



**Board of Public Utilities  
Meeting Minutes - Final**

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Thursday, March 4, 2021

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at approximately 1:30 p.m.

**Present** 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Christopher Grabill, Board Member Mark Walsh, Board Member Mary Watts, and Board Member Glen Wright

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

There were no Statements of Abstention from Board Members.

**3 BOARD REORGANIZATION AND SEATING OF REAPPOINTED MEMBER**

**3.1 ADMINISTRATION OF OATH OF OFFICE FOR REAPPOINTED MEMBER**

Secretary Atha administered the Oath of Office to reappointed Board Member, Chris Grabill.

**4. STUDY SESSION - NONE.**

**5. MINUTES APPROVAL**

**5.1** February 18, 2021 - Regular Meeting Minutes

The minutes for February 18, 2021 were received and accepted as submitted.

**approve as submitted**

**6. STAFF BRIEFINGS**

**6.1** WATER METER UPGRADE PROJECT UPDATE

Santa Rosa Water (SRW) began the implementation of the Water Meter Upgrade Project software and meters in August 2016 with the installation of the associated software. The installation of the approximately 53,000 meters began in September 2017 and was completed in January 2021 providing SRW a fully operational system. SRW staff will update the Board on the project completion and advantages achieved from the system. The Board may discuss this item and give direction to staff.

Presenter: Kimberly Zunino, Deputy Director - Administration  
**presented**

**6.2 WATER RESOURCES DIVISION UPDATE**

The Water Resources Division includes the Energy & Sustainability, Water Resources Planning, Water Use Efficiency, and Water Quality Teams. The presentation will focus on an overview of the Division functions and highlight ongoing projects and services. The Board may discuss this item and give direction to staff.

Presenter: Peter Martin, Deputy Director - Water Resources  
**presented**

**6.3 WATER AND RECYCLED WATER SUPPLY UPDATE**

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Presenters: Peter Martin, Deputy Director - Water Resources and  
Emma Walton, Deputy Director - Water Reuse Operations

**presented**

**7. CONSENT ITEMS**

**7.1 MOTION - ADDITIONAL CONTINGENCY - LAGUNA TREATMENT PLANT CHILLERS AND CLIMATE CONTROL UPGRADES AT ADMINISTRATION AND ANNEX BUILDING**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, increase contingency by \$130,982.40 for Contract No. C02105 Laguna Treatment Plant Chillers and Climate Control Upgrades at Administration and Annex Building, for a total contract and contingency amount of \$1,135,180.80.

**approved**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

**8. REPORT ITEMS**

**8.1 REPORT - SONOMA COUNTY WATER AGENCY FY2021/22 WATER TRANSMISSION BUDGET AND RATE INCREASE**

BACKGROUND: There is a Water Advisory Committee (WAC) made up of elected

officials of each of the prime contractors to the Sonoma Water wholesale water. The WAC is an advisory committee to the Sonoma Water Board of Directors. The City's WAC Representative is Council Member Tom Schwedhelm. On April 5, 2021, the WAC is scheduled to vote on whether or not to recommend the Sonoma Water budget and proposed rate increase for approval of the Sonoma Water Board of Directors.

The Technical Advisory Committee (TAC) is made of technical staff of each of the prime contractors to Sonoma Water's wholesale water. The TAC provides technical analysis and recommendations to the WAC.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities consider the Sonoma Water budget and proposed water rate increase and, by motion, provide a recommendation to the City Council regarding Council's direction to its Water Advisory Committee (WAC) representative for the WAC vote on April 5, 2021.

Presenters: Kimberly Zunino, Deputy Director - Administration and Lynne Rosselli, Sonoma Water  
**approved**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

**9. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE.**

**10. REFERRALS - NONE.**

**11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.**

**12. SUBCOMMITTEE REPORTS - NONE.**

**13. BOARD MEMBER REPORTS**

Board Member Walsh thanked Director Burke, Legal Counsel Maddow and Water Department staff for his recent orientation and training.

**14. DIRECTORS REPORTS**

Jennifer Burke, Director, provided updates on several Capital Improvement Projects currently under construction, including Station 15 Upgrades to ensure continued reliability to the Oakmont Neighborhood, Public Assistance (PA) projects to rebuild Skyfarm A and Hansford Court sewer lift stations that were destroyed by the

Tubbs Fire and repairs to multiple water and sewer facilities that were damaged by the Tubbs Fire. She thanked the CIP teams for their work on the projects and thanked Local Operations staff for maintaining temporary operations at the sewer lift stations during the reconstruction.

Director Burke reported on a recent City Council Study Session regarding water and sewer rates. She shared the Council was supportive and she thanked the Board of Public Utilities and Budget Review Subcommittee for their work. She shared that the Prop 218 notice will be sent at the end of March and a Rate Toolkit will be provided to both Board and Council Members. The Council Public Hearing on the proposed rates is scheduled for May 25.

#### **15. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 3:09 p.m. The next regular meeting of the Board of Public Utilities is scheduled for March 18, 2021.

**Approved on: March 18, 2021**

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**Roberta Atha, Recording Secretary**