



**Board of Public Utilities
Meeting Minutes - Final**

Thursday, April 1, 2021

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at approximately 1:30 p.m.

Present 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Christopher Grabill, Board Member Mark Walsh, Board Member Mary Watts, and Board Member Glen Wright

Absent 1 - Board Member Lisa Badenfort

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE.

3. STUDY SESSION

**3.1 FY 2021/22 REGIONAL, LOCAL WASTEWATER AND WATER FUNDS
OPERATION, MAINTENANCE AND CAPITAL EXPENDITURE REQUESTS**

Santa Rosa Water manages the City of Santa Rosa's regional, local wastewater and water enterprise funds under the general policy authority and direction of the Board of Public Utilities (BPU) per the City Charter. The BPU annually recommends a proposed fiscal year regional, local wastewater and water budget to the City Council to be included in the annual City budget adoption. The study session will provide an overview of all FY 2021/22 budgets.

Attachments: [Attachment 1 Water Funding Sheet \(added 3/31/21\)](#)
[Attachment 2 Sewer Funding Sheet \(added 3/31/21\)](#)
[Attachment 3 Regional Funding Sheet \(added 3/31/21\)](#)
[Presentation \(added 3/31/2021\)](#)

Presenters: Kimberly Zunino, Deputy Director - Administration,
Andrew Allen, Supervising Engineer and Tanya Mokvyts, Water
Reuse Engineer

4. MINUTES APPROVAL

4.1 March 18, 2021 - Regular Meeting Minutes.

Attachments: [March 18, 2021 - Regular Meeting Minutes](#)

The minutes for March 18, 2021 were received and accepted as submitted.

5. STAFF BRIEFINGS

5.1 REGIONAL WATER REUSE OPERATIONS OVERVIEW

Staff will present an overview of the responsibilities of the Regional Water Reuse Operations team. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 3/31/21\)](#)

Presenter: Emma Walton, Deputy Director - Regional Water Reuse Operations

5.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 3/31/21\)](#)

Presenters: Peter Martin, Deputy Director - Water Resources and Emma Walton, Deputy Director - Regional Water Reuse Operations

6. CONSENT ITEMS - NONE.

7. REPORT ITEMS - NONE.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

Board Member Watts reported the Budget Review Subcommittee met on March 22, 2021. Staff presented the proposed FY 2021/22 Water, Wastewater and Regional Operations and Maintenance and Capital Expenditure budgets and the subcommittee unanimously recommended approval of all budgets and the allocation to the Regional partners to the full Board.

Chair Galvin reported the Recycled Water Ad Hoc Committee met twice in March to explore options and finalize an approach for allotments for agricultural users due to the extremely dry year and severe impacts to the amount of available recycled water. The allotments will be evenly divided based on a three-year historical

average (2017, 2018 and 2019) and staff will be communicating with the agricultural users.

12. BOARD MEMBER REPORTS - NONE.

13. DIRECTORS REPORTS

Jennifer Burke, Director, reported the Prop 218 notice regarding proposed water and wastewater rates has been mailed to customers prior to the City Council Public Hearing on May 25, 2021. Staff has also created educational resources and "info graphics" that will be shared through social media channels. Director Burke shared that the Santa Rosa Plain Groundwater Sustainability Agency recently launched their new Groundwater User Information Data Exchange (GUIDE) Program. The online interactive tool gives well owners an opportunity to review and update the GSA's existing datasets related to groundwater use and other identifying information.

14. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:43 p.m. The next regular meeting of the Board of Public Utilities is scheduled for April 15, 2021.

Approved on: April 15, 2021

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Roberta Atha, Recording Secretary