



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA

## Planning Commission Regular Meeting Minutes - Final

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Thursday, April 13, 2023

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Weeks called the meeting to order at 4:31 p.m.

**Present** 6 - Chair Karen Weeks, Vice Chair Julian Peterson, Commissioner Vicki Duggan, Commissioner Jeffrey Holton, Commissioner Terrence Sanders, and Commissioner Patti Cisco

**Absent** 1 - Commissioner Charles Carter

### 2. APPROVAL OF MINUTES

2.1 February 23, 2023 - Draft Minutes

Approved as submitted.

2.2 March 9, 2023 - Draft Minutes

Approved as submitted.

2.3 March 23, 2023 - Draft Minutes

Approved as submitted.

### 3. PUBLIC COMMENTS

None.

### 4. COMMISSION BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Chair Weeks read aloud the Statement of Purpose.

#### 4.2 COMMISSIONER REPORTS

Commissioner Duggan reported about the Planning Commissioners Academy.

Commissioner Sanders reported about the Planning Commissioners Academy.

Chair Weeks reported that applications are open for Merit Awards.

#### **4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)**

None.

### **5. DEPARTMENT REPORTS**

Staff Liaison Jones reported.

### **6. STATEMENTS OF ABSTENTION BY COMMISSIONERS**

None.

### **7. CONSENT ITEM(S)**

None.

### **8. SCHEDULED ITEM(S)**

- 8.1\*** PUBLIC HEARING - ALCOHOL SALES FOR THE EUROPEAN FOOD STORE, CEQA EXEMPT PROJECT - CONDITIONAL USE PERMIT - 100 BURT STREET - CUP22-054

BACKGROUND: Conditional Use Permit application to sell specialty beer and wine for off-site consumption (Type 20 License) at The European Food Store, an existing retail store.

PROJECT PLANNER: Suzanne Hartman

Ex Parte Disclosures: None.

Planner Hartman made a presentation.

Staff responded to Commissioner inquiries.

Chair Weeks opened the public hearing at 4:51 p.m.

Chair Weeks closed the public hearing at 4:52 p.m.

**A motion was made by Commissioner Cisco, seconded by Commissioner Sanders, to waive reading of the text and adopt:**

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**RESOLUTION NO. ENTITLED PC-2023-008: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA MAKING FINDINGS AND DETERMINATIONS AND APPROVING A CONDITIONAL USE PERMIT FOR ALCOHOLIC BEVERAGE SALES FOR OFF-SITE CONSUMPTION AT THE EUROPEAN FOOD STORE – AN EXISTING COMMERCIAL ESTABLISHMENT THAT IS UNDER 10,000 SQUARE FEET - LOCATED AT 100 BURT STREET, SUITE M - FILE NUMBER PRJ22-022 (CUP22-054, PCN22-003)**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Weeks, Vice Chair Peterson, Commissioner Duggan, Commissioner Holton, Commissioner Sanders and Commissioner Cisco

**Absent:** 1 - Commissioner Carter

**8.2\*** PUBLIC HEARING - NORTH VILLAGE II EXTENSIONS (THREE 1-YEAR EXTENSION REQUESTS), EIR PREVIOUSLY CERTIFIED BY PC -  
EXTENSION REQUEST - 2406 FULTON RD - EXT17-0026;  
EXT20-0003; EXT22-0012

BACKGROUND: Extension of North Village II (MJP07-003) Tentative Map (MAJ07-002).

PROJECT PLANNER: Mike Wixon

Ex Parte Disclosures: None.

Planner Wixon made a presentation.

Chair Weeks opened the public hearing at 5:20 p.m.

Cris Boda asked questions and expressed concerns about the project.

Jay Plasmin expressed concerns about the project.

Liz expressed concerns about the project.

Tami Edwards asked questions and expressed concerns about the

project.

Chair Weeks closed the public hearing at 5:33 p.m.

Staff and Applicant representatives responded to Commissioner inquiries.

Chair Weeks re-opened the public hearing at 6:01 p.m.

Frank expressed concerns about the project.

Chair Weeks closed the public hearing at 6:04 p.m.

**A motion was made by Commissioner Holton, seconded by Commissioner Duggan, to waive reading of the text and adopt as amended:**

**RESOLUTION NO. PC-2023-009 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA GRANTING A ONE-YEAR EXTENSION OF TIME FOR THE TENTATIVE MAP FOR THE NORTH VILLAGE II SUDIVISION LOCATED AT 2406 FULTON AVENUE, ASSESSOR'S PARCEL NUMBER 034-030-093 - FILE NUMBER EXT17-0026**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Weeks, Vice Chair Peterson, Commissioner Duggan, Commissioner Holton, Commissioner Sanders and Commissioner Cisco

**Absent:** 1 - Commissioner Carter

**A motion was made by Commissioner Holton, seconded by Commissioner Duggan, to waive reading of the text and adopt as amended:**

**RESOLUTION NO. ENTITLED PC-2023-010: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA GRANTING A ONE-YEAR EXTENSION OF TIME FOR THE TENTATIVE MAP FOR THE NORTH VILLAGE II SUDIVISION LOCATED AT 2406 FULTON AVENUE, ASSESSOR'S PARCEL NUMBER 034-030-093 - FILE NUMBER EXT20-0003**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Weeks, Vice Chair Peterson, Commissioner Duggan, Commissioner Holton, Commissioner Sanders and Commissioner Cisco

**Absent:** 1 - Commissioner Carter

**A motion was made by Commissioner Holton, seconded by Commissioner Duggan, to waive reading of the text and adopt as amended:**

**RESOLUTION NO. ENTITLED PC-2023-011: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA GRANTING A ONE-YEAR EXTENSION OF TIME FOR THE TENTATIVE MAP FOR THE NORTH VILLAGE II SUDIVISION LOCATED AT 2406 FULTON AVENUE, ASSESSOR'S PARCEL NUMBER 034-030-093 - FILE NUMBER EXT22-0012**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Weeks, Vice Chair Peterson, Commissioner Duggan, Commissioner Holton, Commissioner Sanders and Commissioner Cisco

**Absent:** 1 - Commissioner Carter

## **9. ADJOURNMENT**

Chair Weeks adjourned the meeting at 6:15 p.m.

Approved on: June 8, 2023

s/Lani Buckheit