



## City of Santa Rosa

Office of Community  
Engagement  
637 First Street

### Community Advisory Board Regular Meeting Minutes - Final

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Wednesday, October 28, 2020

6:00 PM

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#### CONSEJO CONSULTIVO COMUNITARIO ORDEN DEL DÍA E INFORME DE RESUMEN DE LA REUNIÓN REGULAR 28 de octubre de 2020

6:00 PM

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE COMMUNITY ADVISORY BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR. MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING:**

**<https://srcity-org.zoom.us/j/93567616350> OR BY DIALING 877 853 5257  
AND ENTERING WEBINAR ID: 935 6761 6350**

**THE MEETING WILL BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN  
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON  
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting via Zoom or submitted by 5:00 pm, the Tuesday (10/27) before the CAB Meeting via e-mail at [communityengagement@srcity.org](mailto:communityengagement@srcity.org) or via recorded voice message at 707-543-3080. E-mail comments and recorded voice message comments will be read into record or played (up to 3 minutes each) at the time that Agenda Item is discussed during the CAB meeting.**

**DEBIDO A LAS DISPOSICIONES DE LOS PEDIDOS EJECUTIVOS DEL GOBERNADOR N-25- 20 Y N-29-20 QUE SUSPENDEN CIERTOS REQUISITOS DE LA LEY "BROWN" Y LA ORDEN DE LA OFICIAL DE SALUD DEL CONDADO DE SONOMA PARA REFUGIARSE EN SU LUGAR PARA MINIMIZAR LA PROPAGACIÓN DEL COVID-19, LOS MIEMBROS DEL CONSEJO CONSULTIVO COMUNITARIO ESTARÁN PARTICIPANDO A TRAVÉS DEL SEMINARIO EN LINEA DE ZOOM. LOS MIEMBROS DEL PÚBLICO PUEDEN PARTICIPAR EN LA REUNIÓN VISITANDO**

**<https://srcity-org.zoom.us/j/93567616350> O MARCANDO 877 853 5257 E  
INGRESAR EL ID DEL SEMINARIO: 935 6761 6350**

**LA REUNIÓN SE TRANSMITIRA EN VIVO EN  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). HAGA CLIC EN EL  
ENLACE "IN PROGRESS" PARA VER. LA REUNIÓN TAMBIÉN SE PUEDE  
VER EN EL CANAL DE COMCAST 28, AT&T U-VERSE CHANNEL 99, Y EN  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Los Comentarios públicos pueden enviarse el martes 27 de octubre del 2020, a las 5:00 p.m., a través de correo electrónico a [communityengagement@srcity.org](mailto:communityengagement@srcity.org) y mensaje de voz grabado en 707-543-3080. Los comentarios públicos por correo electrónico y los comentarios públicos de mensajes de voz grabados se leerán o reproducirán en un registro (hasta 3 minutos cada uno).**

## **1. CALL TO ORDER & ROLL CALL/PEDIR LA ATENCIÓN DE LOS ASISTENTES Y TOMA DE ASISTENCIA**

Meeting called to order at 6:04pm.

**Present:** 9 - Chair Cherie Barnett, Board Member Daniel Chaparro, Board Member Veronica Cruz, Board Member Danielle Divine, Board Member Jacquelynne Ocana, Board Member Cecile Querubin, Board Member Vincent Harper, Vice Chair Carley Moore, and Vice Chair Leslie Graves

**Absent:** 3 - Board Member Michelle Escobar-McGarry, Board Member Kevin Foster, and Board Member Keith Roberts

## **2. PUBLIC COMMENTS/COMENTARIOS DEL PÚBLICO**

None.

### **3. APPROVAL OF MINUTES/APROBACIÓN DE ACTA de la reunión ordinaria del 26 de agosto de 2020**

Public comments: None.

September 23, 2020 Regular Meeting Minutes.

**A motion was made by Co-Vice Chair Graves, seconded by Member Cruz, to approve the September 23, 2020 regular meeting minutes. The motion carried by the following vote:**

**Yes:** 7 - Chair Barnett, Board Member Chaparro, Board Member Cruz, Board Member Divine, Board Member Harper, Vice Chair Moore, and Vice Chair Graves

**Absent:** 3 - Board Member Escobar-McGarry, Board Member Foster, and Board Member Roberts

**Abstain:** 2 - Board Member Ocana, and Board Member Querubin

### **4. CAB ANNOUNCEMENTS/ANUNCIOS de la CAB**

Member Querubin announced that in-person voting for the general election will begin on Saturday, October 31.

Member Chaparro announced that he will leave the meeting early, around 7:20pm.

Co-Vice Chair Graves added additional information about voting: mail-in ballots must be postmarked by November 3, 2020 and must be received from the Post Office by the County no later than 17 days after the election.

No public comment.

### **5. STAFF UPDATES/ACTUALIZACIÓN DEL PERSONAL**

#### **Community Empowerment Plan Update**

##### **Listening sessions**

- Wrapping up a few more before 11/15
- Final report pushed back until 1st Council meeting in Feb. 2021 due to the fire
- Process will be to evaluate information gathered from listening session
- Draft report and translate
- Take report back to community to make sure we got it right
- Finalize report and translation

Present to Council

##### **Ethnic Studies w/a Cop**

- Began on 10/20
- Enhances students' education, while building relationships w/City staff and SRPD

officers. Officers also learn about other cultures and their experiences.

- Highlighted in City Connections newsletter tomorrow - also on Community Empowerment Projects web page

**Multicultural Roots Project**

- Presenting later in meeting

**Open Government Update**

- Subcommittee meeting - tomorrow, 10/29 at 5:30. Virtual
- Members will finalize ordinance to send to Council
- Council meeting - tentatively scheduled for 12/1
- Council will receive draft ordinance for review and consideration for adoption

Public Comment: none

## **6. SCHEDULED ITEMS/PUNTOS PROGRAMADOS**

### **6.1 SHARED MOBILITY DEVICES INFORMATIONAL PRESENTATION**

Nancy Adams, Transportation Planner with the City's Transportation and Public Works Department, presented to the CAB on Shared Mobility Devices. The City will be implementing a bike share pilot program in 2021. This pilot program decision was developed using data and strategies from the 2018 Bike and Pedestrian Master Plan Update and the Climate Action Plan (2012). The Pilot Program and ordinance will be taken to Council for a study session on November 10, 2020.

To watch the full presentation, please see the meeting recording (presentation starting at 21:27): [https://www.youtube.com/watch?v=dQ4\\_tJjapDI&t=2s](https://www.youtube.com/watch?v=dQ4_tJjapDI&t=2s)

PRESENTATION - SHARED MOBILITY DEVICES (SMDs)

### **6.2 MULTICULTURAL ROOTS PROJECT: OUTREACH ASSISTANCE/PROYECTO RAÍCES MULTICULTURALES: ASISTENCIA DE DIVULGACIÓN**

Community Engagement Coordinator, Danielle Garduno, presented information to the CAB on the new Multicultural Roots Project (MRP). The MRP has two goals:

1. Create visibility for Black, Indigenous, People of Color (BIPOC) in Sonoma County, with a particular focus on Santa Rosa; and
2. Recognize, through historical stories from BIPOC, contributions and impacts that have shaped Santa Rosa and Sonoma County.

The MRP involves a Project Advisory Group, consisting of community members that have participated in community listening sessions and/or who are active in social justice and racial equity work in Sonoma County. Community Engagement AmeriCorp VISTAs conduct research on historical leaders, events, and/or places each month and develop stories to share with the community. In addition, the VISTAs interview current BIPOC community leaders and create stories to share as well. Staff outlined the outreach plan for this project and asked the CAB to help disseminate stories, as they are released. CAB members provided additional suggestions for future stories.

For the month of November, the following stories will be shared: Gilbert Gray, John Richards, Platt Williams, Joy Ayodele and Rafael Vasquez.

Public Comment: None.

#### PRESENTATION - Multicultural Roots Project

### 6.3 SUBCOMMITTEE REPORT OUTS & CAB FOCUS AREAS/SALIDAS DE INFORMES DEL SUBCOMITÉ Y ÁREAS DE ENFOQUE DE LA CABINA

Empowerment: met a couple weeks ago. Discussed neighborhood group lists and citizen engagement academy. The group is working on developing a series of Civic 101 videos, for example how to participate in City Council meetings. Timeline is about six-months for creation of videos. List of topics due by Friday, 10/30.

Expertise: also met recently to prioritize goals for the near future. Our priority is to complete new CAB member toolkit. Will use Co-Vice Chair Moore's document. Another priority is the Mentor/Mentee goal, having seasoned CAB members mentor newer members. Also discussed for long-term, having a junior CAB group. Staff mentioned the former City Teen Council.

Public Comment: None.

### 6.4 MEET YOUR CAB MEMBERS AND CITY STAFF/CONOZCA A SUS MIEMBROS DE CAB Y AL PERSONAL DE LA CUIDAD

Danielle Garduno, Community Engagement Coordinator, shared information about herself for this item. Ms. Garduno spoke about her education, work experience and her personal interests, as well as skills she brings to the CAB. For more information on Ms. Garduno, please watch the meeting recording: [https://www.youtube.com/watch?v=dQ4\\_tJapDI&t=1287s](https://www.youtube.com/watch?v=dQ4_tJapDI&t=1287s)

Public Comment: None.

## 7. FUTURE AGENDA ITEMS/FECHAS Y PUNTOS DEL ORDEN DEL DÍA DE REUNIONES FUTURAS

CAB members asked to add South Park Neighborhood Group to the agenda, as well as listening session data and how that might be available for use.

Public Comment: None.

## 8. ADJOURNMENT/SUSPENSIÓN

Meeting adjourned at 8:02pm.

**A motion was made by Member Harper, seconded by Member Querubin, to adjourn the meeting. The motion carried by the following vote:**

**Yes:** 8 - Chair Barnett, Board Member Cruz, Board Member Divine, Board Member Ocana, Board Member Querubin, Board Member Harper, Vice Chair Moore, and Vice Chair Graves

**Absent:** 4 - Board Member Chaparro, Board Member Escobar-McGarry, Board Member Foster, and Board Member Roberts

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4676 one week prior to the meeting. (TTY Relay at 711).

La Ciudad de Santa Rosa no discrimina a las personas con discapacidades en su admisión, acceso, trato, o empleo en sus programas o actividades. Se pueden obtener ayudas o servicios relacionados con la discapacidad, incluyendo información impresa en formatos alternativos, para facilitar que las personas con discapacidad participen en reuniones públicas, llamando al (707) 543-4676 una semana antes de la reunión. TDD (707) 543-3063.

*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*

*Todo escrito o documento proporcionado a la mayoría de este cuerpo de la reunión antes de esta reunión en relación con cualquier punto de este orden del día está disponible para su revisión pública en la Oficina del Secretario de la Ciudad, Sala 10, Ayuntamiento, 100 Santa Rosa Ave, durante el horario normal de trabajo.*