



City of Santa Rosa

Virtual Meeting

**BOARD OF COMMUNITY SERVICES
REGULAR MEETING AGENDA AND
SUMMARY REPORT
FEBRUARY 23, 2022**

4:00 P.M.

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE
RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF
SONOMA, BOARD OF COMMUNITY SERVICES MEMBERS WILL BE
PARTICIPATING IN THIS MEETING VIA ZOOM WEBINAR. MEMBERS OF
THE PUBLIC CAN PARTICIPATE IN THE MEETING BY:**

- BY ZOOM BY VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/87899773098](https://srcity-org.zoom.us/j/87899773098), OR**
- BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID:
878 9977 3098.**

**DEADLINES AND INSTRUCTIONS FOR PUBLIC COMMENT ARE SET
FORTH BELOW:**

PUBLIC COMMENTS

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time the Agenda item is discussed during the Board of Community Services Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Community Services, please send to: BOCS-comment@srcity.org by 5:00pm Tuesday, February 22, 2022. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words. E-mail public comments will be added to the record prior to the start of the meeting.

E-mail public comments received by the deadline will be distributed to the Board of Community Services members and uploaded to the agenda prior to the start of the Board Meeting for public access. Emails received will not be read into the record.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

3.1 PUBLIC CORRESPONDENCE

Attachments: [Public Correspondence](#)

4. APPROVAL OF MINUTES

4.1 Regular Meeting Minutes-January 26, 2022

Attachments: [Regular Meeting Minutes-January 26, 2022](#)

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

5.1 REPORTS ON UPCOMING AND ACCOMPLISHED EVENTS.

Attachments: [Upcoming and Accomplished Events](#)
[REVISED Upcoming and Accomplished Events \(Uploaded](#)

6. DIRECTOR UPDATES

This time is reserved for City staff to provide a briefing on issues of interest.
No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

7. SCHEDULED ITEMS

7.1 ADULT AND YOUTH SPORTS PROGRAM UPDATE

Recreation Supervisor, Amy Rocklewitz will provide an overview update regarding the upcoming activities for the Adult and Youth Programs.

Recommended Action: Information.

Attachments: [Sports Field Rental Info Packet Spring-Summer 2022 Presentation](#)

7.2 SPORTS FIELD MAINTENANCE UPDATE

Parks Maintenance Supervisor, Tim Finegan will provide an overview update regarding the current condition of the sports fields and the maintenance updates.

Recommended Action: Information

Attachments: [Presentation](#)

8. COMMITTEE REPORTS

Board of Community Services

FEBRUARY 23, 2022

8.1 Mayor's Lunch for Committee/Board Chairs

Recommended Action: Information

8.2 Santa Rosa Waterways Advisory Committee

Recommended Action: Information

9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

10. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

11. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-3291 one week prior to the meeting. (TTY Relay at 711).

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the Transportation and Public Works Administrative Office, 69 Stony Cir., during normal business hours.



City of Santa Rosa

Text File

File Number: 22-308BCS

Agenda Date: 2/23/2022

Version: 1

Status: Agenda Ready

In Control: Board of Community Services

File Type: BCS-Agenda Item

Agenda Number: 3.1

[REDACTED]

From: Rocklewitz, Amy
Sent: Wednesday, February 9, 2022 2:36 PM
To: [REDACTED]
Subject: FW: [EXTERNAL] Re: Park/Field Maintenance

[REDACTED]

Sharing email below from Adolfo Mendoza who runs Atletico Soccer. He asked me to share with anyone that would listen. Amy

Amy Rocklewitz | Supervisor
Recreation & Parks Department | 415 Steele Lane | Santa Rosa, CA 95403
Tel. (707) 543-3278 | arocklewitz@srcity.org



From: Adolfo Mendoza [REDACTED]
Sent: Wednesday, February 9, 2022 12:25 PM
To: Rocklewitz, Amy <ARocklewitz@srcity.org>
Subject: [EXTERNAL] Park/Field Maintenance

Amy, I have been voicing the sad field conditions for years to mayors, city council staff, parks department and to whoever will listen. We have a major shortage of fields but the fields we do have are maintained very poorly. Most fields are unsafe to play and enjoy. The Parks Department need to make all fields a top priority and providing high quality playing surfaces for our youth. We all understand the cuts in budget, labor and over use but how is it that all neighboring cities have their facilities so much better than ours? The groundskeepers and contractors need to take more pride in how they maintain our sports fields. It is very embarrassing when teams from other bay area cities come up to play our teams and constantly complain about our crappy fields. Most clubs offer their fields so the kids can play on turf or descent grass fields for safety purposes. This is all great but ends up costing our families additional travel expenses.

I am not trying to beat a dead horse here but the problems have been going on for roughly 20 years. This year we were awarded MLS NEXT to compete in highest professionally managed leagues for our youth. The MLS refused to allow our club to schedule home games at the city field list we provided. They said fields were poorly maintained and felt unsafe for high caliber soccer matches. We bring many professional clubs to Santa Rosa like San Jose Earthquakes, Los Angeles Galaxy, Sacramento Republic and through sport we have placed our city on the soccer map. We were forced to rent Elsie Allen High School turf field to host all of our home games at this venue. Again, this just adds more economic impact on parents and our club in keeping our programs available for our local youth at affordable price. Its a shame that we can not represent our city better with these out of town folks that come up and spend their money at local establishments.

We often ask parent to write letters and voice their concerns and sadly their response is.....nothing is going to happen because our local government leaders don't care about youth sports. The feedback we receive is that their priorities are not in parks or our youth! If the city wants to cut down on crime and kids dropping out of school then we all need to help support these sports leagues that are trying to impact the lives of our youth. If we look at Petaluma, Rohnert Park, Windsor and Sebastopol, they all have better sports fields than the largest city north of San Francisco. I strongly believe that if our local leaders make sports fields and our youth a priority than we will have less problems to deal with on the streets. Santa Rosa would become the go to weekend destination for youth and their parents.

Adolfo Mendoza
Atletico Santa Rosa

[REDACTED]

From: kasey olenberger [REDACTED]
Sent: Monday, February 14, 2022 2:11 PM
To: BOCS-Comments@srcity.org; [REDACTED]
Subject: [EXTERNAL] Santa Rosa Doyle Park Baseball Field Renovation Project
Attachments: Doyle Park Reno Project PDF.pdf; Features of New Doyle Park.docx; Doyle P BB Field 1 Above & behind_looking at park.png; Doyle P BB Field 2 Above infield_lo-res.png; Doyle P BB Field 3 Dugout_lo-res.png; Doyle P BB Field 4 Looking at center field_lo-res.png; Doyle P BB Field 5 Looking at home_lo-res.png

Afternoon [REDACTED]

My name is Kasey Olenberger and I am the owner of the FBK1/Fastballstrike1 Baseball & Training. I am a Sonoma County resident who has played baseball from 6 years old through the SRJC and beyond. I've played, coached, and watched plenty of games at Doyle Park baseball field which is why I am proposing the following renovation.

Our proposal consists of a complete renovation of the Baseball field at Doyle Park. I've attached the proposal that I've already sent to multiple employees of the city. I wish to speak at the next meeting going into brief detail of what we would like to see happen.

This is the first round of ideas which have already been adjusted since we started, I'll talk more about this during the meeting.

You'll also see that I've attached some photos that we have had made for visualization of our project. We are very serious about seeing this through and would enjoy the opportunity to go into more detail at any meeting going forward.

I look forward to hearing back from you,

Kasey Olenberger
Owner/Instructor
FBK1 Baseball & Training
FBK1 Baseball Club
[REDACTED]

Doyle Park, Norm Maroni Baseball Field Renovation Project

Situation: We have a field that is a gold mine of an opportunity to develop the baseball youth of Sonoma County and beyond. Unfortunately, the playing surface is becoming harder and harder to maintain with the limited resources and accessibility given.

Proposed solution: With an existing fence that surrounds the whole field we already have our dimensions and layout. The idea would be to reconfigure the layout of the field, turf the entire surface with artificial grass. This would alleviate the stress of field maintenance, preparation, and continual costs of product to rebuild and replace.

1. Phase 1: Turf the entire field of play, both foul and fair territory.
2. P1: Move home plate back towards the existing backstop/fence by 20'
3. P1: With the move of home plate, it would allow us to adjust the fence dimensions to 310' down both lines. We would bring in new fences but keep the existing fence where they are. This would create or continue to keep a boundary around the field of play.
4. Phase 2: With the extra square feet behind the newly erected fence, we propose putting in a batting cage behind both the left and right field fences.
5. P2: We would replace the bullpens (which are currently down the right and left field lines) and put a 2-mound bullpen behind both the left and right field fence.
6. P2: We would now have the bullpens as well as the batting cages completely out of the fair and foul territory.
7. Phase 3: We also propose that we rebuild the dugouts and make them longer and wider. 50' long, 12' high, 8' deep. Of course, these dimensions will adjust as we finalize specs.
8. Phase 4: Bleachers are the staple of any stadium or arena. Our proposal would be to bring in college level seating and grandstands that would stretch from the end of the 1st base dugout to the 3rd base dugout. We would have ADA handicap accessible seating as our first row of seats. This area would also stretch from one side to the other.
9. P4: Press box capabilities. With a press box we now can bring back the days of televised games but in the live stream era. This would also bring in announcers to the field with the potential of CIF playoffs.
10. Phase 5: finally, we propose a new storage shed down the right field line. A shed big enough to house the city's equipment, REBL equipment, SA equipment and FBK1 equipment along with any other teams/organizations who would be using the field.

Benefits of the restoration of Doyle Parks Baseball Field?

1. With our organization we see well over 2,000 kids a year whether it's through the facility, our teams or our camps or youth leagues. Imagine the capabilities to grow the game and develop these kids with a top-notch baseball field/complex in our backyard.
2. Having the ability to utilize 2 full size batting tunnels with 2 cages in each tunnel allows upwards of 10 kids using them at the same time. That's 20 kids between the Right field and Left Field hitting tunnels.
3. Having a bullpen in both left and right field gives us 4 pitchers throwing pens, 4 catchers catching pens and 4 kids standing in tracking live pitches.
4. That is 32 kids beyond the outfield fence getting in work, which leaves the whole field available for another team or 2 to use. That is upwards of another 40 players on the field. That's 70+ kids on the field at one time for a workout. Workouts will vary in length. Amazing!!

Potential obstacles:

1. Cost: how will we pay for this project? The goal is to fundraise to pay for this project. We have enlisted Santa Rosa Parks Foundation as our main ally in the fundraising efforts.
 - a. We call on our local companies/businesses and ask for not only monetary donations but time, materials, and labor donations.
 - b. Clubs as well as other non-profit organizations who are highly involved in the community as well as giving back/developing the community and its sports.
2. Measure M: We would suggest/ask the city if they would be willing to match dollar for dollar the total amount fundraised by our efforts.
3. What company or companies will be hired to complete this project? As we know this would fall under a Union Job, but my suggestion would be to enlist as many local companies who have ties to Doyle park. Their kids played there. They coached at Doyle Park. They watched games at Doyle Park. We want this to be a lineage to Doyle Park. We want this to be a community-based project from start to finish. I would oversee the hiring of a general contractor as well as the Sub Contractors. Let's make this a "Go Local" project that the community will most definitely get behind. I anticipate more businesses willing to donate time, money, labor and materials to this project if we stay with the "Go Local" mantra.

Qualifications:

- Organized, accurate, and detail-oriented
- Determined
- Good listener
- Able to pivot and adjust when needed
- Great anticipation skills
- Enjoy working with people/great people skills

In Conclusion:

This is a project that would see the evolution of the Doyle Park Baseball Field with money that would be fundraised as well as matched through the Measure M funding. The goal is to not only bring more kids to the field but also alleviate the maintenance crew of having to rebuild the infield, mounds and batters box annually. This would also eliminate the cutting of the grass once a week which cuts down on fuel costs as the field would be 100% artificial turf. With the field being 100% turf, this would be sustainable for upwards of 30 years with limited maintenance to the field.

Cost & Cost Effective:

Our goal is to fundraise \$600,000. With the possibility of the city matching dollar for dollar fundraised amounts from the Measure M money we anticipate this will cover our total costs as well as cover any future maintenance to the field. One major way to fundraise the money would be naming rights. We offer naming rights to each dugout. Each batting cage. Each bullpen. Each on deck circle as well as the press box. We would also look to have families purchase a bleacher seat with their family name or a 2 line inscription (these are one time purchases). All the naming rights money could go into a fund specifically set up for repairs and maintenance. -No more watering of the field!! Save that money and put towards another field!

Maintenance:

- With the aforementioned cost, we anticipate that all money exceeding the \$600,000 mark would be kept in a fund specifically for the Doyle Park Baseball Field.
- How to keep the field clean? This would be a simple fix with leaf blowers as the leaves from the trees would be our biggest clean. We expect to purchase 3-4 blowers to be kept in the newly erected shed at the field. These would be available for all parties looking to use the field/complex.
- Dugouts would have a drain in the center of the dugout for runoff. There would be rubber pads all throughout the dugouts so a hose to wash them down would make the dugouts easy to maintain.
- Sunflower seeds, tobacco, and gum would not be permitted on the field of play. This would also assist in keeping the field clean and properly kept up.
- Mounds will have strips from rubber to the end of the mound, 4' wide by 10' long. We anticipate the 5 mounds will see the most wear and tear. These will be easily replaceable with extra strips on hand.
- We anticipate replacing every other year at minimum.
- Batters box replacement pads. With the money we will be able to purchase extra pads(similar to the mound strips) to replace the batters boxes.
- We anticipate replacing every other year to every 3 years.
- Catcher's box replacement pads. With the money we will be able to purchase extra pads (similar to the mound strips/batters box) to replace the catcher's box.
- We anticipate replacing every other year to every 3 years.

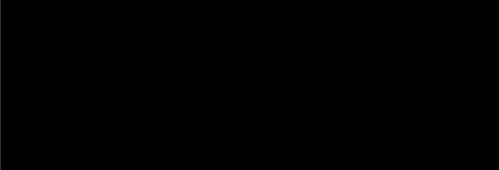
Benefits

Having Doyle Park upgraded to an all-artificial surface baseball field would no doubt, bring youth baseball back to what it was and beyond. With the addition of the batting cages, bullpens behind the new fences and dugouts big enough to house a college team.

Once again, this field and the potential upgrades would create an unbelievable opportunity to bring tournaments to both high school and club teams as well as college and college summer teams. To be able to have multiple teams utilizing the field at the same time is priceless. No other school or public field has or will have anything like this.

I'd like to thank you for this opportunity to present such an amazing opportunity to build our own Field of Dreams baseball field here in Santa Rosa. I look forward to discussing more in detail what this project would entail.

Kasey Olenberger
Owner/Coach/Instructor
FBK1 Baseball & Training
Santa Rosa

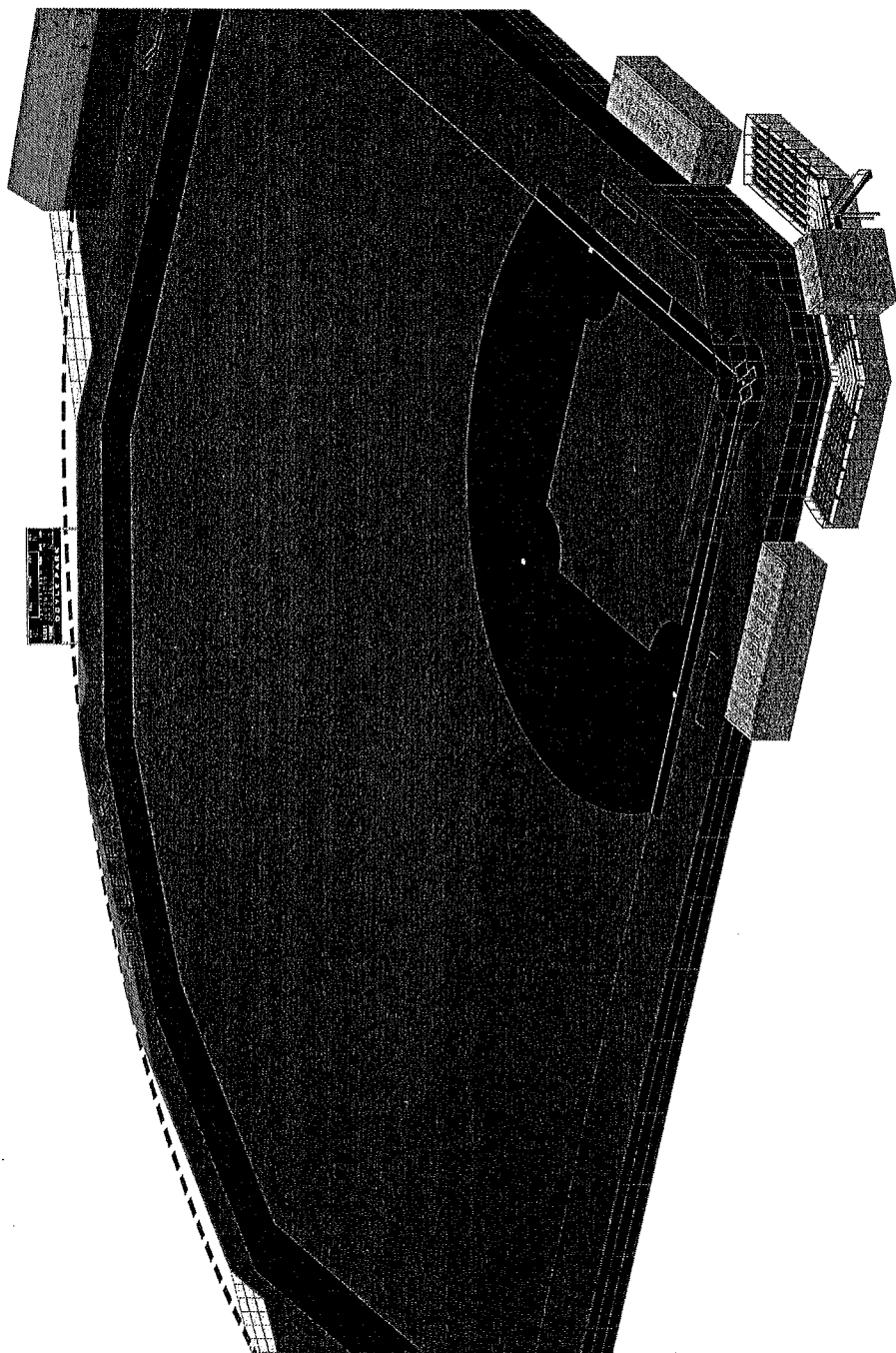


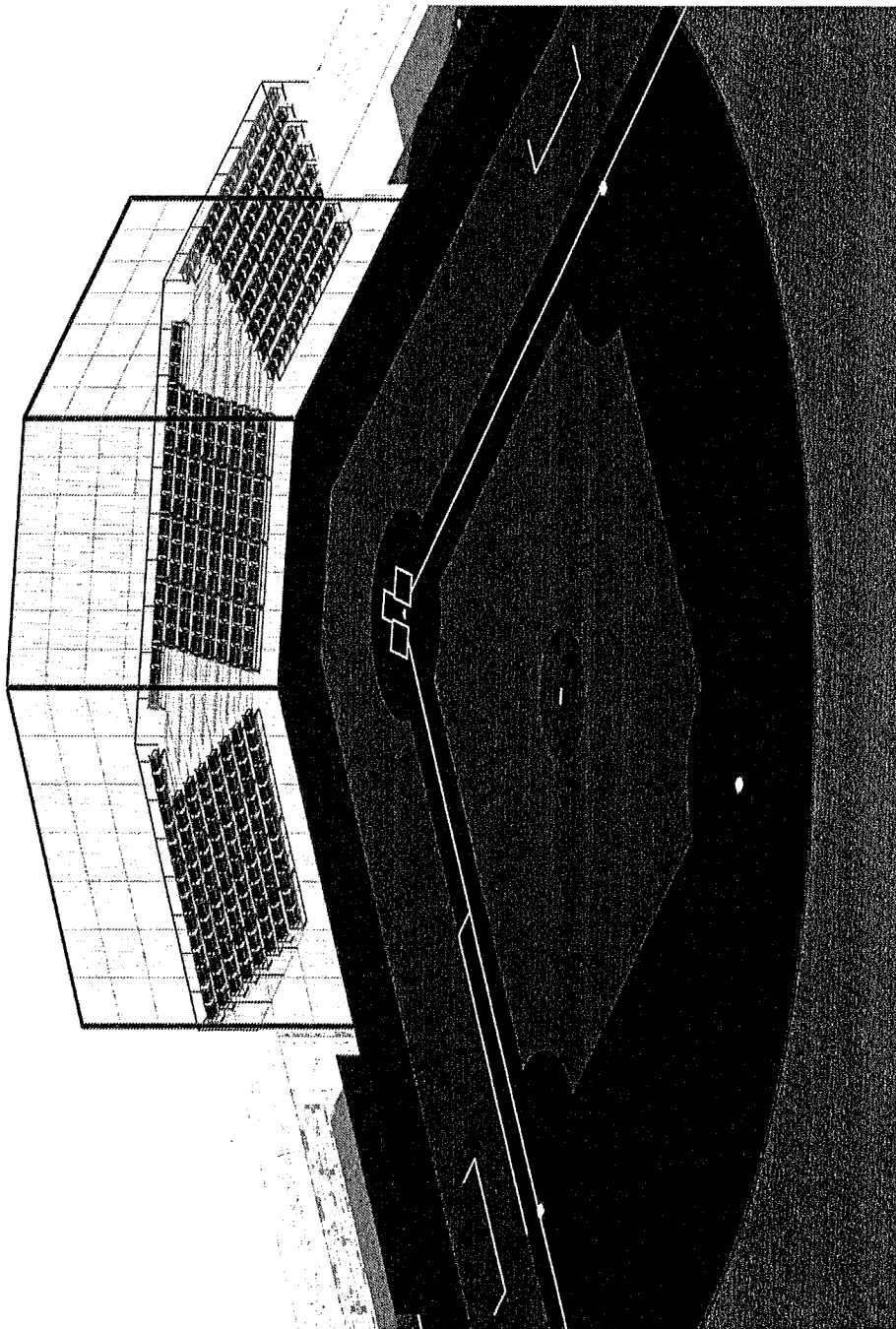
Features of New Doyle Park

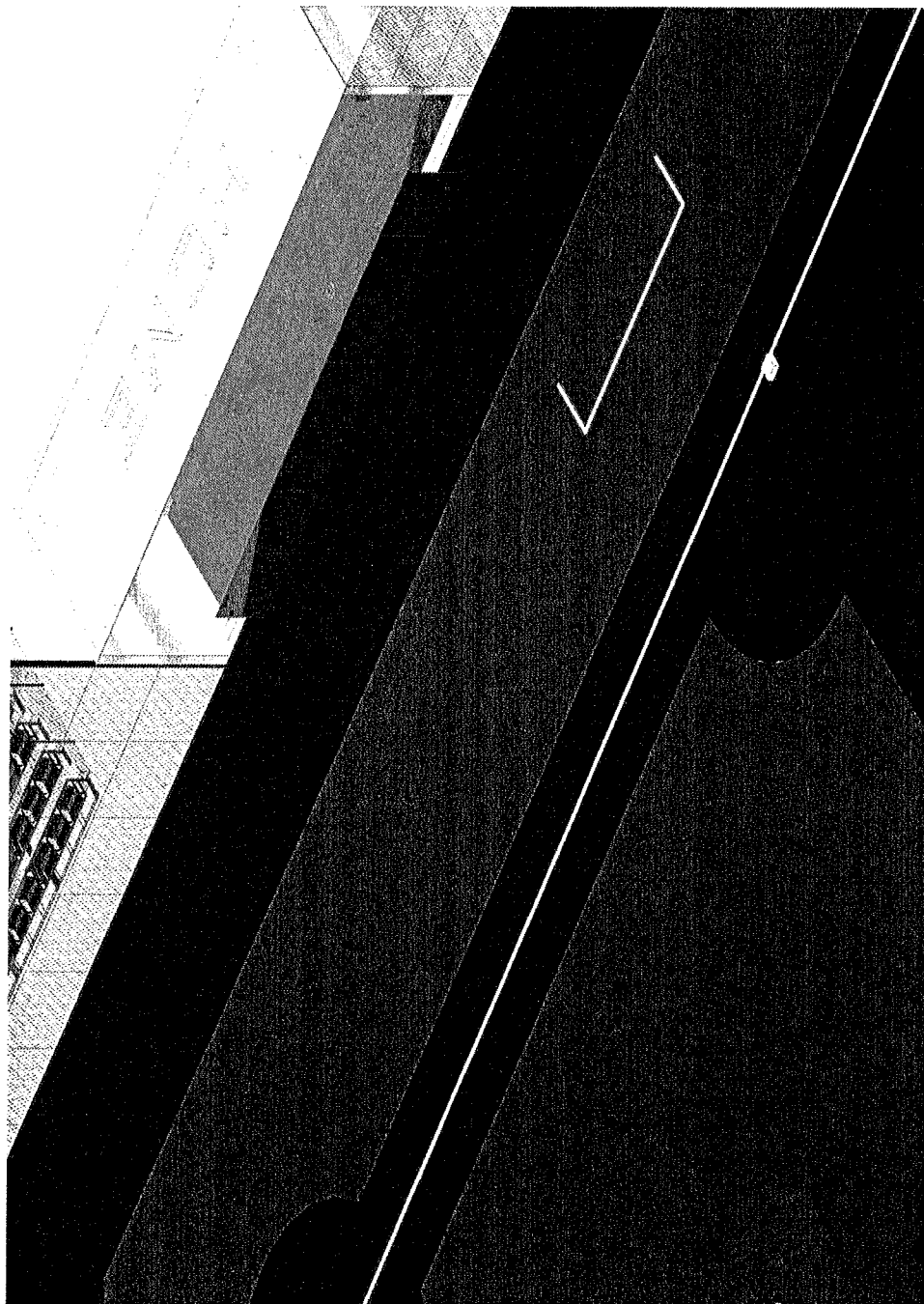
1. Turf surface in the infield, from backstop fence to the cut of the outfield grass. 1 foot wide special turf surface collar between infield turf surface and outfield natural grass.
2. Natural Dirt Pitching Mound is only natural surface in infield.
3. Natural Grass surface in the outfield.
4. Turf surface warning track in the outfield foul territory, and turf surface for warning track at home run fence
5. 2 Dugouts, each 50 feet long x 15 feet wide x 12 feet tall, dugouts sunken 3 steps, 1.5 feet down from infield playing surface. Each dugout with slotted drain and drain pipe to outfall beyond limits of playing field. Each dugout has a 4 feet tall protective fence, placed 2 feet in front of dugout opening.
6. 2 Batting Cages, each 80 feet long x 30 feet wide x 20 feet tall
7. 2 Batting Cage Areas, each behind home run fence, each with turf surface. Each batting cage area with 2 bullpens.
8. 2 Foul Poles, each 30 feet tall, each with a 1.5 foot wide fair screen.
9. 1 electronic Scoreboard, 30 feet long x 10 feet tall, 22 feet high at top of scoreboard.
10. Grand Stands:
 - a. treads are 2 feet 10 inches wide x 8 inches tall.
 - b. there are 7 treads, highest tread in back of grand stands is 4 feet 8 inches tall.
 - c. each tread has stadium style seats. There are 300 seats.
 - d. protective railing around grand stands.
11. Field Dimensions:
 - a. 320 feet to Left Field corner at home run fence.
 - b. 350 feet to Center Field home run fence.
 - c. 310 feet to Right Field corner at home run fence.
 - d. Bases, base lines, pitching mound are all professional baseball dimensions.
 - e. Home Run fence is 8 feet tall.
 - f. Fence along foul territory and surrounding batting cage areas is 10 feet tall, except where fence connects to home run fence in batting cage areas, at 8 feet tall.
 - g. Foul territory and home run fence Warning Track is 15 feet wide
12. Bathroom/Storage building is 40 feet long x 20 feet wide x 12 feet tall.
13. Home Run fence has a 15 foot wide swing gate in both left field and right field corners, where home run fence meets outfield fence.
14. Outfield fence has a 20 foot wide double swing gate along right field line to allow for field equipment access on to field.

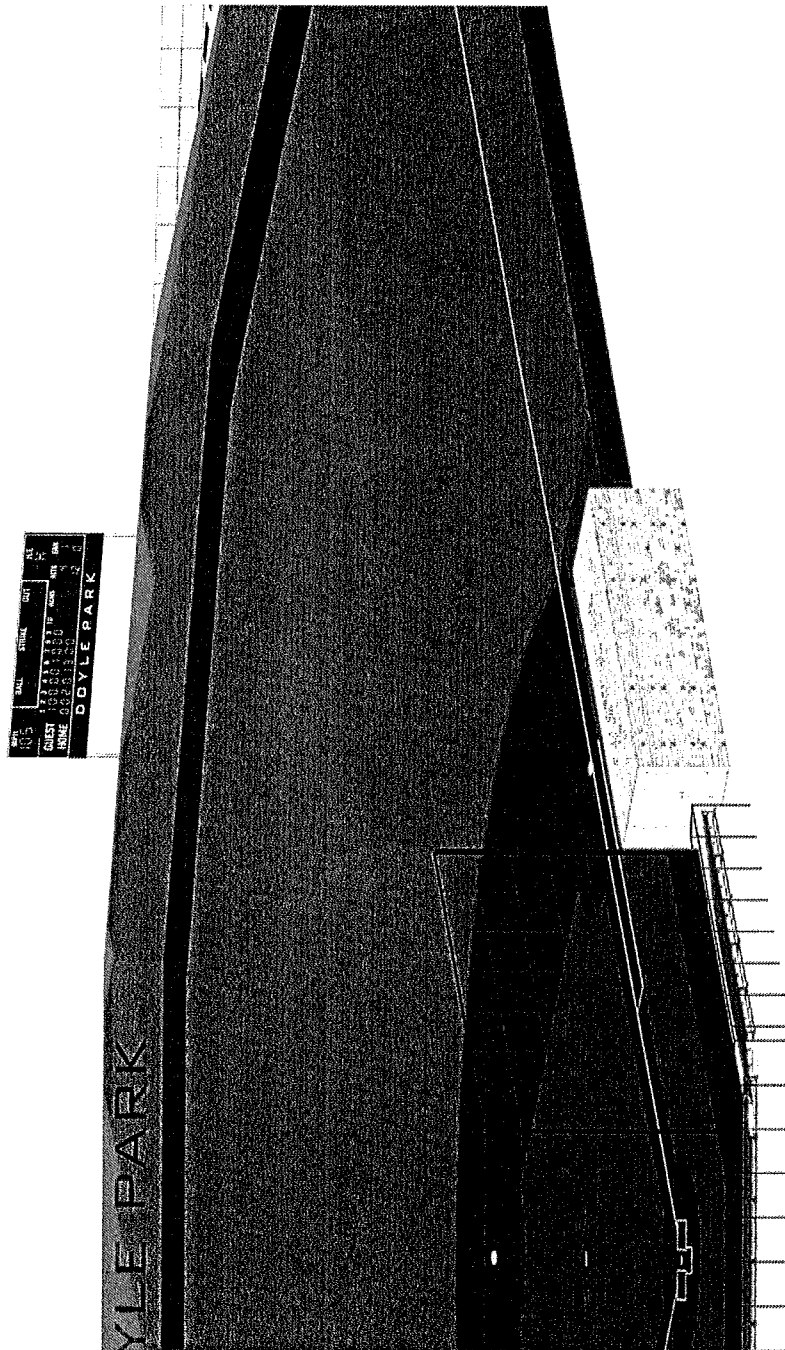
Quantities of Materials

- A) 2 Concrete dugout floors: 1,510 square feet.
- B) 2 Concrete Masonry Unit dugout walls and roof: 3,430 square feet.
- C) Concrete bathroom/storage building floor: 800 square feet
- D) Concrete Masonry Unit bathroom/storage building walls and roof: 916 square feet
- E) Turf Surface: 58,195 square feet.
- F) Natural Grass Surface: 74,028 square feet.
- G) Backstop Fencing chain link (35 feet tall): 130 linear feet.
- H) Outfield Fencing chain link (10 feet tall): 655 linear feet.
- I) Outfield Fencing chain link (8 feet tall): 167 linear feet.
- J) Home Run Fencing (8 feet tall): 619 linear feet.
- K) Electronic Scoreboard: 300 square feet.
- L) 2 Foul Poles: 60 feet of 12 inch diameter pipe. 64 square feet of fair screen.
- M) 2 batting Cages: 13,600 square feet of walls and roof.
- N) Grandstand Treads: 2,466 square feet.
- O) Stadium Seating: 300 individual stadium style seats.
- P) Protective Railing at Grandstands: 176 linear feet.











City of Santa Rosa

Text File

File Number: 22-104BCS

Agenda Date: 2/23/2022

Version: 1

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In Control: Board of Community Services

File Type: BCS- Minutes

Agenda Number: 4.1

**BOARD OF COMMUNITY SERVICES MINUTES
REGULAR MEETING
Via ZOOM, SANTA ROSA, CA**

January 26, 2022

1. CALL TO ORDER

The meeting was called to order by Chair Quant at 4:05 pm.

2. ROLL CALL

Present: Chair Carole Quandt, Board Members; Steven Spillman, Logan Pitts, Madonna Cruz, Carolina Spence, Guido Boccaleoni

Not present: Vice Chair Terri Griffin

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES – The minutes from December 8, 2021 were approved as submitted.

5. REPORTS ON ACCOMPLISHED EVENTS AND UPCOMING EVENTS

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Deputy Director Santos:

Events; Moving forward on the Sports Fields permits; there are 8 clubs representing 1000 athletes for the upcoming baseball and softball season, followed by soccer.

The attendance at the Winter Break Camps - 85 at the Neighborhood Services and 125 at Camp Wa-Tam. Colgan Creek will be opening Mid-February

6. DIRECTOR UPDATES

Deputy Director Santos: City Council will be filling Council Member Jack Tibbetts position on a temporary basis till the end of his regular term. There will then be a regular election in the Fall.

Roseland Creek Master Plan went to City Council Tuesday, January 25, 2022. The approvals have been rescinded.

Dutch Flohr Neighborhood Park Master Plan was approved at City Council, Tuesday, January 25, 2022. Expected construction is 2023.

COVID reminder that all precautions are still in place until February 11, 2022. Updates will be provided as they change. Senior programs are scheduled to return in Spring. Aquatics and Finley Center are still open.

Q: Board Member Spence: Thanked staff for being remarkable for maintaining class throughout the challenging times.

Q: Board Member Pitts: Are you able to do any property maintenance on Roseland Creek? Is it still owned Ag and Open Space?

A: Parks Deputy Director Santos: The City owns the entire park. and is maintaining the parcel for fire and safety. We are exploring security measures until we can move forward with the Master Plan and Environmental approvals.

Q: Chair Quandt: Franklin Park Clean-Up and Arbor Day event, both outside the County COVID date. Are these still happening?

A: Parks Deputy Director Santos: Still planning to move forward barring any additional County Health restrictions.

Recreation Deputy Director Tibbetts: Hoping to bring most all Recreation programs back

soon. Enrollment for many will start February. Recreation staff have implemented health and safety measures beyond the baseline of the County Health Orders.

7. SCHEDULED ITEMS

7.1 BOARD OF COMMUNITY SERVICES MEMBERS INTRODUCTIONS

Chair of the Board of Community Services (BOCS) will lead the BOCS members in brief introductions regarding their background relevant to their service as a Board Member.

Recommended Action: Information

Board Members each spent a few moments introducing themselves and providing information about their accomplishments.

7.2 AQUATICS OVERVIEW AND PROGRAM STATUS UPDATE

Recreation Supervisor, Don Hicks will provide an overview update regarding the status of Aquatics programs and activities.

Recommended Action: Information

Recreation Supervisor Don Hicks discussed the challenges of having swim programs available during COVID. A focus was placed on training and safety certifications until classes could be held in the pool again. Safety training mannequins Bob Ly and Bob Way were employed to help staff keep up with training requirements during County Health restrictions related to the Covid pandemic. Family/membership passes will be available for \$25 annually, and safe distancing will continue until further notice. Program “Vamos a Nadar” is a program that supports lower income families with subsidized fees. Cardinal Newman and Neptune Swim Time were brought back for their swimming programs. The “Sprayground” will be opening in 2023. This is an addition and improvement project for the Finley swim center. The pool will be closing for renovations in August 2022.

Discussion ensued by the Board.

The Board responded with positive comments. The Safety Training Mannequins Bob Ly, and Bob Way were given support by the Board.

Public Comment:

Public Comment 1 – thanked the Rec team for keeping the pools open and shared appreciation with the staff for being so thoughtful and professional. Appreciated the safety protocols in place.

Q. How is social distancing going to be maintained with multiple people per lane?

A. Recreation Supervisor Don Hicks responded that monitoring is done daily.

January opened a drop-in program because there were no wait lists. They have not seen

more than two participants per swim lane. Reservations have been minimal. Staff are confident they have been operating safely and will continue to do so.

8. COMMITTEE REPORTS

8.1 Mayor's Lunch for Committee/Board Chairs
Recommended Action: Information

Chair Quandt reported that there was no lunch in December.

8.2 Santa Rosa Waterways Advisory Committee
Recommended Action: Information

Chair Quandt reported a large medical office facility is being presented along Brookwood along the Santa Rosa Creek. The design included an inclusion of the Creek with trails and plantings.

A change in being made to 800 feet of fencing along Prince Memorial and Santa Rosa Creek.

9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

Zest Newsletter was provided to the Board.

10. FUTURE AGENDA ITEMS

No Agenda items were recommended.

11. ADJOURNMENT

Chair Quandt adjourned the meeting at 5:33 pm. The next regularly scheduled meeting will be on February 23, 2022, at 4:00pm.



City of Santa Rosa

Text File

File Number: 22-307BCS

Agenda Date: 2/23/2022

Version: 1

Status: Agenda Ready

In Control: Board of Community Services

File Type: BCS-Agenda Item

Agenda Number: 5.1

UPCOMING AND ACCOMPLISHED EVENTS for BOCS

FEBRUARY 23, 2022

UPCOMING EVENTS:

March 12 – Arbor Day volunteer tree planting event at Rincon Valley Community Park from 9am-12pm. Contact the Recreation Department for more information.

March 24 - The South Davis Neighborhood Park Master Planning public engagement process kicks off on with a virtual public meeting that will begin at 5:30PM. Spanish interpretation will be available at the meeting. Information about the project and the meeting can be found at: [Park Projects | Santa Rosa, CA \(srcity.org\)](#).

ACCOMPLISHED EVENTS:

February 1 – Sports field permits begin for baseball/softball season. 8 Clubs representing over 1,000 athletes will begin using the fields.

February 12 – Park-A-Month Volunteer Program: Franklin Community Park. More information regarding Park-A-Month and other volunteer programs are available at the City's Volunteer web page: <https://srcity.org/1025/Volunteer-in-a-Park>

February 16 – Fremont Park: Park Planning staff and Meyer Studio Land Architects will host the second virtual community meeting to reimagine Fremont Neighborhood Park. An online survey will be available to gather additional community input. See the Park Project webpage for meeting details, <https://srcity.org/3670/Fremont-Neighborhood-Park>.

Jan 25, 2022 - Dutch Flohr Neighborhood Park Master Plan Amendment received Council approval. Follow along with the progress towards construction at the city's Park Projects web page: <https://srcity.org/3668/Dutch-Flohr-Neighborhood-Park>

Late February 2022 - Colgan Creek Neighborhood Park playground replacement for children ages 5-12 years of age is completed and is awaiting a final safety inspection. An appearance by the Mayor to officially open the playground is being scheduled in the near future. Additional details regarding the playground equipment are available on the City's Park Projects website: <https://srcity.org/3667/Colgan-Creek-Neighborhood-Park>

UPCOMING AND ACCOMPLISHED EVENTS for BOCS

FEBRUARY 23, 2022

UPCOMING EVENTS:

Feb – Recruiting and hiring for season jobs happening now! Lifeguards, scorekeepers, camp staff, Howarth park ride operators.....

Feb – In partnership with Sonoma County Library an interactive *Story Walk* at Rincon Valley Park begins late February.

March 1 – Applications for Summer Work Experience Program for Teens available! After 2 years we're bringing back this popular program where approximately 300 Jr. High aged teens fill positions such as councilor-in-training, Jr. Lifeguards, Leaders-In-Training, Howarth Park aides, and more

March 1 – Picnic season begins! Reservations for picnic areas in our City parks has started and first rentals begin 3/1

March 1 -30 – Leprechaun Treasure Hunt in City Parks brought back for second year! Hunt for a paper leprechaun and return it to Finley Community Center for a prize!

March 4-13 – A Theater for Children Presents: Wizard of Oz at the Steele Lane Community Center

March 12 – Arbor Day volunteer tree planting event at Rincon Valley Community Park from 9am - 12pm. Contact the Recreation Department for more information.

March 13 – St Patrick's Day 5K presented by Fleet Feet Sports benefitting Santa Rosa Rec & Parks scholarship fund

March 14 – Sports Field Permits for soccer cubs begins. 12 Clubs representing over 3,000 players begin using the fields.

March 21-25 – New Spring break camp for Kinder/1st grade is being offered at Steele Lane Community Center. Camp will include daily swimming and water safety talks. A second camp is also being offered for grades 2nd-6th.

March 21- 25 – Wa-tam Spring Break Camp is back! Held in Howarth Park for kids ages 6-12 this popular camp will keep kids busy with hiking, canoeing, archery, crafts, and field trips.

March 21-25 – All Sorts of Sports Spring Break Camps at Galvin Park in co-operation with National Academy of Athletics. For ages 4-13

March 21 -25 – Spring Break Hoop It Up Basketball Camp for ages 7-13 in co-operation with National Academy of Athletics

March 24 - The South Davis Neighborhood Park Master Planning public engagement process kicks off on with a virtual public meeting that will begin at 5:30PM. Spanish interpretation will be available at the meeting. Information about the project and the meeting can be found at: [Park Projects | Santa Rosa, CA \(srcity.org\)](https://www.srcity.org/Park-Projects/Santa-Rosa).

March 26 – Senior Bingo Party at Steele Lane Community Center from 10am-2pm. A variety of bingo games and lunch from Chick-Fil -A provided!

March 27 – Santa Rosa Compost Give-Away at Place to Play

ACCOMPLISHED EVENTS:

Jan 25, 2022 - Dutch Flohr Neighborhood Park Master Plan Amendment received Council approval. Follow along with the progress towards construction at the city's Park Projects web page: <https://srcity.org/3668/Dutch-Flohr-Neighborhood-Park>

January 26- A new STEM program (Science, Technology, Engineering, and Math), offered through Robotics for All, began for the Kindergarten after-school program

January 31 – Baseball/Softball season began on our City sports fields. 8 Clubs representing over 1,000 athletes began using our fields.

February 1 – Sports field permits begin for baseball/softball season. 8 Clubs representing over 1,000 athletes will begin using the fields.

February 12 – Park-A-Month Volunteer Program: Franklin Community Park. More information regarding Park-A-Month and other volunteer programs are available at the City's Volunteer web page: <https://srcity.org/1025/Volunteer-in-a-Park>

February 16 – Fremont Park: Park Planning staff and Meyer Studio Land Architects will host the second virtual community meeting to reimagine Fremont Neighborhood Park. An online survey will be available to gather additional community input. See the Park Project webpage for meeting details, <https://srcity.org/3670/Fremont-Neighborhood-Park>.

Late February 2022 - Colgan Creek Neighborhood Park playground replacement for children ages 5-12 years of age is completed and is awaiting a final safety inspection. An appearance by the Mayor to officially open the playground is being scheduled in the near future. Additional details regarding the playground equipment are available on the City's Park Projects website: <https://srcity.org/3667/Colgan-Creek-Neighborhood-Park>

February 14 – Seniors were happy to return to the Senior Centers after being closed for a month to comply with Health Order

Neighborhood Services Winter break camp was a success with 70 campers participating at the two sites, Steele Lane Community Center and the Church of One Tree



City of Santa Rosa

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Santa Rosa Recreation & Parks Sports Field Rental Information

The City of Santa Rosa sports fields may be rented several ways. This information packet is specifically for Sports Field User Groups that are applying for seasonal League Permits. League permits are issued to organizations/groups that have a mission of organizing sports league play. This includes groups that collect fees/registration, use a field more than 7 consecutive dates, or need more than one field at a time. Groups are required to provide insurance and current rosters from the oversight organization (if paying per child fee). Applications for sports league permits are accepted twice a year.

Basic field rentals are also available for limited requests which include renting a field for less than 4 hours or less than 7 booking dates. These are typically for family or company games in conjunction with a picnic permit. Sports field user-groups may also obtain a basic field rental for dates/locations that were not part of their league permit or during off-season. These can be booked by calling the Sports Line (707) 543-4317 or emailing sports@srcity.org

Park Permits are required for those planning a special event such as a tournament or fundraiser. If activity extends beyond the sport field boundary, requires special equipment to be brought in, has vendors or additional portable toilets, impacts the overall park and parking, or is conducting any business/fundraising – then a park permit application must be filled out and submitted to parkpermits@srcity.org. Additional information regarding Park Permits is available by calling (707) 543-3294.

LEAGUE PERMIT FEES	
Application Fee (non-refundable)	\$25
Late Fee	\$25
Amendment Fee (adult groups)	\$25
Cancellation Fee	\$25
Youth Soccer (per season, per qualifying organization)	\$7/per child
Soccer Field/Diamond – qualifying sports leagues	\$12/Hr
Youth Baseball (per season, per qualifying organization)	\$7/per child
Soccer Field/Diamond Rentals	\$25/Hr
Field Lights	\$20/Hr

Field Permit Fees

League permit requests are subject to a \$25 non-refundable application fee, per location. This fee is due when submitting the application. Payment can be made in cash, check, money order, MasterCard or VISA. Permit is **not** in effect until full payment is received AND a fully-executed copy of the permit is processed by the City.

Light Requests and Fees

Light requests should be requested on field permit application and/or at least 15 days prior to your first requested use date. Fees for lights will be added to the field use permit and will be due and payable at the time the permit is issued (see **Field Permit Fees** section for payment options).

Scheduling Changes

A \$25 Amendment fee will be charged for changes made to permits after its been issued (adult leagues only).

Cancellations

Cancellations must be made in writing by the permit holder by emailing sports@srcity.org or calling the Play Santa Rosa Sports Hotline (707) 543-4317. Cancellation requests must be received at least 30 days in advance of the date cancelling to receive a refund/credit of use fees (\$25 application fee is non-refundable). If it rains/field closure on the date of a field reservation, a full refund is available (credit put on account), provided the permit holder calls the Play SR Sports Hotline at (707) 543-4317 the next working day to report the rainout and request refund.

Application & Allocation Process

Applications for Sports League field requests must be submitted with the \$25 non-refundable application fee (fee charged per location) by application deadline. Requests are evaluated and based on following criteria:

Priority 1 – City of Santa Rosa Recreation Programs

Priority 2 – Youth Sports Organizations

- Previous responsible field user
- Non-profit organizations
 - Santa Rosa based clubs/leagues
- Total Players on Roster (helps determine how many fields each Club will receive)
- For-profit organization

Priority 3 – Adult Sports Organizations (note: Sundays are typically reserved for adult play)

- Previous responsible field user
- Non-profit organization
- For-profit organization

The goal in allocating sports fields is to be fair, equitable and maximize use of the sports fields. All dates, times and fields listed on any group's application may not be approved in total. Reduced days per week, hours per day, weeks per year, or being assigned a different field for various reasons may occur.

Groups should not request fields or facilities that they do not intend to use. The City will monitor use of the fields to ensure that groups are using what they reserved. Groups who reserve time that they do not use (other than due to inclement weather field closures) will jeopardize their priority for future permits and such action may result in permit cancellation.

Field Permits

Once applications have been reviewed and fields have been allocated, applicants will receive a tentative permit. Review the tentative permit thoroughly to confirm dates, times, fields and other information. You will be given several days to make changes to the tentative permit without being charged. Any changes after the deadline will be considered an amendment and the \$25 fee will be imposed.

Sign and return your final permit and pay attention to deadlines! Your final permit will need to be electronically signed/returned with required documentation and full payment by deadline noted. A \$25 fee will be charged for anything received after deadline. Once returned, the Recreation Supervisor will sign it, payment will be applied, and a fully executed permit will be sent to you.

Required Documentation

1. Current Certificate of Liability Insurance with Additional Insured Endorsement
2. Proof of Non-profit (5013C) (if not already on file; for qualifying groups paying per player fee)
3. Current Rosters (for qualifying groups paying per player fee)
4. Application signed with acknowledgement that they received/read this packet.

Roster Information

Santa Rosa based organizations wanting to receive the per-player youth fee must provide current registration and membership rosters by deadline noted. Information must include participant's name/age and be from the sanctioned governing body that the Club is registered with (i.e. Little League International or USA Soccer). Organizations will be charged for the total number of players your Organization represents (not based on how many of them will be using the field). Information will not be shared with any other organization and will be kept confidential.

Responsible Field Use

- Litter removal from fields and adjacent areas including parking lots
- Adhering to all park and permit rules
- Proper use and care of the fields as outlined in the **Turf Preservation** section
- Meets deadlines for required payments and documentation
- Only uses fields permitted (not blanketing or field abandonment)
- Gets permission/approvals for porta-a-lets and storage containers
- Not playing on closed fields
- Releasing fields/dates/times not using. Updating start/end times.
- Respectful of neighbors bordering sports fields. This includes not parking in front of driveways, kicking balls against fences, congregating near homes/fences, urinating on fences, etc.
- Put goals/equipment back in place for groups using field after you
- Consequences of not being a Responsible Field User could result in forfeiture of permit

Park Rules & Information

- Subleasing of fields by any user group is strictly forbidden
- Amplified sound prohibited
- Public urination is illegal
- Dogs are required to be on a leash and not allowed on sports fields for health/safety reasons
- Smoking and glass beverage containers are not allowed in City Parks
- Youth spectators should be supervised at all times
- Portable toilets or storage containers need prior written approval by Park management using the Storage/Port-a-let request form
- Street vendors and conducting business in a City Park is prohibited
- Alcohol is prohibited before 5pm weekdays and in all neighborhood parks or parks near a school

- Must comply with posted rules and/or direction from Recreation & Parks employees

Turf Preservation

- Refrain and limit use of heavy traffic areas during practices if possible (i.e. goal areas)
- Rotate areas of use when possible. Stay off fringe or bare areas to limit erosion and further damage.
- Turf divots should be replaced and end of each day to help re-root grass
- Fields may not be used during or after heavy rain, when fields are wet or muddy, or when closed by the City of Santa Rosa (see **Inclement Weather Policy**).
- Soccer practices may not take place on the infield area of a softball or baseball diamond; or on tennis courts.
- No vehicles allowed in the park or out on fields, other than parking lots
- Groups damaging turf may be subject to repayment of total cost of damages and possible termination of field use permit.

Inclement Weather Policy

- The City reserves the right to close fields when field conditions could result injury to players or cause damage to the fields.
- Park Maintenance Management will determine playability of City fields by noon, and announcement made by 1pm.
- Closures may include but are not limited to rain, muddy conditions, smog/smoke/air quality alerts, extreme heat or maintenance issues.
- The City will update user groups through the www.govdelivery.com or the field conditions hotline (707)543-3474.
- To receive field closure update texts and/or emails, register the pertinent staff, managers and coaches of your organization on <https://srcity.org/1083/Sports-Programs-Fields> by clicking on appropriate field closure link under Play Santa Rosa Sports section.
- If no closure announcement is made, fields remain open and playable.
- Failure to adhere to field closures may result in the forfeiture of permit and repayment of field damage.

Field Amenities

- The City does not provide nets for goals or line sports fields.
- Clubs/Groups performing any maintenance to fields (besides daily field prep) must submit Volunteer Project Proposal and Liability Release (email: VolunteerSantaRosa@srcity.org)
- Organizations must get permission to put storage containers or portable toilets on City property.
- Organizations must label/identify their own equipment (goals, storage boxes, etc.)
- All goals to remain unlocked mid-March (after DLS) through November 30th (City owned, OR league owned)
- Field permits are only for days/times permitted and does not give exclusive use to a team/Club. Fields are available on a first-come, first-serve basis if not permitted.

Park Concerns

- Call the police non-emergency line (528-5222) to report illegal activity or problems needing police attention. This includes drinking/drug use, sleeping/camping in parks, loitering around public restrooms, etc.
- Email parksmaintenance@srcity.org to report field or park conditions and concerns or call 543-3770.
- Email sports@srcity.org and we will direct concern/complaint to appropriate staff.
- Call the after-hours office for on-call maintenance assistance (707)543-3805
- Call Animal Control (707)565-7100 for dogs off leash

2022 Season Deadlines

<i>Season</i>	<i>Sports Field(s)</i>	<i>Season Dates</i>	<i>Application Due</i>	<i>Mandatory Meeting</i>	<i>Payment/Rosters Due</i>
Spring/Summer 2022	Baseball	February 1 – July 31	Dec 10, 2021	Jan 24	Jan 21
Spring/Summer 2022	Soccer	March 14 – July 31	Feb 4, 2022	March 7	March 10

Note: Soccer Fields are closed December 1 through March 13. During “off-season” some fields may be available at the hourly rate.



City of Santa Rosa

Recreation & Parks
Youth & Adult Sports Programs

Youth Sports Back for 2022!

- City Sluggers
 - Ages 4-6, Rincon Valley Park, 3/5-5/7
- National Academy of Athletics – NEW!
 - 49 contracted camps/leagues for Spring/Summer
 - 15 multi-sport
 - 12 basketball
 - 9 soccer
 - 4 flag football
 - 3 pickleball
 - 2 cheer & dance
 - 2 dodgeball
 - 2 volleyball
- Sports Parties in the Hub
 - Dodgeball, Basketball & Soccer



Adult Softball League (established 1968)

- Summer/Fall 2021
 - 155 teams=approximately 2,300 players (80%)
- Planning for Summer/Fall 2022!
 - Team registration begins 4/11



Sports Field League Permits

- 2021 Success
 - Over 40 Clubs/Groups
 - 3,000+ youth players
 - 2,500+ adult players
 - \$92,000 = 134% of revenue goal!
- Sports Field Rental Guide
- Challenges
 - Demand exceeds resources
 - Drought
 - No all-weather fields with lights to accommodate year-round play
 - Overused and under maintained
 - Lack of investment in sports facilities
 - Fee structure

New-Summer 2022

- PECOS professional baseball @ Doyle Park
- Proposal from FBK1 Baseball to fundraise & renovate Doyle baseball field.



Questions?





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City of Santa Rosa

Parks Maintenance

Sports Field Maintenance Update



Sport Fields and Courts

	District		Baseball	Softball	Soccer	Tennis/Pickleball
Southwest	1			1	1	
MLK	1				1	
Doyle	2		1			
Galvin	2			1	2	12
Rincon Valley	3			1	1	
Howarth	3			1		6
Sky Hawk	3			1	2	
Franklin	4			1	1	
Finley	5					4
Northwest	5			3	2	
Jennings	5			2	2	
Jacobs	5				1	
A Place To Play	7		2		6	
Totals			3	11	19	19

Sports Turf Maintenance

FULL YEAR CYCLE: Winter, Spring, Summer, & Fall

Goal: Safety for the end user and health of the turf

Winter: Irrigation is turned off, cycled once a week
 Gopher Control
 Aeration
 Over Seeding/Top Dressing
 Soil Testing/Fertilization

Spring: Irrigation, Start Up
 Gopher Control
 Aeration
 Over Seeding/Top Dressing
 Fertilization

Summer: Irrigation Maintenance
 Gopher Control

Fall: Irrigation Turn Down
 Gopher Control
 Aeration
 Over Seeding



Ball Field/Infield Maintenance

Goal: Safety for the End User

Pre-season: Weekly, tooth drag and weed control
Replace/Repair Equipment
Inspection for Holes

Ball Season: Daily Game Preparation
Safety Checks
Weekly Inspection for Holes

Post Season: Weekly, tooth drag and weed control
Transition Repair
Repair High Used Areas
General Equipment Visual/Repair



Challenges

Weather: Too Much Rain, Duration & Predictability

Drought: Restrictions of Amounts Needed

Resources: Labor/Funds

Pest Control: Animal Damage & Weeds

Human Damage: Vandalism & Graffiti

Time: Recovery/Grow, Length of Season



THANK YOU



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