



# City of Santa Rosa

Hybrid - See Agenda for  
Participation Information  
City Council Chamber  
100 Santa Rosa Avenue

## Board of Public Utilities Meeting Minutes - Final

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Thursday, January 20, 2022

1:30 PM

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### 1:30 PM - HYBRID VIA IN-PERSON AND ZOOM

#### 1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:41 p.m.

**Present** 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Christopher Grabill, Board Member Mark Walsh, Board Member Mary Watts, and Board Member Glen Wright

#### 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

There were no Statements of Abstention from Board Members.

#### 3. STUDY SESSION

##### 3.1 2021 - 2022 CAPITAL IMPROVEMENT CONSTRUCTION PROJECT UPDATE

Staff will present a brief update on completed Water, Wastewater and Regional construction projects in 2021, highlighting key projects in each sector. Staff will also provide a preview of construction projects to be initiated in 2022, discuss the status of current funding carryover, and discuss plans to increase project delivery. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 1/19/22\)](#)

Presenters: Andrew Allen, Supervising Engineer, Adam Rausch, Associate Civil Engineer and Casey Claborn, Associate Civil Engineer

##### PUBLIC COMMENT

Bob Harder, Lakewood Drive, Windsor, requested confirmation that the Board members received his recent correspondence and said he was present for any questions about the report.

#### 4. MINUTES APPROVAL

##### 4.1 December 16, 2021 - Regular Meeting Minutes.

**Attachments:**    [December 16, 2021 - Regular Meeting Minutes](#)

The minutes for December 16, 2021 were received and accepted as submitted.

## 5. STAFF BRIEFINGS

### 5.1        UPDATE ON PERMIT REVISIONS FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) DISCHARGE PERMIT

Staff will present the recent changes to the National Pollutant Discharge Elimination System (NPDES) discharge permit that were enacted by the North Coast Regional Water Quality Control Board on December 2, 2021. The Board may discuss this item and give direction to staff.

**Attachments:**    [Presentation \(added 1/19/22\)](#)

Presenter: Sean McNeil, Deputy Director - Environmental Services

### 5.2        WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:**    [Presentation \(added 1/19/22\)](#)

Presenters: Peter Martin, Deputy Director - Water Resources and Emma Walton, Deputy Director - Water Reuse

## 6. CONSENT ITEMS

### 6.1        MOTION - PROJECT WORK ORDER APPROVAL - LAGUNA TREATMENT PLANT AERATION BASINS IMPROVEMENT PROJECT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, the Water Department and the Contract Review Subcommittee that the Board of Public Utilities, by motion, approve Project Work Order (PWO) No. A010171-2016-22 under the Master Professional Services Agreement with Kennedy/Jenks Consultants, Inc., to provide Design Services for Laguna Treatment Plant Aeration Basins Improvement Project, in the amount not to exceed \$1,019,739.00.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1 Project Work Order](#)

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Watts, to approve Project Work Order (PWO) No. A010171-2016-22 under the Master Professional Services Agreement with Kennedy/Jenks**

**Consultants, Inc., to provide Design Services for Laguna Treatment Plant Aeration Basins Improvement Project, in the amount not to exceed \$1,019,739.00. The motion carried by the following vote:**

**Yes: 7 -** Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

## **7. REPORT ITEMS**

### **7.1 REPORT - ADOPTION OF A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVAL OF PROJECTS FOR THE GEYSERS-DELTA POND CONNECTION IMPROVEMENTS AND THE DELTA DIFFUSER MAINTENANCE PROJECT**

BACKGROUND: The Geysers-Delta Connection Improvements project includes improvements to the Delta Pond connection to meet the City's desired recycled water conveyance capacity of 50 million gallons per day. The Delta Pond Diffuser Maintenance project includes dredging sediment in Santa Rosa Creek that has buried the effluent diffuser from Delta Pond. Both projects are covered by a single Initial Study / Mitigated Negative Declaration, which demonstrated that all potential impacts can be reduced to less-than-significant levels with the mitigation measures outlined in the Mitigation Monitoring and Reporting Program Report.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by resolution: 1) adopt the Mitigated Negative Declaration for the Geysers-Delta Pond Connection / Diffuser Improvements; 2) adopt the Mitigation Monitoring and Reporting Program; 3) approve the Geysers-Delta Connection Improvements project; 4) approve the Delta Pond Diffuser Maintenance project; and 5) direct staff to file a Notice of Determination.

**Attachments:**    [Staff Report](#)  
[Attachment 1 Initial Study-MND](#)  
[Attachment 2 Response to Comments](#)  
[Attachment 3 Final MMRP](#)  
[Resolution](#)  
[Exhibit A MND-Final MMRP](#)  
[Presentation \(added 1/19/22\)](#)

Presenters: Andrew Wilt, Associate Civil Engineer and Richela Maeda, Associate Civil Engineer

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Badenfort, to approve Item 7.1 - RESOLUTION NO. 1281 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF SANTA ROSA ADOPTING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM FOR THE**

**GEYSERS-DELTA POND CONNECTION/DIFFUSER IMPROVEMENTS, AND APPROVING THE GEYSERS-DELTA POND CONNECTION IMPROVEMENTS PROJECT AND THE DELTA POND DIFFUSER MAINTENANCE PROJECT." The motion carried by the following vote:**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

**Board Member Walsh left the meeting at 3:20 p.m.**

**7.2 REPORT - RELIEF FROM BID AND CONTRACT AWARD - WEST COLLEGE STORAGE FACILITY PUMPING IMPROVEMENTS**

BACKGROUND: The West College Wet Weather Facility storage basins allow the City of Santa Rosa to temporarily divert sewage from the Llano trunk sewer system in order to balance flows conveyed to the Laguna Treatment Plant during peak winter storm events. Currently, the City seasonally rents two trailer mounted diesel-powered pumps, placed adjacent to two separate trunk sewer manholes along Pfister Road. When sewer flows exceed a certain flow threshold, the pumps are activated and flows are conveyed to the storage basin.

This project includes the purchase and installation of two mobile, diesel powered pumps and fuel tanks; installation of roofless built-in containment structures, piping connections at two separate sites adjacent to trunk sewer manholes along Pfister Road; and installation of a containment structure serving the West College pump station.

On November 30, 2021, several hours after the bid opening, the apparent low bidder, Piazza Construction of Penngrove, CA, submitted a notification requesting bid relief, due to an error in their bid. California Public Contract Code Section 5100 addresses the criteria for such bid relief which may be considered by the award authority, and it has been determined that bid relief may be appropriate in this circumstance. Pacific Infrastructure Corporation of Pleasanton, CA submitted the next lowest responsive bid.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by resolution, 1) consent to lowest bidder Piazza Construction of Penngrove, CA being relieved of their bid due to a mistake; 2) approve the project; 3) award Construction Contract No. C02284 in the amount of \$966,481.00 to the next lowest responsive bidder, Pacific Infrastructure Corporation of Pleasanton, CA for West College Storage Facility Pumping Improvements; and 4) approve a 15% contingency, authorizing a total contract amount of \$1,111,453.15.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1 Summary of Bids](#)  
                          [Attachment 2 Location Map](#)  
                          [Resolution](#)  
                          [Presentation \(added 1/19/22\)](#)

Presenter: Andrew Wilt, Associate Civil Engineer

**A motion was made by Board Member Wright, seconded by Board Member Watts, to approve Item 7.2 - RESOLUTION NO. 1282 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF SANTA ROSA CONSENTING TO RELIEF FROM BID FOR PIAZZA CONSTRUCTION OF PENNGROVE, CA, DUE TO MISTAKE AND AWARDING CONTRACT NO. C002284 TO PACIFIC INFRASTRUCTURE CORPORATION OF PLEASANTON, CA, FOR WEST COLLEGE STORAGE FACILITY PUMPING IMPROVEMENTS WITH APPROVAL OF 15% PROJECT CONTINGENCY." The motion carried by the following vote:**

**Yes:** 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Watts and Board Member Wright

**Absent:** 1 - Board Member Walsh

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

NONE.

## **9. REFERRALS - NONE.**

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.**

## **11. SUBCOMMITTEE REPORTS**

Chair Galvin reported the Contract Review Subcommittee met on January 13, 2022 and reviewed and recommended the Kennedy Jenks contract that was on the Consent calendar for today's meeting.

## **12. BOARD MEMBER REPORTS**

NONE.

## **13. DIRECTORS REPORTS**

Jennifer Burke, Director, reported this is the second year of delivering biosolids produced during wet weather to Lystek for enhanced treatment to a Class A biofertilizer. This year, Lystek

presented a check to Santa Rosa in the amount of \$1,000 in profit sharing for sale of the product and recognition of our successful partnership.

Director Burke shared that a large sink hole appeared on December 28 near the previously leaking, now abandoned aeration header at the Laguna Treatment Plant. Investigation indicates the sink hole is likely isolated to the immediately failed area. Further excavation to identify the root cause and a restoration strategy is underway.

Director Burke reported the City was recently acknowledged by the State Water Resources Control Board for its participation in a pilot program monitoring wastewater for COVID-19.

Director Burke shared the Deputy Director of Capital Improvement Projects has been filled by Mike Prinz. Mr. Prinz recently worked with the Las Gallinas Valley Sanitary District and previously was with the City of Santa Rosa for 16 years in various roles.

Director Burke thanked the Board and the Water Department team for all their hard work, understanding and patience during her recent absence, especially acknowledging Assistant City Manager Jason Nutt and the Director's Staff team.

#### **14. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 3:38 p.m. in memory of Director Burke's mother. The next regular meeting of the Board of Public Utilities is scheduled for February 17, 2022.

**Approved on: February 17, 2022**

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**Roberta Atha, Recording Secretary**