



City of Santa Rosa

Virtual Meeting - See Agenda
for Participation Information

Cultural Heritage Board Meeting Minutes - Final

Wednesday, December 7, 2022

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Meuser called the meeting to order at 4:32 p.m.

Chair Meuser recessed the meeting at 4:34 p.m. and reconvened at 4:38 p.m.

Present 5 - Board Member Bonnie Boren, Board Member Laura Fennell, Board Member Cappie Garrett, Board Member Henry Huang, and Board Member Maria Praetzellis

2. APPROVAL OF MINUTES

None.

3. PUBLIC COMMENTS

None.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Chair Meuser read aloud the Statement of Purpose.

4.2 BOARD MEMBER REPORTS

Chair Meuser requested an update regarding Fremont Park.

Staff Liaison Murray confirmed she will send update from the Parks Department.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

5. DEPARTMENT REPORTS

Staff Liaison Murray reported.

6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

8.1 REPORT - Code Enforcement Presentation

BACKGROUND: Staff will explain the process for Code Enforcement violations. The presentation will also address what work is exempt from a Landmark Alteration Permit, as well as what level of Landmark Alteration Permit is necessary for work within designated preservation districts.

PRESENTED BY: Cassidy Anderson, Senior Code Enforcement Officer
Senior Code Enforcement Officer Anderson and Staff Liaison Murray presented.

Staff responded to Board Member inquiries.

Chair Meuser opened and closed public comment.

8.2 MOTION - The Cultural Heritage Board will consider adding a discussion regarding work being done with preservation districts without benefit of permits to a future agenda.

BACKGROUND: At the Cultural Heritage Board (CHB) meeting held on June 1, 2022, a motion was made and seconded to add a discussion regarding changes to properties and structures within Santa Rosa's preservation districts without benefit of permits. This was the first step of a three-step process to add the topic to a future CHB agenda for discussion. At its meeting scheduled on December 7, 2022, the entire CHB will vote to add the discussion onto a future agenda.

PRESENTED BY: Susie Murray, Staff Liaison

A motion was made by Board Member Fennell, seconded by Board Member Garrett, to add the discussion regarding work being done with preservation districts without benefit of permits as a future agenda item.

The motion carried by the following vote:

Yes: 6 - Meuser, Board Member Boren, Board Member Fennell, Board Member Garrett, Board Member Huang and Board Member Praetzellis

8.3 **CONCEPT LMA - NEW SFD - Not a Project - LANDMARK
ALTERATION - 912 MCDONALD AVE - LMA22-018 (PRJ22-027)**

BACKGROUND: Concept Landmark Alteration Permit to Construct a new 1,873 sf single-family dwelling with three bedrooms, 2.5 bath, with a detached 648 sf two-car garage, 98 sf well pump house, and 500 sf covered outdoor area. This home is located in the McDonald Preservation District.

PROJECT PLANNER: Christian Candelaria

Project Planner Candelaria presented.

Applicant representatives made a presentation.

Chair Meuser opened and closed public comment.

Staff and Applicant representatives responded to Board Member inquiries.

Board Members provided comments and feedback.

After close of item 8.3, Staff Liaison Murray updated the Board on Fremont Park, and shared that there has been some contracting delays and intend to bring it back to the Board at the beginning of 2023.

9. ADJOURNMENT

Chair Meuser adjourned the meeting at 5:58 p.m.

Approved on: May 3, 2023

s/Michelle Montoya