



# City of Santa Rosa

Finley Center  
2060 W. College Avenue  
Cypress Room

## Board of Community Services Regular Meeting Minutes

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Wednesday, October 28, 2020

4:00 PM

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**4:00 P.M.**

### 1. CALL TO ORDER

Chair Griffin called the meeting to order at 4:02pm.

### 2. ROLL CALL

**Present:** 6 - Chair Terri Griffin, Board Member Kathy Hayes, Board Member Carole Quandt, Board Member Carolina Spence, Board Member Pamela Van Halsema, and Board Member Sandra Wandel

### 3. PUBLIC COMMENTS

None

### 4. APPROVAL OF MINUTES

#### 4.1 February 19, 2020 Regular Meeting Minutes

The minutes from the February 19, 2020 Special Meeting were approved as submitted.

### 5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

#### 5.1 Upcoming and Accomplished Events

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Deputy Director Jen Santos highlighted the opening of 'School of Rec' care camp for 96 students and the upcoming 'Caravan to Candyland', a Halloween event for seniors.

### 6. DIRECTOR UPDATES

Deputy Director Santos announced the re-opening of Coffey Park this week and reminded the Board that most staff are working remotely during the COVID-19 pandemic and all are considered disaster workers. Therefore, sometimes staff is unavailable if working in the Emergency Operations Center (EOC) and may not be able to respond to inquiries in a timely manner.

## 7. SCHEDULED ITEMS

### 7.1 RECREATION STATUS UPDATE

Recreation Deputy Director, Kelley Magnuson will provide an overview update regarding the status of Recreation programs and activities.

#### Recommended Action: Information

Deputy Director Magnuson highlighted summer day camps that were successful at Steele Lane Community Center, Howarth Park, and which were added to 8 different Burbank Housing sites. A distance learning component was added for 120 students. Magnuson gave insight to challenges faced by Recreation staff in assisting so many students with different schedules, different teachers and different learning levels. Many times, there is a lack of parental support at home. Some Measure O referred students required more assistance, so more temporary staff were hired for tutoring. Although challenging, the 'School of Rec' program is very successful and meets the needs of many families.

Other programs highlighted were 'Halloween at Howarth', and the upcoming 'Be a hero, Thank a Hero' food drive on November 14, and 'Holiday Car Parade' at A Place to Play park in December. Additionally, the Tiny Tots program was re-started and a Kidscience course was scheduled at Church of One Tree as an after-school program. In the Spring, Aquatics will offer social distancing swim lessons and lifeguard training. Sports field permits allow for practices only under COVID guidelines for safety. Many adult leagues are ignoring policy and having games with spectators, which is not allowed at this time. An effort to educate teams is underway. Volunteers are being allowed access to some parks and the rural cemetery. Seniors are being called monthly to generate interest in upcoming events and keep them from being isolated. Overall, Recreation has contributed greatly to bringing joy back to the community. 'School of Rec' will be featured in the December Chamber of Commerce magazine.

### 7.2 PARKS STATUS UPDATE

Parks Deputy Director, Jen Santos will provide an overview update regarding the status of Parks projects and tasks.

#### Recommended Action: Information

Deputy Director Santos updated the Board on many items, including the recent application to the Ag & Open Space District for installation of two multi-purpose fields at A Place to Play park, the termination of the agreement between the City and Legends restaurant at Bennett Valley Golf Course, updating dam inundation

maps for 3 dams in the City, FEMA and CalOES reimbursement for fire recovery projects in City parks, the design for the remaining 6 fire-damaged parks, Council approval of Plural landscape corporation to redesign 2 playgrounds and a fitness station at Dutch Flohr park, status of Gates & Associates' PSA for work at Finley Aquatics, progress with GSM Landscape for work at Kawana Springs park and community garden, request for re-naming of Creekside Open Space for Mary M. Traverso, revising City policy for re-naming parks and open spaces and shared invitation for attendance at a ZOOM community meeting on November 5, 2020 at 5:30pm regarding the two re-naming issues. Additionally, the Water Department continues work on the emergency well at A Place to Play park, the master plan for Roseland Creek Community park is anticipated to be finalized and brought to this Board in December 2020 or January 2021, a 'co-op' purchase of play equipment for Colgan Creek park is planned, and a re-design of the playground at Rincon Valley Community park is upcoming, as it is on a list of parks requiring replacement of some components.

### 7.3 MEASURE M - PARKS FOR ALL UPDATE

Parks Deputy Director, Jen Santos will provide a brief update regarding the status of the Parks for All Measure.

#### Recommended Action: Information

Parks Deputy Director Santos explained that she and Deputy Director of Recreation Kelley Magnuson attend a County-wide Measure M subcommittee meeting discussing topics like operations during COVID, playgrounds, etc. The Measure M annual report was submitted to the Citizens' Oversight Committee. Assistant Park Planner Emily Anderson will be taking the lead on setting up future Measure M virtual meetings with a goal of reaching out to the four quadrants of the City. The next Measure M meeting is tentatively scheduled for November 21. A request for proposals for Parks Conditional Assessment generated 3 bids. Council approved the use of Measure M funds for this assessment, which will provide recommendations for priorities. Parks will recommend most qualified bidder in December or January. A compilation of community feedback will be presented to this Board in Spring 2021.

## 8. COMMITTEE REPORTS

### 8.1 Mayor's Lunch for Committee/Board Chairs

Recommended Action: Information

Chair Griffin reported that the Board and Commission Outreach recruitment workshop was held on October 20th. Video is available on the Boards & Commissions page at srcity.org with a link to an application. The Downtown Station Area Plan was approved by Council. The City is to receive \$38 Million relating to the 2017 fires for affordable housing. The Cares Act was approved by Council, providing \$2 Million for childcare support pilot program. On November 17, the Council will discuss the allocation of \$95 Million from PG&E. Council changeover will occur on December 8th if the Clerk can certify the election results by then. The homeless services sprung structure was approved for Sam Jones Hall. The Finley Safe Distancing Site program will end on October 30.

## **8.2 Santa Rosa Waterways Advisory Committee**

### **Recommended Action: Information**

Vice-Chair Quandt reported that the Waterways Committee is heavily invested in Prince Gateway Park, amid homeless issues and COVID concerns. Being reviewed is a project to replace the Journey's End Mobile Home Park with high-density mixed housing for seniors. Developments bordering waterways must have the waterways included in their master plans.

## **9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

CPRS Catalogue, Zest Newsletters, Fall and Spring

## **10. FUTURE AGENDA ITEMS**

None

## **11. ADJOURNMENT**

Chair Griffin adjourned the meeting at 5:01pm. The next regularly scheduled meeting will be on December 9, 2020, at 4:00pm.