

**RECOMMENDATION:** It is recommended by the Water Department and the City Council/Board of Public Utilities Liaison Subcommittee that the Board of Public Utilities, by motion, approve issuing a Request for Proposals ("RFP") for the beneficial reuse of a portion of the biosolids produced at the City's Laguna Treatment Plant.

**Attachments:** [Staff Report](#)  
[Presentation \(added 9/18/19\)](#)

**Presenter(s):** Emma Walton, Deputy Director Engineering Resources.

**A motion was made by Board Member Bannister, seconded by Board Member Grabill to approve issuing a Request for Proposals ("RFP") for the beneficial reuse of a portion of the biosolids produced at the City's Laguna Treatment Plant. The motion carried by the following vote:**

**Yes:** 4 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Grabill and Board Member Bannister

**Absent:** 3 - Board Member Badenfort, Board Member Dowd and Board Member Watts

## 11. SUBCOMMITTEE REPORTS

Vice Chair Arnone reported on the Agriculture Ad Hoc meeting last week. He noted that the staff proposal was rejected and the Subcommittee approved an alternate proposal with a 2-1 split vote. Vice Chair Arnone expressed concern about revenue loss and added that the agricultural users had not indicated dissatisfaction with the staff proposed fee schedule.

Board Member Grabill thanked staff for their remarkable work and taking the time to make the fee schedule better for the users.

The Public Hearing to consider the fees had been scheduled for September 19 but moved to October 3 to allow for re-notification to the agricultural community.

## 4. MINUTES APPROVAL

- 4.1 August 15, 2019 - Regular Meeting Minutes.

Attachments: [August 15, 2019 - Regular Meeting Minutes \(added 9/18/19\)](#)

The minutes were accepted as submitted.

## 5. STAFF BRIEFINGS

- 5.1 CREEK WEEK UPDATE

The Storm Water & Creeks section of Santa Rosa Water participates in the regional recognition of "Creek Week" as a way to celebrate and clean up our local waterways and educate the public on ways to prevent creek pollution. A Proclamation was approved by City Council on September 10, 2019, proclaiming September 21-28, 2019 as "Creek Week". Staff is coordinating a local creek cleanup along Prince Memorial Greenway as well as an Underground Culvert Tour, a Roseland Creek Nature Walk, and a tour of the Laguna Treatment Plant. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 9/18/19\)](#)

Presenter(s): Katie Robinson, Research and Program Coordinator.

- 5.2 PREPARING FOR PUBLIC SAFETY POWER SHUT-OFF (PSPS)

Santa Rosa Water, in partnership with other City Departments and Local Agencies, have been preparing for the eminent (PSPS) Public Safety Power Shut-off and the impact that a PSPS may have to our water distribution, sewer collection, and treatment systems. Santa Rosa Water staff will provide an overview of the progress made by the Water Department to develop additional resiliency measures to ensure we have adequate pressure in our water distribution system and maintain the ability to operate our sewer lift stations and regional treatment facility. Staff will also describe the outreach methods and information being deployed to our customers to prepare for the anticipated extended loss of power. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 9/18/19\)](#)

Presenter(s): Joe Schiavone, Deputy Director Local Operations.

#### **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

NONE.

#### **9. REFERRALS**

NONE.

#### **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

NONE.

#### **12. BOARD MEMBER REPORTS**

NONE.

#### **13. DIRECTORS REPORTS**

Jennifer Burke, Director provided an update on the fencing and gate installation at the church property on Fulton Rd; announced that the water contamination project had been obligated for FEMA funding of \$5.5 million and the reimbursement request would be submitted soon. Ms. Burke provided an update on a new communications plan for the proposed Renewable Sonoma project and asked the Board to advise Ms. Perez about upcoming meeting absences.

#### **14. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at approximately 2:40 p.m. The next regular scheduled meeting of the Board of Public Utilities will be held on October 17, 2019.

**Approved on: October 17, 2019**

\_\_\_\_\_/S/\_\_\_\_\_

**Gina Perez, Recording Secretary**