



**Design Review Board
Regular Meeting Minutes - Draft**

Thursday, September 5, 2019

4:30 PM

1. 4:30 PM CALL TO ORDER AND ROLL CALL

Chair Kincaid called the meeting to order at 4:31pm

Present 7 - Chair Scott Kincaid, Vice Chair Warren Hedgpeth, Board Member Eric Goldschlag, Board Member Brett Kordenbrock, Board Member Adam Sharron, Board Member Drew Weigl, and Board Member Henry Wix

2. APPROVAL OF MINUTES

The July 18, 2019 Regular Meeting Minutes were approved as submitted.

3. BOARD BUSINESS

Chair Kincaid reminded board members to speak clearly into the microphones.

Chair Kincaid read aloud the Statement of Purpose.

4. PUBLIC COMMENT

There were no public comments.

5. STATEMENTS OF ABSTENTION

There were no statements of abstention.

6. SCHEDULED ITEMS

CONCEPT DESIGN REVIEW - RESIDENCE INN BY MARRIOTT -
3558 ROUND BARN CIR - FILE NO. DR17-033

BACKGROUND: The proposed project includes a four-story, 114-room hotel on a 4.6-acre site. A 92,100 square foot, 48-foot 10-inch tall, building would occupy the undeveloped project parcel. In addition to hotel rooms, the project includes a fitness facility, outdoor swimming pool and lawn area. One hundred sixteen (116) on-site parking spaces are proposed.

PROJECT PLANNER: Nicholson

Senior Planner Amy Nicholson introduced the project.

Chief Building Official Jesse Oswald was present to answer technical questions.

Don Cape...Hospitality, gave a presentation.

Board Recommendations: Create defensible space and fine tune planting materials for fire prevention/mitigation, including protecting the Oak grove. Consider submitting a defensible space plan for areas outside primary landscape area. Show fencing handrail/guardrail around pool area and other areas required by Code, and show retaining walls in the landscape plans. 4-sided mechanical screens of light materials recommended for mechanical units outside parapet areas. Consider alternative material for turf zones.

Chair Kincaid opened public comments at 5:25 p.m.

Sharon Wright- representing St Joseph Hospital - The applicants have been good neighbors; the view is critical for patients receiving treatments, and continued addition of landscaping to mitigate the view of the project will be helpful.

Michelle Herron - dir of ops for Roundbarn cancer center - concurred with Sharon Wright, and thanked the contractor and land owner for consideration of their needs regarding the view. Looks forward to working with the general manager once the project is in place, to continue a positive relationship with the cancer center and the hotel project.

Chair Kincaid closed public comments at 5:28 p.m.

7. BOARD MEMBER REPORTS

There were no Board Member reports.

8. DEPARTMENT REPORTS

There were no Department reports.

9. ADJOURNMENT

Chair Kincaid adjourned the meeting at 5:30 p.m.