

Finley Center 2060 W. College Avenue Cypress Room

BOARD OF COMMUNITY SERVICES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL SEPTEMBER 27, 2023

5:00 P.M.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON: 2060 W COLLEGE AVE. THE FINLEY COMMUNITY CENTER, CYPRESS ROOM (IT IS RECOMMENDED THAT SOCIAL DISTANCING CONTINUE TO BE CONSIDERED).

OR VIA ZOOM WEBINAR BY VISITING
https://srcity-org.zoom.us/j/84214942970
OR BY DAILING (877) 853-5257 AND ENTERING WEBINAR ID: 842 1494
2970

A VIDEO RECORDING OF THE MEETING WILL BE AVAILABLE FOR VIEWING ONCE UPLOADED TO SANTA-ROSA, LEGISTAR.COM

DEADLINES AND INSTRUCTIONS FOR PUBLIC COMMENT ARE SET FORTH BELOW:

PUBLIC COMMENT INFORMATION

Live Public Comment: Public comment may be made live during the meeting, in-person, or via zoom.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Community Services, please send to: BOCS-comment@srcity.org by 5:00 pm, the Monday before the Board of Community Services meeting. E-mailed public comments will be added to the record prior to the start of the meeting and will be distributed to the Board of Community Services members and uploaded to the agenda prior to the start of the Board Meeting for public access. Emails received will not be read into the record. Please note that all e-mails sent to the city are considered to be public records and subject to disclosure under the California Public Records Act.

- 1. CALL TO ORDER
- 2. ROLL CALL

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction of the Board of Community Services. Each speaker will be allowed three minutes to share their comments.

3.1 Public Comment - Non-Agenda Matter

<u>Attachments:</u> Aquatics during Finley pool renovation_Redacted

4. APPROVAL OF MINUTES

Regular Meeting Minutes: August 23, 2023

4.1 Regular Meeting Minutes - August 23, 2023

Attachments: Regular Meeting Minutes - August 23, 2023 - draft

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

5.1 Upcoming Events and Accomplished Events

<u>Attachments:</u> <u>UPCOMING AND ACCOMPLISHED EVENTS - Septembe</u>

6. DIRECTOR UPDATES

This time is reserved for the Department Director to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

7. CHAIR/BOARD MEMBERS' REPORTS

The Chair and Board Members may provide brief updates relevant to their district, Recreation and Parks, or updates relevant to the subject matter within the jurisdiction of the Board of Community Services.

8. SCHEDULED ITEMS

8.1 DAY CAMPS AND WORK EXPERIENCE

Recreation Supervisor, Rob Beal will provide an overview of the traditional day camp programs Wa-tam, Yu-Chi, and Doyle Day Camps, as well as the Work Experience program for teens.

Recommended Action: Information

<u>Attachments:</u> Camps and Work Experience September 2023

9. COMMITTEE REPORTS

9.1 Mayor's Lunch for Committee/Board Chairs

Recommended Action: Information

9.2 Santa Rosa Waterways Advisory Committee

Recommended Action: Information

Board of Community Services

- FINAL

SEPTEMBER 27, 2023

9.3 BOCS Governing Documents Subcommittee

Recommended Action: Information

10. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

11. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

12. ADJOURNMENT

Next regularly scheduled meeting: Wednesday, October 25, 2023 – 5:00PM

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a city program, service, or activity, including printed information in alternate formats, are available by contacting the Parks office at 707-543-3770 (TTY Relay at 711) or BOCS-Comment@srcity.org. Requests should be submitted as far in advance as possible but no later than two business days before the scheduled meeting.

This information can also be accessed via the internet at: http://srcity.org. Any writing or documents provided to a majority of the Board of Community Services regarding any item on this agenda will be made available for public inspection at the Parks Office, 55 Stony Point Road, Santa Rosa, CA during regular business hours by contacting the contacting the Parks office at 707-543-3770 (TTY Relay at 711) or BOCS-comment@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.



Text File

File Number: 23-351BCS

Agenda Date: 9/27/2023 Version: 1 Status: In Committee

In Control: Board of Community Services File Type: BCS-Agenda Item

Agenda Number: 3.1

From: Beth Steffy

To: BOCS Public Comment;

Subject: Fwd: [EXTERNAL] Aquatics during Finley pool renovation

Date: Thursday, September 14, 2023 6:16:56 PM

Hello Shelley and Jen,

I wanted to reach out about the construction starting in October at the Finley aquatic center. See the email string between me and Brandon Hamann about this subject below. I hope to talk with someone from the BOCS or the aquatic center to offer my input and help with ensuring all aquatic patrons can continue their aquatic activities during the construction.

I hope that the SRJC is being considered as an option as to add all of the FInley pool users to Ridegway would of course be a problem.

I know that city staff and board members may benefit from community involvement to solve this issue, and I'm offering to do just that. I look forward to hearing from you.

Thank you so much. Beth Eurotas-Steffy

----- Forwarded message -----

From: **Beth Steffy** <

Date: Thu, 14 Sept 2023 at 18:01

Subject: Re: [EXTERNAL] Aquatics during Finley pool renovation

To: Hamann, Brandon < BHamann@srcity.org>

Hi Brandon,

I just read that the contractor was chosen for the FInley Aquatic project and that the work will start in October. So I wanted to reach out to you as I can imagine how challenging it will be to try to accommodate all Finley pool users during the construction. I am a lap swimmer at Ridgeway and hope that other pools, like the SRJC, will allow Finley aquatic patrons to use their facility to avoid having Ridgway take the entire burden. I am a former city board member (CAB) and very active in my community and want to help you and the board of community services in any way I can. Please let me know how I can help.

Thank you so much,

Beth Eurotas-Steffy

On Tue, 8 Aug 2023 at 16:14, Hamann, Brandon < <u>BHamann@srcity.org</u>> wrote: Hi Beth,

We will have a date and length of closure as soon as a contractor is chosen. When we have a date we will post the date and the schedule, we will be accommodating as many SR aquatics programming as we can.

Thanks,

Brandon

On Aug 8, 2023, at 11:25 AM, Beth Steffy < > wrote:

Hi Brandon,

I am a regular swimmer at Ridgeway and I love it...the pool, staff, other swimmers, are all awesome.

I know the Finley pool will be closed for the major renovation and I assume that will start soon and be many months. Can you let me know where I can go to find out what the plan is for all the aquatic activities during that renovation? I hope that other pools will be available during that time vs. having all of the FInley users using Ridgeway. And if that is not the case, will the lap swim hours be expanded during that time?

Just my opinion: it would be great if there is a temporary agreement between the SRJC and the city so some of us can use their pool which does sit empty more time than you would think.

Thanks so much for your response when you have time. Beth

Beth Eurotas-Steffy

Beth Eurotas-Steffy

Beth Eurotas-Steffy



Text File

File Number: 23-109BCS

Agenda Date: 9/27/2023 Version: 1 Status: In Committee

In Control: Board of Community Services File Type: BCS- Minutes

Agenda Number: 4.1



Finley Center 2060 W. College Avenue Cypress Room

Board of Community Services Regular Meeting Minutes - Draft

Wednesday, August 23, 2023

5:00 PM

1. CALL TO ORDER

The meeting was called to order by Chair Pitts at 5:05 PM

2. ROLL CALL

Also in attendance: Acting Director, Recreation and Parks, Jen Santos, Deputy Director of Recreation, Jeff Tibbetts and Parks Superintendent, James Castro

 Present: 7 - Chair Logan Pitts, Vice Chair Paul Castillo, Board Member Guido Boccaleoni, Board Member Madonna Cruz, Board Member Carole Quandt, Board Member Carolina Spence, and Board Member Omar Lopez

3. PUBLIC COMMENTS IN NON-AGENDA MATTERS

Duane De Witt:

Appreciation to Parks Supervisors for efforts to maintain the Parks.

Would like to attend the next City Council Meeting and express his opinion for park naming when park renaming is discussed.

4. APPROVAL OF MINUTES

4.1 Regular Meeting Minutes - July 26, 2023

Attachments: Regular Meeting Minutes - July 26, 2023 - draft

Regular Meeting Minutes - July 26, 2023 - approved

Meeting minutes were approved as submitted by the Board

Chair Pitts and Board Member Cruz abstained from comment as they were not present during the July 26, 2023, meeting.

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Acting Director, Jen Santos highlighted the following:

*Acting Director Jen Santos recommended and Chair Pitts moved item #8.2 to be heard in advance of agenda item's 5 - 8.1 due to schedule conflicts for the presenter.

Upcoming Highlights:

Sept 2: Park-A-Month volunteer Clean Up at Olive Park & Prince Memorial Greenway. 9am-12pm. www.srcity.org/1028 http://www.srcity.org/1028>

Accomplishment Highlights:

August 4: Over 300 participants at the Neighborhood Services annual SPLASH BASH at Ridgway Pool, which is a free swim night for Neighborhood Services members along with a hot-dog dinner, pool games and a free raffle. Family Fun Times | Santa Rosa, CA (srcity.org) https://www.srcity.org/2108/Family-Fun-Times>

5.1 UPCOMING EVENTS AND ACCOMPLISHED EVENTS

Attachments: UPCOMING AND ACCOMPLISHED EVENTS August 23 2023

6. DIRECTOR UPDATES

Acting Director Santos provided the following updates:

BOCS scheduled presentation items for October - Day Camps and Work Experience will move to September and September's presentation - Howarth Park Recreation and Maintenance, will move to October.

The Parks Department is monitoring the invasive beetle attacking oak trees. Staff was able to attend education training and is developing a plan of action.

City Council approved a \$2mil transfer of unassigned General Funds to the Bennett Valley Golf Course for the updating of the irrigation supply system.

The Iron and Vine Restaurant at the BVGC has received new carpets.

Sherinne Wilson, Recreation Supervisor of Neighborhood Services has retired after 30 years of service. Joanne Moore has been promoted to this position.

September 12: The Finley Aquatic Project "award of construction" bid will be on the City Council agenda for approval.

September 12: The BVGC golf cart lease will be on the City Council agenda for approval.

Southeast Greenway approved by Council for purchase is being cooperatively coordinated between the City of Santa Rosa and the Ag and Open Space. There will be a tour of the Greenway, hosted by the Sonoma Land Trust and open to the public, on August 28th at 6pm.

7. CHAIR/BOARD MEMBERS' REPORTS

The Chair and Board Members may provide brief updates relevant to their district, Recreation and Parks, or updates relevant to the subject matter within the jurisdiction of the Board of Community Services

Chair Pitts: Met with Sonoma Land Trust regarding the SE Greenway. Attended the Juilliard Park music in the park. Visited: Jennings, Eastside, and Brendon Park.

Vice Chair Castillo: Attended a child's birthday party at Howarth Park. Enjoyed the carousel and amenities at the park.

Member Quandt: Attended Juilliard Park music in the park. Visited Rincon Ridge native park. Will be attending the UC Davis Board Beetle Seminar.

Member Cruz: Reminder, 9/16 at 3:00pm, Dry Creeks Big Time at the Dry Creek Redwood Arbor 3288 Skaggs Springs Rd.

Member Boccaleoni: Southwest Community Park (SWCP) looks good and has some ideas about SWCP to share at a later date. Also, wanted to comment for the record that the SE Greenway should be a freeway/highway and not a park.

Member Lopez: Thanks to Julie Guzy for her hosting the Board.

Member Spence: Reminder, 9/18 at 7:00pm, Merit Awards at the Finley Center. Visited Galvin Park and the BVGC Iron and Vine Restaurant.

8. SCHEDULED ITEMS

8.1 GENERAL PLAN 2050 DRAFT UPDATE

Senior Planner, Shari Meads introduced the draft General Plan 2050.

Recommended Action: Information

BOCS discussion and questions ensued

Attachments: GENERAL PLAN 2050 DRAFT PRESENTATION

BOCS discussion and questions ensued

8.2 VIOLENCE PREVENTION PROGRAM PRESENTATION (Heard in advance of agenda Item #5)

(Heard in advance of agenda Item #5)

Deputy Director of Recreation, Jeff Tibbetts and VPP Program Manager, Danielle Garduno, provided an update on the Violence Prevention Program.

Recommended Action: Information

BOCS discussion and questions ensued

Attachments: VIOLENCE PREVENTION PROGRAM PRESENTATION

9. COMMITTEE REPORTS

9.1 MAYOR'S LUNCH FOR COMMITTEE/BOARD CHAIRS

Recommended Action: Information

No update was available. Next meeting 8/24/2023

9.2 SANTA ROSA WATERWAYS ADVISORY COMMITTEE

Recommended Action: Information

Board Member Quandt -July 27 field trip went to Colgan Creek Reach. Land is being secured by Parks and focus on flood mitigation.

9.3 BOCS GOVERNING DOCUMENTS SUBCOMMITTEE

Recommended Action: Information

City Manager would like the language to be a little cleaner. Meeting next week.

10. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

No written or electronic communications received

11. FUTURE AGENDA ITEMS

Send more information to Board Members about the SE Greenway

Would like to have more information for the VPP November event

Would like to know how to report graffiti to Public Works

Would like printed information from the General Plan presentation

Would like an update to homelessness in parks as per City Council Camping Ordinance

12. ADJOURNMENT

Chair Pitts adjourned the meeting at 7:09 PM

The next regularly scheduled meeting will be on September 27th, 2023, at 5:00pm.

Approved:

Shelley McClure, Recording Secretary



Text File

File Number: 23-350BCS

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In Control: Board of Community Services File Type: BCS-Agenda Item

Agenda Number: 5.1

September 27, 2023 UPCOMING AND ACCOMPLISHED EVENTS - DRAFT

To Sign up for volunteer events: <u>City of Santa Rosa Recreation & Parks (volunteerhub.com)</u>
Recreation and Parks Homepage: <u>Recreation & Parks | Santa Rosa, CA (srcity.org)</u>

UPCOMING EVENTS:

- October 7-8: Last weekend of operation for Redwood Empire Live Steamers train at Youth Community Park https://www.srcity.org/Search?searchPhrase=Redwood%20Empire%20Leve%20Streame rs&pageNumber=1&perPage=10&departmentId=-1
- **October 14:** Park-A-Month volunteer clean-up event at Pearblossom Park from 9am to 12pm. srcity.org/1028/Park-A-Month-Program
- October 14: Bingo Party! For Seniors Steele Lane Community Center 10am-2pm https://www.srcity.org/3673/Classes-and-Events
- October 21: Rural Cemetery volunteer clean-up event from 9am to 12pm https://www.srcity.org/1066/Get-Involved
- October 21: Floating Pumpkin Patch at Ridgway Swim Center srcity.org/2913/Floating-Pumpkin-Patch
- October 28: Halloween at Howarth Park srcity.org/2164/Halloween-at-Howarth
- October 28: Neighborhood Services Halloween Bash, in collaboration with the Santa Rosa Violence Prevention Partnership at the Finley Community Center srcity.org/2108/Family-Fun-Times
- **November 2:** Violence Prevention Awareness Seminar, hosted by the Santa Rosa Violence Prevention Partnership; 8am-4pm at Finley Community Center. This year's seminar will feature keynote speaker Luis J. Rodriguez, author of *Always Running* and *It Calls You Back*. More information, including registration information coming soon.

ACCOMPLISHED EVENTS:

- August 16 22: Neighborhood Service's Fall/Winter Blockblast Program Guide mailed to 12,369 households within the City's priority neighborhoods as identified through the Violence Prevention Partnership's Community Safety Scorecard.
- August 25 September 15: Friday night Movies in the Park. Concluded https://www.srcity.org/2170/Movies-in-the-Park
- August 28: Neighborhood Services After School Programs began (collaboration with Burbank Housing). https://www.srcity.org/3048/After-School-Programs
- August 29: NFL Flag Football Fall Season. https://www.srcity.org/3047/Sports
- **September 2:** Park-A-Month volunteer event at Olive and Prince Memorial Greenway https://www.srcity.org/1028/Park-A-Month-Program
- September 4: Last day of rec swim. https://www.srcity.org/701/Recreation-Swim
- September 4: Junior Warriors Basketball Season Began. https://www.srcity.org/3047/Sports
- **September 8:** Neighborhood Services, 1,2 Step, Dance Recital held at the Finley Community Center
- **Sept 9**: FREE City Booters Field Day at Rincon Valley Park, over 40 people attended and 91 kids registered for the program https://www.srcity.org/1126/Youth-City-Booters
- September 9: Neighborhood Services Cheer Program Began https://www.srcity.org/3047/Sports
- September 11: Fall Adult Softball Season Began (86 teams total) https://www.srcity.org/1089/Softball
- September 15: Oktoberfest at the Person Senior Wing
 https://issuu.com/santarosarecreationandparks/docs/fallwinter2023 web with links
- **September 15/16:** Lamplight Tours at the Rural Cemetery. SOLD OUT over 400 attended.
- **September 18:** Merit Award Ceremony honoring 13 outstanding volunteers held at the Finley Community Center https://www.srcity.org/1080/Tours-Events
- **September 19:** Tacos with a Cop. Neighborhood Services and Violence Prevention collaborated with SRPD to engage the Apple Valley neighborhood and bring community resources to residents. Over 100 people attended.
- **September 20:** Violence Prevention Partnership Policy Team meeting, 9-10:30am. See agenda for more information.
- **September 22 Oct 1:** A Theater for Children Presents: *Beauty and the Beast Jr.* A participation play for children at the Steele Lane Community Center Dohn Theater. Visit <u>ATheaterForChildren.com</u> for more information and tickets. This is still actively happening.



Text File

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In Control: Board of Community Services File Type: BCS-Agenda Item

Agenda Number: 8.1



Traditional
Day Camps
And
Work Experience
Program for Teens

Board of Community Services September 27th, **2023**











Traditional Summer Day Camps

Summer 2023 All Camps Full With Waitlists!



Wa-Tam – held in Howarth Park, 1100 kids



Yu-Chi – held in Youth Park, 480 kids



Doyle – held in Doyle Park, 540 kids









Camp Wa-Tam

130 Campers, 21 Staff, 40 Vols/week

M-F, Overnight Thursday Nights.

Extended hours available M-W for working parents in the afternoon.

Songs, Skits, Games, Crafts, Canoeing,

Archery and Swimming

Swimming at Spring Lake and Special Guests

Parent's Night Program



Doyle Adventure Camp

-60 Campers, 11 Staff, 16 Vols/week

-M-F, 10:30am-5pm, With Extended Hours Available. (7:45am-5:00pm)

-Songs, Skits, Games, Crafts, Canoeing, Archery and Swimming

-2 swims at Ridgway

-Utilizes and educated on Citibus transit system!

-Field Trips and Special Guests! 22



Camp Yu-Chi

-60 Campers, 11 Staff, 16 Vols/week

-M-F, 10:30am-5pm, With Extended Hours Available (7:45am-5:00pm)

-Songs, Skits, Games, Crafts, Archery and Swimming

-2 swims at Finley

-Field Trips and Special Guests!

Programming Challenges:

-Aging Infrastructure at Doyle Clubhouse

-Waitlist for Camp Wa-Tam — challenges and fairness

-Increase in costs (security, minimum wage) resulting in higher camp fees

Participant Survey Results/Highlights

Specialty Day Camps



Spring Break Day Camp – held in Howarth Park, 60 kids



Winter Break Camp – held at Finley Community Park, 60 kids

Kamp Kennedy – held in Howarth Park, 25 kids

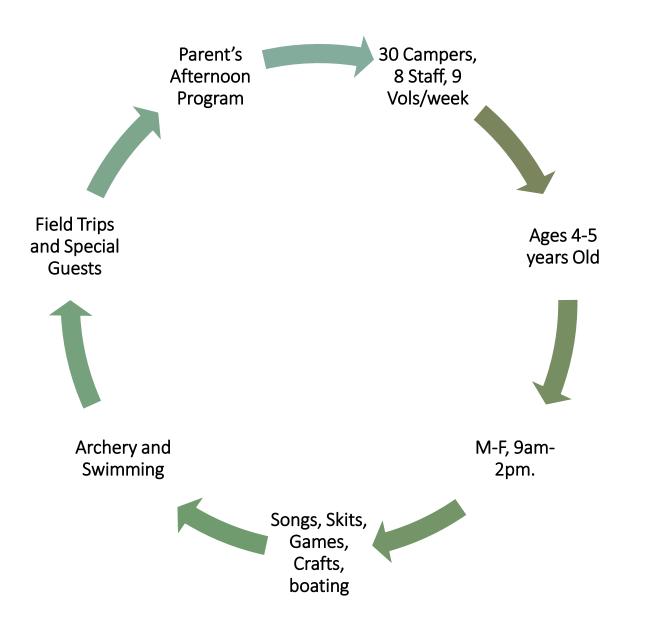






COMING SUMMER 2024:

CARAP WA-TOTS!



CAMP Wa-ToTS



WORK EXPERIENCE

WHAT IS WORK EXPERIENCE?

For Teens, ages 13-17

Pay a \$110 Fee

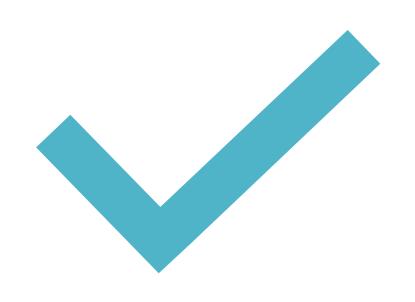
Volunteer 60-300 hours! (annually 30,000!!)

Stay Out of Trouble

Positive role models

Application, Interview and Job Experience! Beat back the ~~CATCH 22~~ of getting your first job!

Purpose of the Work Experience Program



- -Gain experience filling out an application *NOW USING fillable PDF!*
- -Mentored practice in the interview process
- -Provide on the spot feedback during the summer on how to improve skills
- -Learn the value of giving back to the community
- -Earn community service hours which satisfy school volunteer requirements and scholarship applications
- -Work skills and responsibility (showing up when scheduled)

Purpose of the program Continued...



-Learn valuable skills in your specific work area



Customer service skills



Handling money



Pool and deck supervision and safety skills



Positive discipline with camper skills



Practice and planning activities



Valuable work experience that will look AWESOME on any application

WHO BENIFETS FROM WORK EXPERIENCE!?



IT IS A....

WIN!

WIN!

WIN

Situation...

PARENTS WIN!

KIDS WIN!!

Santa Rosa Recreation and Parks PROGRAMS WIN!!!

STEPS IN THE WORK EXPERIENCE PROCESS

1. APPLY





2. INTERVIEW





3. PLACEMENT



4. ORIENTATION



5. TRAINING

WHAT KIND OF PROGRAMS DOES WORK EXPERIENCE OFFER?

DAY CAMP CITS







*Doyle Adventure Camp



*Camp Yu-Chi



Aquatics (Finley and Ridgway)



*Jr. Lifeguards

*Concessions







Howarth Park

- *Boathouse
- *Animal Barn
- *Concessions/
 Amusement

Participant Survey Results/ Highlights

2023 WORK EXPERIENCE (80 Responses)

-95% said their teen benefitted from the program

-95% would recommend to another family

-93% said the program was good or excellent

-93% enjoyed the program

QUESTIONS?



Text File

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Agenda Number: 9.1



Text File

File Number: 23-348BCS

Agenda Date: 9/27/2023 Version: 1 Status: In Committee

In Control: Board of Community Services File Type: BCS-Agenda Item

Agenda Number: 9.2



Text File

File Number: 23-349BCS

Agenda Date: 9/27/2023 Version: 1 Status: In Committee

In Control: Board of Community Services File Type: BCS-Agenda Item

Agenda Number: 9.3