

City of Santa Rosa



Legislation Details

File #:	24-0118	Version:	1	Name:	Development Related Cost Of Service Fee Update
Type:	CC- Public Hearing	Status:		Status:	Agenda Ready
File created:	1/16/2024	In control:		In control:	City Council
On agenda:	3/5/2024	Final action:		Final action:	
Title:	PUBLIC HEARING - DEVELOPMENT RELATED COST OF SERVICE FEE UPDATE				

BACKGROUND: The Planning and Economic Development Department has contracted with MGT Consulting to perform a cost of service study analyzing the full labor and indirect costs associated with providing development review services such as application processing, plan review, long range planning, and construction inspections. The study is being utilized to set the foundation for a comprehensive update to the Planning and Economic Development Department's service fee schedule. Staff is recommending that the Council adopt development service fees to reflect the changes in fee descriptions, the removal of obsolete fee categories and the full cost rates identified within the cost of service study, with an effective date of July 1, 2024. In addition, the Planning and Economic Development Department is recommending the adoption of specific general fund supported subsidies to reduce fees on certain application and service types that support City Council development goals. The proposed reductions also focus on increasing participation in permitting programs associated with ensuring health and life safety and community appeal processes. Staff is also recommending that the Planning and Economic Development Director be authorized to adjust all adopted fees on July 1st of each year to incorporate price changes identified in the Consumer Price Index.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council: 1) adopt the full cost development service fees identified in the Development Related Cost of Service Study prepared by MGT Consulting; 2) authorize the Planning and Economic Development Director to adjust all fees identified within the study annually based on price changes as identified by the Consumer Price Index; and 3) adopt certain fee reductions to further encourage City development goals and public participation in health and life safety permitting programs and community appeal processes.

Sponsors: Planning and Economic Development

Indexes: Not a Project

Code sections: 15061(b)(3) - General Rule Exemption

Attachments: 1. Staff Report, 2. Attachment 1 - Stakeholder Outreach & Comparison Survey, 3. Resolution, 4. Exhibit A – Development Related Cost of Service Study, 5. Exhibit B – Development Service Fee Reductions, 6. Presentation, 7. Public Hearing Notice

Date	Ver.	Action By	Action	Result
3/5/2024	1	City Council	to waive reading of the text and adopt	Pass