



**Board of Building Regulations Appeals
Meeting Minutes - Final**

Wednesday, September 15, 2021

4:00 PM

1. CALL TO ORDER AND ROLL CALL

The last elected Chair Cooper called the meeting to order at 4:05 p.m.

Present 3- Board Member Peter Hendrickson, Board Member Ken Coker and Board Member David Cooper.

Absent 2 - Board Member Richard Yahn and Board Member Dan O'Rourke

Vacancies 2

2. DISCUSSION OF BOARD APPOINTMENTS AND TERM LIMITS

Chief Building Official welcomed the board members and explained the boards role for hearing appeals of code enforcement cases primarily. Board Member Coker inquired about notification of board members for when an appeal is submitted and Chief Building Official Jesse Oswald explained the process and minimum notification time frame as well as special meetings. The board member discussed calendaring the meetings in advance per the rules and procedures which is once per quarter. Discussed appointment of new chair and board member vacancies.

3. APPROVAL OF MINUTES

None.

4. PUBLIC COMMENT

None.

5. ADJOURNMENT

The meeting was adjourned by Chair Cooper at 4:32 p.m.

Approved on: November 16, 2022

S/Carrie Wilson