



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

Housing Authority Special Meeting Minutes - Final

Wednesday, June 3, 2020

10:00 AM

1. CALL TO ORDER

Chair Owen called the meeting to order 10:22 A.M.

2. ROLL CALL

All Commissioners present, with the exception of Commissioner Downey.

Present 4 - Commissioner Stephen Burke, Commissioner Phil Olsen, Commissioner Diane Test, and Commissioner Jeffrey Owen

Absent 1 - Commissioner Wayne Downey Ph. D

3. STATEMENTS OF ABSTENTION

None.

4. STUDY SESSION

4.1 REVIEW OF FY 2020/21 PROPOSED HOUSING AUTHORITY BUDGET

The Housing Authority's annual budget process runs concurrently with the City's process from January through June each year and consists of two study sessions and the budget hearings. The Housing Authority held a study session at the January 27, 2020 meeting to provide direction and hear public commentary on the FY 2020/21 budget. The Authority will review the proposed FY 2020/21 budget at study session today. Budget hearings will be held on June 22, 2020 where the Authority will be asked to approve the budget for FY 2020/21 before it goes to the City Council for final approval later that week.

Dave Gouin, Housing and Community Services Director and Kate Goldfine, Housing and Community Services Administrative Services Officer, presented and answered Commissioner questions.

5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

Jenisse Lara's provided an emailed public comment that was in

support of defunding the police and reinvesting those funds into the community.

Brian Macias' provided an emailed public comment that was in support of defunding the police and reinvesting those funds into the community.

Ari Thomas' provided an emailed public comment that was in support of defunding the police and reinvesting those funds into the community.

Andrew Leavitt's provided an emailed public comment that was in support of defunding the police and reinvesting those funds into the community.

Hayley Johnston's provided an emailed public comment that was in support of defunding the police and reinvesting those funds into the community.

Present 5 - Commissioner Stephen Burke, Commissioner Wayne Downey Ph. D, Commissioner Phil Olsen, Commissioner Diane Test, and Commissioner Jeffrey Owen

6. APPROVAL OF MINUTES

6.1 March 19, 2020 - Draft Minutes

Attachments: [March 19, 2020 - Draft Minutes](#)

Approved as submitted.

Approved as submitted.

7. CHAIRMAN/ COMMISSIONER REPORTS

None.

8. COMMITTEE REPORTS

None.

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

9.1 Housing Authority FY 2019/20 Quarter 3 Financial Report.

Attachments: [Housing Authority FY 1920 Q3 Financial Report](#)

David Gouin, Housing and Community Services Director gave his Director Report and answered Commissioner questions.

This item was received and filed.

- 9.2** UPDATED INCOME GUIDELINES, AFFORDABLE HOUSING PROGRAM RENTS, MAXIMUM SALES PRICE CHARTS, AND UTILITY ALLOWANCES - Provided for information.

Attachments: [2020.06.03.Memo to HA Guidelines & Attachments](#)

David Gouin, Housing and Community Services Director, Megan Basinger, Housing and Community Services Manager, and Rebecca Lane, Housing and Community Services Manager, gave a report on updated income guidelines, affordable housing program rents, maximum sales price charts, and utility allowances and answered Commissioner questions.

This item was received and filed.

10. CONSENT ITEMS

Approval of the Consent Agenda

A motion was made by Commissioner Burke, seconded by Commissioner Olsen, to waive reading of the text and adopt Consent Items. The motion carried by the following vote:

- 10.1** RESOLUTION - RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROPRIATING ADDITIONAL HOUSING CHOICE VOUCHER ADMINISTRATIVE FEE FUNDING ALLOCATED TO THE HOUSING AUTHORITY UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution, appropriate additional housing choice voucher administrative fee funding allocated to the City under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)
[Late Correspondence added 6-9-20](#)
[Resolution - redline uploaded 6-18-20](#)
[Resolution - FINAL uploaded 6-18.20](#)

Kate Goldfine, Administrative Services Officer gave an overview of the item and answered Commissioner's questions.

This Consent - Resolution was adopted as amended.

RESOLUTION NO. RES-1688 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROPRIATING ADDITIONAL HOUSING CHOICE VOUCHER ADMINISTRATIVE FEE FUNDING ALLOCATED TO THE HOUSING AUTHORITY UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT

11. REPORT ITEMS

12. ADJOURNMENT

Chair Owen adjourned the meeting at 11:47 A.M. to the next regularly scheduled meeting on Monday, June 22nd at 1:30 P.M.

Approved on: June 22, 2020

/s/ Nicole Trupiano, Recording Secretary