



**Board of Public Utilities
Meeting Minutes - Final**

Thursday, January 21, 2021

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chairman Galvin called the meeting to order at approximately 1:30 p.m.

Present 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Christopher Grabill, Board Member Mary Watts, Board Member Glen Wright, and Board Member Matt Mullan

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

There were no Statements of Abstention from Board members.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 December 17, 2020 - Regular Meeting Minutes

Attachments: [December 17, 2020 - Regular Meeting Minutes](#)

The minutes for December 17, 2020 were received and accepted as submitted.

5. STAFF BRIEFINGS

5.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 1/19/2021\)](#)

Presenters: Peter Martin, Deputy Director - Water Resources and Emma Walton, Deputy Director - Water Reuse Operations

Jennifer Burke, Director, stated that she has requested the Chairman to create a two-person Ad Hoc committee to work with staff on water supply issues.

Public Comment:

Ken LaFranchi made a public comment as an Ag User regarding the need for recycled water for crops and as frost protection. He asked the Board to keep the agricultural community in mind during recycled water discussions.

6. CONSENT ITEMS

6.1 RESOLUTION - SECOND AMENDMENT - GENERAL SERVICES AGREEMENT F001626 JANITORIAL SERVICES FOR SANTA ROSA WATER

RECOMMENDATION: It is recommended by the Santa Rosa Water (SRW) and Finance Departments that the Board of Public Utilities, by resolution, approve the Second Amendment to General Service Agreement F001626 for a two-year extension with a 5% increase in unit price, and increase of funds in the amount of \$348,877.44 for janitorial services for the SRW facilities with James Furuli Investment Company, Inc. dba Environmental Dynamics, Petaluma, California, plus an additional \$80,000 in contingency funding for miscellaneous services.

Attachments: [Staff Report](#)
 [Attachment 1 Second Amendment to GSA F001626](#)
 [Resolution No. 1245](#)

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Wright, to approve Item 6.1 - RESOLUTION NO. 1245 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING THE APPROVAL OF THE SECOND AMENDMENT – GSA F001626 JAMES FURULI INVESTMENT COMPANY, INC." The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Watts, Board Member Wright and Board Member Mullan

6.2 MOTION - CONTRACT AWARD - MONTGOMERY DRIVE WATER SYSTEM IMPROVEMENTS - MISSION BLVD. TO JACKSON DRIVE

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve the project and award Construction Contract No.C01675 in the amount of \$998,405.00 to the lowest responsive bidder, Argonaut Constructors, of Santa Rosa, California, for Montgomery Drive Water System Improvements-Mission Blvd. to Jackson Drive, approve a 15% contingency, and authorize a total contract amount of \$1,148,165.75.

Attachments: [Staff Report](#)
 [Attachment 1 Summary of Bids](#)
 [Attachment 2 Location Map](#)

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Wright, to approve the project and award Construction Contract No.C01675 in the amount of \$998,405.00 to the lowest responsive bidder, Argonaut Constructors, of Santa Rosa, California, for Montgomery Drive Water System Improvements-Mission Blvd. to Jackson Drive, approve a 15% contingency, and authorize a total contract amount of \$1,148,165.75. The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Watts, Board Member Wright and Board Member Mullan

7. REPORT ITEMS

7.1 REPORT - APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE WATERNOW ALLIANCE FOR NO-COST PROFESSIONAL SERVICES ASSISTANCE WITH SPANISH LANGUAGE WATER USE EFFICIENCY PROGRAM ENHANCEMENTS

BACKGROUND: Santa Rosa Water has applied for and been conditionally awarded a grant under WaterNow Alliance's Project Accelerator program in the form of 250 hours of specialized technical expertise. This support will be used to partner with Santa Rosa Water to research water use efficiency program activities' frequency and saturation levels across Latin American Spanish-speaking communities, and to identify best practices to enhance outreach and increase water use efficiency program uptake in underserved communities.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by motion, approve the Memorandum of Understanding for the Spanish Language Water Use Efficiency Program Enhancements Project assistance between WaterNow Alliance and the City of Santa Rosa, and authorize the Chair to sign the agreement.

Attachments: [Staff Report](#)
 [Attachment 1 WaterNow Alliance MOU](#)
 [Presentation \(added 1/13/2021\)](#)

Presenter: Claire Nordlie, Sustainability Coordinator

A motion was made by Board Member Badenfort, seconded by Board Member Mullan, to approve the Memorandum of Understanding for the Spanish Language Water Use Efficiency Program Enhancements Project assistance between WaterNow Alliance and the City of Santa Rosa, and authorize the Chair to sign the agreement. The motion carried by the

following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Watts, Board Member Wright and Board Member Mullan

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

Board Member Watts reported the Budget Review Subcommittee met on January 19, 2021. Staff and consultants provided updates on the Water and Wastewater Rate Schedule and the Water Shortage Rates which are a part of the Urban Water Management Plan and will be included in the Prop 218 process. The subcommittee also received an update on the water and wastewater Demand Fee Study. All of these items will be presented to the Board and City Council later in the year.

Chairman Galvin reported the Contract Review Subcommittee met on January 12, 2021. The subcommittee reviewed a Professional Engineering Services agreement with Brelje and Race for phase 5 of seismic upgrades and improvements to reservoirs and water pump stations and an MOU with WaterNow Alliance for assistance with Spanish language water-use efficiency program enhancements. He stated both items were recommended for approval.

12. BOARD MEMBER REPORTS - NONE.

13. DIRECTORS REPORTS

Jennifer Burke, Director, provided an update on the Santa Rosa Plain Groundwater Sustainability Agency which is preparing a public draft of the Ground Sustainability Plan expected in September 2021. She also provided an update on the Potter Valley Project stating the Two-Basin Partnership continues to make progress on relicensing of the project. Director Burke shared information on upcoming changes to the Board stating staff is awaiting Council Member appointments. She reported the Department met its contractual

obligation to the Geysers for calendar year 2020 and expressed gratitude to staff who readily embraced the numerous challenges they faced.

14. ADJOURNMENT OF MEETING

Chairman Galvin adjourned the meeting at 2:48 pm. The next regular meeting of the Board of Public Utilities is scheduled for February 4, 2021.

Approved on: February 4, 2021

_____/S/_____

Roberta Atha, Recording Secretary