



**Housing Authority  
Regular Meeting Minutes - Final**

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Monday, September 26, 2022

1:30 PM

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**1. CALL TO ORDER**

Chair Test called the meeting to order at 1PM.

**2. ROLL CALL**

**Present 7** - Chair Diane Test, Vice Chair Jeffrey Owen, Commissioner Stephen Burke, Commissioner Wayne Downey Ph. D, Commissioner Thomas LaPenna, Commissioner Scott McWhorter, and Commissioner Yvonne Rawhouser

**3. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Chair Test announced the Closed Session.

**3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Government Code Section 54956.8)**

Property: 983 Sonoma Avenue, Santa Rosa. APN 009-171-029  
Agency Negotiator: Megan Basinger, Executive Director  
Negotiating Parties: Southwest Community Health Center dba Santa Rosa Community Health Centers, and the City of Santa Rosa  
Under Negotiations: Terms of Lease

**4. ANNOUNCEMENT OF ROLL CALL**

Steven Brown, Recording Secretary, verified all Commissioners were still in attendance after the closed session.

**5. REPORT, IF ANY, ON CLOSED SESSION**

Ashle Crocker, Assistant City Attorney, reported out that the Housing Authority met to discuss the potential lease terms for the SW Community Health Center and gave direction to the real estate negotiator to commence with negotiations.

**6. STATEMENTS OF ABSTENTION**

Commissioner Burke stated that he will be abstaining from item 12.1.

## **7. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)**

NONE

## **8. APPROVAL OF MINUTES**

- 8.1 August 22, 2022 - Draft Minutes  
Approved as submitted.

## **9. CHAIRMAN/ COMMISSIONER REPORTS**

Chair Test commented upon the monthly Mayor's Meeting.

Megan Basinger, Director Housing and Community Services, clarified new additions to the City Website.

Commissioner Downey commented about inviting the City Manager to a Housing Authority meeting in the future.

Commissioner Rawhouser commented about the City website updates.

Public Comments:  
None

## **10. COMMITTEE REPORTS**

NONE

## **11. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:**

- 11.1 COMMUNICATION - PENDING DEVELOPMENT PIPELINE UPDATE  
Provided for information only.  
  
Megan Basinger, Director Housing and Community Services, provided information regarding the Housing Pipeline update, promotions within the Housing and Community Services Department and answered Commissioner questions.

Public Comments:

None

## 12. CONSENT ITEMS

Public Comments:

None

### 12.1 RESOLUTION - APPROVING A CLERICAL CORRECTION TO RESOLUTION 1739, CONDITIONAL FUNDING COMMITMENT TO PEP HOUSING FOR VIGIL LIGHT APARTMENTS - **CONTINUED FROM THE AUGUST 22, 2022, REGULAR MEETING**

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by two resolutions, 1) rescind Resolution No. 1739 which approved a conditional commitment of loan funds in the amount of \$2,220,000 for Vigil Light Apartments; and 2) adopt a revised resolution to replace Resolution No. 1739 to consistently represent the conditional commitment of loan funds as \$2,220,000 to PEP Housing for Vigil Light Apartments.

**A motion was made by Vice Chair Owen, seconded by Commissioner LaPenna, to waive reading of the text and adopt:**

**RESOLUTION NO. 1745 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA RESCINDING RESOLUTION NO. 1739 TO CONSISTENTLY REPRESENT THE AWARD AS \$2,220,000 TO PEP HOUSING FOR VIGIL LIGHT APARTMENTS**

**RESOLUTION NO. 1746 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROVING A CONDITIONAL COMMITMENT OF LOAN FUNDS IN THE AMOUNT OF \$2,220,000 TO PETALUMA ECUMENICAL PROPERTIES DBA PEP HOUSING FOR PRESERVATION AND REHABILITATION RELATED COSTS FOR VIGIL LIGHT APARTMENTS, 1940 LONG DRIVE, SANTA ROSA, CALIFORNIA; APNS 181-190-001 AND 181-220-046.**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Test, Vice Chair Owen, Commissioner Downey Ph. D, Commissioner LaPenna, Commissioner McWhorter and Commissioner Rawhouser

**Abstain:** 1 - Commissioner Burke

### **13. REPORT ITEMS**

NONE

### **14. STUDY SESSION**

Megan Basinger, Director Housing and Community Services, introduced item 14.1.

#### **14.1 HOUSING AUTHORITY PLANNING DAY**

The Housing Authority and Housing and Community Services staff, in their shared interest of serving the communities of Santa Rosa adequately, will hold a study session to review their roles and responsibilities and identify strategies to meet future housing needs within the City.

Megan Basinger, Director Housing and Community Services, provided information regarding the goals of the Housing Authority and answered Commissioner questions.

Serena Lienau, Administrative Services Officer, led a conversation with the Housing Authority Commissioners regarding their thoughts about the future of the commission.

Public Comments:

Calum Weeks from Generation Housing commended the Housing Authority upon the discussion that was held during the Planning Day.

### **15. ADJOURNMENT**

Seeing no further business, Chair Test adjourned the meeting at 3:45PM.

**Approved on:**

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**Steven V. Brown,  
Recording Secretary**